



MINUTES

Golden Hills School Division

Regular Meeting of the Board of Trustees

Location: Golden Hills School Division

Tuesday, June 24, 2025 (9:30 AM)

1.0 Attendance

Present:

a) Chair

- Laurie Huntley

b) Vice Chair

- Rob Pirie

c) Trustees

- Jen Mertz
- Jim Northcott
- Barry Kletke

d) Superintendent

- Jeff Grimsdale

e) Deputy Superintendent

- Wes Miskiman

f) Secretary Treasurer

- Tahra Sabir

g) recording Secretary

- Kristy Polet

Absent:

c) Trustee

- Justin Bolin

2.0 Call to Order

Chair Huntley called the meeting to order at 9:32 AM.

3.0 Acknowledgment

In the spirit of reconciliation, we acknowledge that we live, work and play on the traditional territories of the Blackfoot Confederacy (Siksika, Kainai, Piikani), the Tsuut'ina, the Stoney Nakoda Nations, the Métis Nation (District 3 and 4), and all people who make their homes in the Treaty 7 region of Southern Alberta.

4.0 In Camera

4.1 In Camera

Recommendation: BD#20250624.1001

MOVED by Trustee Northcott that the Board of Trustees go In Camera at 9:33 AM.

Carried

4.2 Out of In Camera

Recommendation: BD#20250624.1002

MOVED by Trustee Pirie that the Board of Trustees rise from In Camera at 10:55 AM.

Carried

Recessed at 10:55 AM

Reconvened at 11:15 AM

5.0 Approval of Agenda

5.1 Approval of Agenda

Recommendation: BD#20250624.1003

MOVED by Trustee Kletke that the Board of Trustees approve the agenda as amended with the addition of the following action item:

- 9.12 Support Staff - Conditions of Employment

Carried

6.0 Welcome Public, Vision and Mission Statements

7.0 Presentation of Minutes

7.1 Regular Minutes of May 27, 2025

Recommendation: BD#20250624.1004

MOVED by Trustee Pirie that the Board of Trustees approve the Regular Minutes of May 27, 2025, as presented.

Carried

8.0 REPORTS

A) Chair's Report

Chair Huntley presented information on the following topics:

Meetings and correspondence:

- All correspondence has been forwarded as it was received.
- June 13, 2025 - Attended the Board Chairs/Ministerial Engagement with Education Minister, Demetrios Nicolaides.

Chair Huntley expressed heartfelt appreciation to the GHSD Trustees for their commitment, hard work, and active involvement in Board duties, external committees, and Trustee events. Special thanks are also extended to the Senior Administration team for their exceptional efforts in making this school year another successful one.

B) Board Committees

No information to report on at this time.

C) Board Representatives to External Organizations

On behalf of Trustee Northcott, Chair Huntley and Vice Chair Pirie presented information on the Alberta School Boards Association (ASBA) Zone 5 meeting held June 6, 2025.

- 2025 Edwin Parr Awards winner was Matt Scholz from Prairie Land School Division.
- 2025/2026 Budget was approved.
- Next ASBA Zone 5 meeting will take place September 5, 2025.

Trustee Kletke had no new information to present regarding the Public School Boards' Association of Alberta (PSBAA) due to the Annual General Meeting taking place June 1-3, 2025.

Trustee Pirie had no new information to present regarding the Teachers Employer Bargaining Association (TEBA).

Trustee Northcott presented information on the Rural School Board Caucus (RSBC) meeting that took place on June 1, 2025.

- Although the scheduled guest speaker was unable to attend, Rural Caucus was fortunate to secure a substitute speaker on short notice.

D) Administration Reports

Secretary Treasurer Sabir presented information on the following topics:

- FOIP - now known as, Access to Information Act and Protection of Privacy Act Regulations have been updated and are located on the Ministerial Order and Order-in-Council sections of the King's Printer website.

Transportation Update:

- New Thomas buses are being used in the Trochu area. Through the Fleet Evergreening Program, International Dept and Westmount school were able to acquire buses, enhancing transportation capacity for their programs.
- Field trips have increased significantly, currently 1,500+.
- A new GPS software will be rolled out for the beginning of the 2025/2026 school year.

Facilities Update:

- Wheatland Elementary School - experiencing issues with woodpeckers damaging the Exterior stucco (EIFS - Exterior Insulation and Finishing System). Woodpeckers are a protected bird under both federal and provincial legislation, so extra care and caution are taking place. We are working with a company that offers EIFS product with a 25-year warranty against bird penetration.
- Strathmore High School Modular - sidewalk has been removed to give way for trenching to install the electrical system, the rest of the gas line to be installed in July.

Superintendent Grimsdale presented information on the following topics:

- Acme School Update - Presented video of the construction, construction is progressing rapidly, installation of test window complete, insulation and drywall being installed, cement floor is being poured.
- June 2, 9, 10, 11 and 12, 2025 - new curriculum Social Studies, lead by GHSD Instructional coaches with Teachers in attendance (K-3 and Gr. 6).
- June 16, 2025- Individual Learning Plan/Lead Teacher Professional Development.
- Terry Fox Run - Drumheller Valley Secondary School has proudly raised approximately \$33k for the Terry Fox Foundation, placing them 17th in Alberta.
- September 1, 2025, Alberta's "Fairness and Safety in Sport Act", Bill 29, will come into effect, which ensures athletes are able to participate in the sports they love fairly, safely and meaningfully. This Act

establishes a balanced approach to protect the integrity of female athletic competitions by ensuring women and girls have the opportunity to compete in biological female-only divisions, while also ensuring transgender athletes are able to meaningfully participate in the sports of their choice.

E) Round Table Discussion

9.0 NEW BUSINESS

A) Information Items

9.1 Monthly Enrolment Monitoring Report - May 2025 (T. Sabir)

Secretary Treasurer Sabir presented information on the Monthly Enrolment Monitoring Report for May 2025 to the Board of Trustees as information and for the record.

9.2 Third Quarter Financial Report - Mar/Apr/May 2025 (T. Sabir)

Secretary Treasurer Sabir presented and reviewed the Third Quarterly Financial Report to the Board of Trustees, which outlines Golden Hills revenue and expenditures, budget variances and comparisons with benchmarks from September 2024 to May 2024 for the record.

9.3 Administrative Designations (W. Miskiman)

On behalf of the Deputy Superintendent Miskiman, Superintendent Grimsdale reviewed the Administrative Designations/Appointment set out below for the upcoming 2025/2026 school year.

New 2024/2025 administrative appointments:

Acting Principal Designations:

- Mathew Laslo (George Freeman School, September to June 2024)
- Michael Bradford (Strathmore High School January to June 2025)

New 2025/2026 administrative appointments:

Director Designations:

- Jody Lammle (Director of Human Resources) –
- Linda Tucker (Director of Learning Services)

Principal Designations:

- Michelle Hilton (Crowther Memorial Junior High School)
- Sherry Krulicki (Trinity Christian Academy)
- Chantalle Van Otterloo (Trochu Valley School)
- Ryan Hunter (Wheatland Crossing School)

Vice Principal Designations:

- James Atkinson (Crowther memorial Junior High School)
- Michael Bradford (Strathmore High School)
- Alicia Nameth (Strathmore Storefront School)
- Rhonda Giesbrecht (Trinity Christian Academy)
- Nicole Kubinec (Trochu Valley School)
- Michelle Gordon (Wheatland Crossing School)

Acting Principal Designation:

- Adam Baxter (Carseland School)

Acting Vice Principal Designation:

- Rachel Cool (Westmount School, September to June)

Renewal of Administrative Appointments for the 2025/2026 school year.

Principal Designations:

- Sadie Oberle (Acme and Dr. Elliott Schools)
- Dana Yemen (Drumheller Valley Secondary School)
- Shane Stockwood (Hutterite Colony Schools)
- Marci Penner (NorthStar Academy)
- Joan Boles (Three Hills School Division)
- Emily Garrioch (Wheatland Elementary School)

Vice Principal Designations:

- Jennifer Walker-Aoki (Acme and Dr. Elliott Schools)
- Dana Levesque (Drumheller Valley Secondary School)
- Katie Coulter (Ecole Brentwood Elementary)
- Chelsea Berry (Golden Hills Learning Academy)
- Peter Ehrman (Greentree Elementary)
- Angela Paine (NorthStar Academy)
- Barry Sommer (Prairie Christian Academy)
- Adam Baxter (Westmount School)
- Meagen Vesely (Wheatland Elementary School)

9.4 Elections 2025/2026 - General Information Update (T. Sabir)

Secretary Treasurer Sabir presented general election information regarding important dates, Golden Hills wards, role of a Trustee, locations to submit nomination papers and what the requirements are to vote.

9.5 Administrative Procedures - 140, 161, 231 (J. Grimsdale)

Superintendent Grimsdale presented information around the development of the following Administrative Procedures:

- AP 140 - Responsible Use of Technology
- AP 161 Harassment
- AP 231 - At-Home Learning

B) Action Items

9.6 Elections - Board of Trustees 2025/2026 Meeting Dates - Aug/Sept/Oct (T. Sabir)

Recommendation: BD#20250624.1005

MOVED by Trustee Kletke that the Board of Trustees review and approve the upcoming Board of Trustees meeting dates for the months of August, September and October due to 2025 being an Election year.

- August 19, 2025
- September 23, 2025
- October 21, 2025

Carried

9.7 Advance Vote - Elections 2025 (T. Sabir)

Recommendation: BD#20250624.1006

MOVED by Trustee Mertz that the Board of Trustees establish dates and locations for advance voting for the 2025 Elections that align with those of the respective municipalities where feasible and retains the discretion to establish additional advance voting opportunities independently if necessary.

Carried

9.8 Bylaw 05/2025 - Establish Voting Stations - additional location (T. Sabir)

Recommendation: BD#20250624.1008

MOVED by Trustee Pirie that the Board of Trustees give first reading to Bylaw 06/2025 - Establish Voting Stations.

Carried Unanimously

BD#20250624.1009

MOVED by Trustee Kletke that the Board of Trustees give second reading to Bylaw 06/2025 - Establish Voting Stations.

Carried Unanimously

BD#20250624.1010

MOVED by Trustee Northcott that the Board of Trustees give unanimous consent for third and final reading of Bylaw 06/2025 - Establishing Voting Stations.

Carried Unanimously

BD#20250624.1011

MOVED by Trustee Northcott that the Board of Trustees give third reading to Bylaw 06/2025 - Establish Voting Stations.

Carried Unanimously

BD#20250624.1012

MOVED by Trustee Mertz that the Board of Trustees approve the current Bylaw 06/2025 - Establish Voting Stations.

Carried Unanimously

BD#20250624.1013

MOVED by Trustee Kletke that the Board of Trustees rescind Bylaw 05/2025 and adopt Bylaw 06/2025 - Establish Voting Stations.

Carried Unanimously

9.9 Field Trip Studies/Student Excursion - France and Spain - Strathmore High School (J. Grimsdale)

Recommendation: BD#20250624.1007

MOVED by Trustee Mertz that the Board of Trustees approve the proposed high school field studies/excursion for Strathmore High School to France and Spain from April 1, 2026 to April 11, 2026 subject to advisory notices from Foreign Affairs and International Trade Canada website http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

Carried

9.10 Field Trip Studies/Student Excursion - Italy - Drumheller Valley Secondary School and Crowther Memorial Junior High (J. Grimsdale)

Recommendation: BD#20250624.1013

MOVED by Trustee Pirie that the Board of Trustees approves the proposed junior and senior high school immersion trip for Drumheller Valley Secondary School and Crowther Memorial Jr. High School to Arezzo, Italy from November 11, 2026, to November 22, 2026, subject to advisory notices from Foreign Affairs and International Trade Canada website http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp. such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled, and parents must be advised that this will be the case.

Carried

9.11 Locally Developed/Acquired Courses (J. Grimsdale)

Recommendation: BD#20250624.1014

MOVED by Trustee Kletke that the Board of Trustees authorizes the use of the acquired locally developed course and many learning resources detailed in the course outline for use in Golden Hills School Division.

Carried

- Leadership, Character & Social Responsibility 15/25/35 (3 & 5 credits), September 1, 2025, until August 31, 2029, Trochu Valley, Prairie Christian Academy, Three Hills School

9.12 Support Staff - Conditions of Employment (W. Miskiman)

Recommendation: BD#20250624.1015

MOVED by Trustee Northcott that the Board of Trustees approve an adjustment in compensation for all non-unionized (exempt) staff as recommended in Schedules A, B and C.

Carried

10.0 Round Table Discussion

11.0 ADJOURNMENT

11.1 Adjournment

Recommendation: BD#20250624.1016

Adjourned at 1:32 PM.

Carried

Chair

Secretary Treasurer

Chair Initials _____ Secretary Treasurer Initials _____