



***Powering Hope and Possibilities***

# 2nd Quarterly Report 2025

For the six months from September 2024 to February 2025

Prepared by the Finance Department for the April 29, 2025 Board Meeting

## I BUDGET BENCHMARKS

The second quarterly financial report lists revenues and expenditures recorded to **February 28, 2025**, representing the first **six** months of the fiscal year. As there are six (6) months expended in Q2, the normal benchmark for comparison is 50% (6/12 months). For some categories 60% (6/10 months) is used to reflect expenses incurred only during the instructional months.

The **Spring 2024-25 Budget** was prepared by GHSD and submitted to Alberta Education. All budget points referenced in this report are from this spring 2024-25 budget.

## II ACTUALS AND COMPARISON TO BUDGET

A

**Golden Hills School Division**  
**Statement of Revenue and Expenses**  
**Budget vs. Actual Variance**  
**From September 1, 2024 - February 28, 2025**

	Annual Budget	Q2 Prorated Budget	YTD Actuals	YTD Budget Variance	% Budget	Benchmark %
<b>Revenues</b>						
Alberta Education/Infrastructure	86,485,520	43,242,760	42,614,625	(628,135)	49%	50%
Federal government and/or First Nations	1,487,032	892,219	949,353	57,134	64%	60%
Fees	1,543,886	1,080,720	6,210,908	5,130,188	402%	70%
Other revenues	12,164,819	6,082,410	2,943,811	(3,138,599)	24%	50%
Amortization	4,478,921	2,239,461	2,245,897	6,437	50%	50%
<b>Total revenues</b>	<b>106,160,178</b>	<b>53,537,569</b>	<b>54,964,594</b>	<b>1,427,025</b>	<b>118%</b>	<b>56%</b>
<b>Expenses</b>						
Certificated salaries & benefits	54,773,772	27,386,886	26,302,644	1,084,242	48%	50%
Non-certificated Salaries & benefits	19,284,703	10,606,587	11,627,091	(1,020,504)	60%	55%
<b>Sub-Total</b>	<b>74,058,475</b>	<b>37,993,473</b>	<b>37,929,735</b>	<b>63,738</b>	<b>54%</b>	<b>53%</b>
Supplies and services	27,077,219	16,246,331	13,048,095	3,198,236	48%	60%
Amortization	5,993,588	2,996,794	3,126,900	(130,106)	52%	50%
Interest charges	-	-	4,072	(4,072)	100%	50%
<b>Total expenses</b>	<b>107,129,282</b>	<b>57,236,598</b>	<b>54,108,802</b>	<b>3,127,796</b>	<b>64%</b>	<b>53%</b>
<b>Surplus/(Deficit)</b>	<b>(969,104)</b>	<b>(3,699,029)</b>	<b>855,792</b>	<b>4,554,821</b>		

*The surplus of \$856K for the first quarter is due to higher than expected fees other revenues, which includes SGF funds collected by schools and enrolment of students in International Student Services.*

*Certificated salaries and benefits are lower than projected while non-certificated salaries and benefits were higher than projected. Supplies and services are variable, but typically higher in the first three quarters of the year and these expenses also variably increase in tandem with SGF and ISS revenue increases.*

**B NOTES ON COMPARISON TO BUDGET –REVENUES**

The **\$856K** year-to-date **surplus of revenues over expenses** is due, to the different in enrolment numbers from the Spring to the Fall budget. Enrolment was conservatively estimated in the spring.



**Additional payments from  
Alberta Education**



**School Generated Funds**

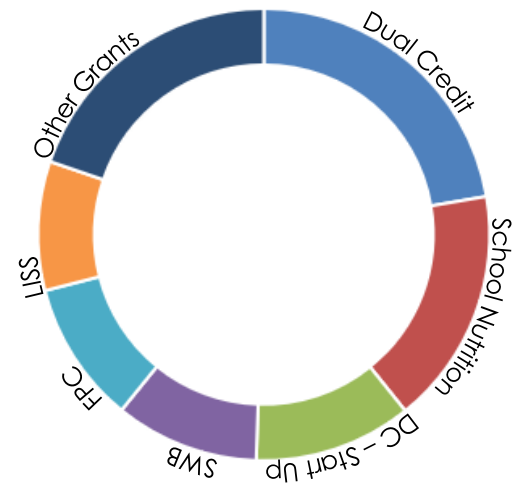


**International  
Student Fees**

In these categories, expenses typically lag behind revenue recognition, creating surpluses in the first quarter. We expect surpluses in the above categories to decrease in subsequent quarters as the full years' expenses are incurred.

- **Additional Payments from Alberta Education** are normally disbursed on a monthly basis. Exceptions to this are those payments which are received either annually, bi-annually or as a one-time-payment:

<b>Additional Payments Received Q2</b>	<b>Amount Received</b>
■ Dual Credit Program	98,603
■ School Nutrition	74,845
■ Dual Credit Programming-Start Up	50,000
■ Student Well-Being Mental Health	45,606
■ Fuel Price Contingency	45,606
■ Low Incidence Supports/Services	40,800
■ Other Irregular Grants < 40K	63,756
	<b>376,946</b>

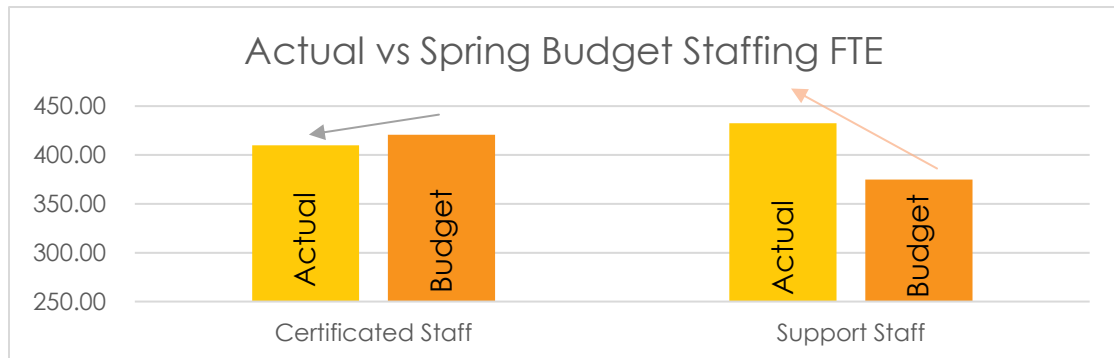


- **School Generated Funds** Included in the Q2 operations are as follows:

<b>Category</b>	<b>SGF amounts collected - Q2</b>	
	<b>Current year</b>	<b>Prior year</b>
Fees	2,022,881	2,787,616
Athletics	501,002	629,250
Cafeteria/Lunch Programs	336,460	371,452
Trips	251,637	397,045
FT Kindergarten	79,017	119,146
<b>Total</b>	<b>3,190,996</b>	<b>4,304,509</b>

The majority of SGF fees are received and recorded in the first two quarters of the school year and represent current programs for students. All fees charged by schools are cost neutral.

C **NOTES ON COMPARISON TO BUDGET –EXPENSES**



**Certificated Salaries and Benefits**

Total certificated salaries and benefits for the Q2 were **\$26.3M** (48% of a \$54.8M budget) which is within the range of what the budget would permit by the 2<sup>nd</sup> quarter.

*Overall, certificated salary and benefits are under the budgeted amounts.*

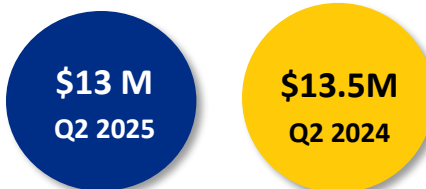
**Non-Certificated Salaries and Benefits**

Total non-certificated salaries and benefits for the Q2 were **\$10.7M** (60% of an \$19.3M budget) which is higher than the pro-rated budget. A significant portion of non-certificated staff is paid over 10 months and not 12 months; therefore, the expenditure is typically higher for first 10 months but decreases in the last two months of the fiscal year.

*Enrolment fluctuations in the fall may require staffing adjustments. Actual FTE is significantly higher in the year compared to budgeted amounts. Also, payroll costs trend lower over the summer months: we anticipate some fluctuation in quarterly labour costs.*

**Supplies and Services**

Supplies and services year-to-date are **\$13M** (48% of \$27.1M budget). Typically, many of these costs occur over a 10-month school year and not the 12-month fiscal year, resulting in higher costs in the first 3 quarters and lower costs in the 4<sup>th</sup> quarter. Department managers will continue to carefully monitor their budgets to ensure they stay within their spending limits.



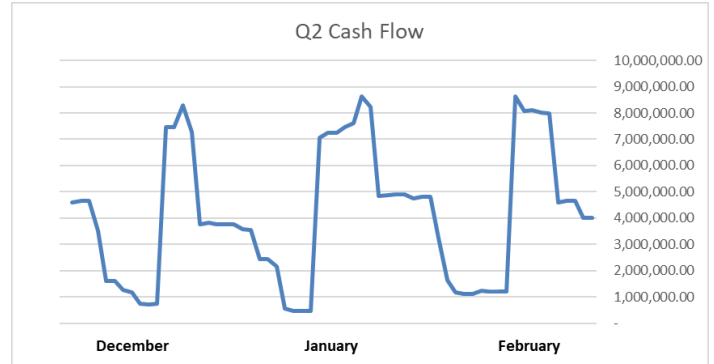
*Supply costs year-to-date are comparable to the prior year, but remain lower compared to the Q2 benchmark. Because supplies and services are variable expenses, the decrease in 2025 is expected as SGF and ISS revenues have decreased vs the prior year; representing the cost of implementing increased trips, activities, and co-curricular programming.*

**III AVERAGE SOURCE AND USE OF CASH**

**A APPROXIMATE AVERAGE MONTHLY CASH FLOW VALUES**

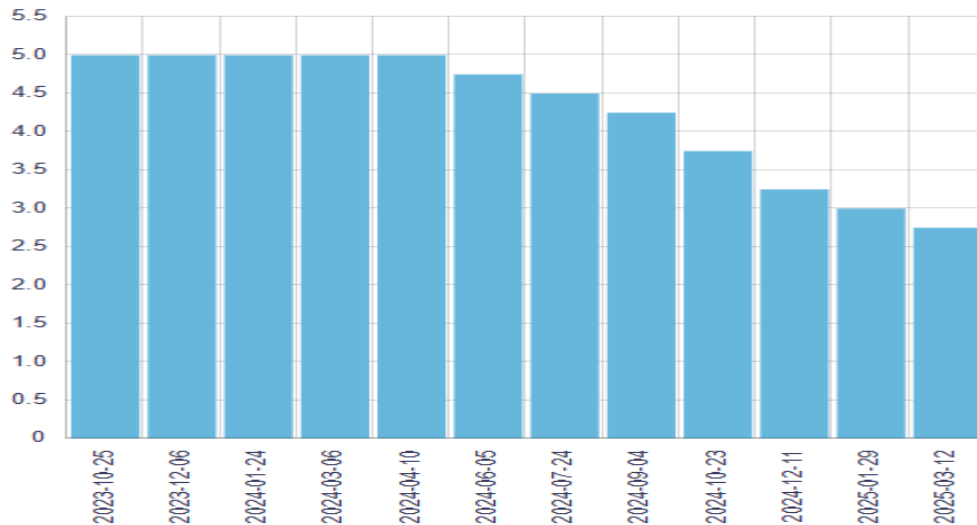
**Monthly Cash Flow February**

Grants	7,137,839
ISS Revenue	1,999,335
SGF Revenue	494,352
	<b>9,631,526</b>
Accounts Payable	1,789,258
Payroll	7,083,219
SGF amounts	353,706
Board Funded Capital Payments	60,754
Total Cash Out	<b>9,286,937</b>



**B GOLDEN HILLS IS CURRENTLY IN A POSITIVE CASH POSITION.**

As of February 28, 2025, **\$11.25M** of the cash balance has been invested into GIC's with maturing dates ranging from March 4, 2025 to December 9, 2026, earning yields ranging from 3.7% - 5.60%. Of these investments, **\$2.25M** are cashable within 90 days. Our GIC's currently outperform cash balances held in our chequing account by approximately 1.75%



## IV REVENUE AND EXPENSES BY ENVELOPE

## A

Golden Hills School Division  
Revenue and Expenses by Envelope  
From September 1, 2024 - February 28, 2025

	SGF	ECS -Grade 12	Operations and Maintenance	Transportation	Board and System Admin	External Services	Total	Budget %	Benchmark %
<b>Revenue</b>									
Alberta Education/ Infrastructure	-	34,706,404	3,543,341	2,792,801	1,572,079	-	42,614,625	50%	50%
Federal Gov't/First Nations	-	949,353	-	-	-	-	949,353	41%	60%
Fees	1,991,082	177,402	-	-	-	4,042,424	6,210,908	402%	70%
Fundraising revenues -SGF	199,369	-	-	-	-	-	199,369	58%	50%
Other sales & services	1,000,545	750,644	-	29,613	-	-	1,780,802	16%	50%
Investment Income	-	-	-	-	425,870	7,286	433,156	58%	50%
Gifts & donations -SGF	-	57,547	-	-	-	-	57,547	87%	50%
Rental of facilities	-	1,320	6,942	-	-	-	8,262	6%	50%
Gain on disposal of Capital assets	-	-	-	6,525	-	-	6,525	100%	50%
Other revenues	-	449,165	-	-	8,985	-	458,150	100%	60%
Amortization of capital allocations	-	-	2,245,897	-	-	-	2,245,897	50%	50%
<b>Total revenues</b>	<b>3,190,996</b>	<b>37,091,835</b>	<b>5,796,180</b>	<b>2,828,939</b>	<b>2,006,934</b>	<b>4,049,710</b>	<b>54,964,594</b>	<b>87%</b>	<b>54%</b>
<b>Expenditures</b>									
Certificated salaries & wages	-	21,096,743	-	-	296,747	119,726	21,513,216	48%	50%
Certificated benefits	-	4,742,432	-	-	35,440	11,556	4,789,428	46%	50%
Non-certificated salaries & wages	-	5,573,086	1,159,884	1,286,562	652,752	516,837	9,189,121	59%	50%
Non-certificated benefits	-	1,707,128	298,395	167,723	163,849	100,875	2,437,970	64%	55%
Service, contracts and supplies	2,841,051	4,215,419	2,325,886	832,718	542,807	2,290,214	13,048,095	48%	50%
Amortization	-	383,166	2,141,814	394,901	127,511	79,508	3,126,900	52%	50%
Interest/bank charges	-	240	-	-	-	3,832	4,072	100%	50%
<b>Total expenses</b>	<b>2,841,051</b>	<b>37,718,214</b>	<b>5,925,979</b>	<b>2,681,904</b>	<b>1,819,106</b>	<b>3,122,548</b>	<b>54,108,802</b>	<b>60%</b>	<b>51%</b>
<b>Positive/-Negative variance to date</b>	<b>349,945</b>	<b>(626,379)</b>	<b>(129,799)</b>	<b>147,035</b>	<b>187,828</b>	<b>927,162</b>	<b>855,792</b>		

ECS -Grade 12 labour cost analysis	Prior Yr Q2	Current Yr Q2	\$ Change	% Change
Certificated salaries	20,250,987	21,096,743	845,756	4.2%
Certificated benefits	4,609,267	4,742,432	133,165	2.9%
Non-certificated salaries & wages	5,184,215	5,573,086	388,871	7.5%
Non-certificated benefits	1,464,916	1,707,128	242,212	16.5%
<b>Total ECS -Grade 12 labour cost</b>	<b>31,509,385</b>	<b>33,119,389</b>	<b>1,610,004</b>	<b>5.1%</b>

## B ANALYSIS OF REVENUE/EXPENSES BY ENVELOPE

## 1. INSTRUCTION

*School Generated Funds are allowable fees collected and held by individual schools and are associated with non-curricular supplies and travel as well as other fees to enhance education.*

**2. PLANT OPERATIONS AND MAINTENANCE (PO&M)**

Golden Hills School Division  
Statement of Revenue and Expenses - Comparison to Budget  
Plant Operations and Maintenance  
From September 1, 2024 - February 28, 2025

	Annual Budget	Q2 Budget	Q2 Actuals	Budget Remaining \$	Q2 Budget %	Q2 Benchmark
<b>Revenues</b>						
Alberta Education	7,029,856	3,514,928	3,543,341	3,486,515	50%	50%
Other revenues	0	0	6,942	-6,942	100%	50%
Amortization of capital allocations	4,096,256	2,048,128	2,245,897	1,850,359	55%	50%
<b>Total revenues</b>	<b>11,126,112</b>	<b>5,563,056</b>	<b>5,796,180</b>	<b>5,329,932</b>	<b>68%</b>	<b>50%</b>
<b>Expenses</b>						
Non-certificated salaries & benefits	3,014,122	1,507,061	1,458,279	1,555,843	48%	50%
Supplies and services	4,487,921	2,243,961	2,325,886	2,162,035	52%	50%
Amortization	4,243,274	2,121,637	2,141,814	2,101,460	50%	50%
<b>Total expenses</b>	<b>11,745,317</b>	<b>5,872,659</b>	<b>5,925,979</b>	<b>5,819,338</b>	<b>50%</b>	<b>50%</b>
<b>Surplus/(deficit)</b>	<b>(619,205)</b>	<b>(309,603)</b>	<b>(129,799)</b>			

	Prior Year Q2	Current Year Q2	% Change
<b>Expenses</b>			
Non-certificated salaries & wages	1,098,325	1,159,884	5.6%
Non-certificated benefits	294,956	298,395	1.2%
<b>Total Labour expenses</b>	<b>1,393,281</b>	<b>1,458,279</b>	<b>4.7%</b>
Services, contracts & supplies	1,776,969	2,325,886	30.9%
Amortization	2,243,337	2,141,814	-4.5%
<b>Total service &amp; supplies</b>	<b>4,020,306</b>	<b>4,467,700</b>	<b>11.1%</b>
<b>Total expenses</b>	<b>5,413,587</b>	<b>5,925,979</b>	<b>9.5%</b>

*The annualized bottom line agrees to the estimated budget for the year, with some timing variations in revenue and spending. Management anticipates PO&M to meet its budget target at year-end.*

### 3. TRANSPORTATION

**Golden Hills School Division**  
**Statement of Revenue and Expenses - Comparison to Budget**  
**Transportation**  
**From September 1, 2024 - February 28, 2025**

	Annual Budget	Q2 Prorated Budget	Q2 Actuals	Budget Remaining \$	Q2 Budget %	Q2 Benchmark
<b>Revenues</b>						
Alberta Education	5,255,074	2,627,537	2,792,801	2,462,273	53.1%	50.0%
Other revenues	0	0	36,138	-36,138	100.0%	50.0%
<b>Total revenues</b>	<b>5,255,074</b>	<b>2,627,537</b>	<b>2,828,939</b>	<b>2,426,135</b>	<b>53.8%</b>	<b>50.0%</b>
<b>Expenses</b>						
Non-certificated salaries & benefits	2,353,825	1,412,295	1,454,285	899,540	61.8%	60.0%
Contracted Bus Services	100,000	60,000	59,914	40,086	59.9%	60.0%
Fuel	960,000	480,000	428,309	531,691	44.6%	50.0%
Other Supplies and services	1,301,584	650,792	344,495	957,089	26.5%	50.0%
Amortization	539,665	269,833	394,901	144,764	73.2%	50.0%
<b>Total expenses</b>	<b>5,255,074</b>	<b>2,837,740</b>	<b>2,681,904</b>	<b>2,573,170</b>	<b>51.0%</b>	<b>54.0%</b>
<b>Surplus/(deficit)</b>	<b>-</b>	<b>(210,203)</b>	<b>147,035</b>			

	Prior Yr Q2	Current Yr Q2	% Change
<b>Expenses</b>			
Non-certificated salaries & wages	553,025	1,286,562	132.6%
Non-certificated benefits	70,121	167,723	139.2%
<b>Total Labour expenses</b>	<b>623,146</b>	<b>1,454,285</b>	<b>133.4%</b>
Services, contracts & supplies	608,378	832,718	36.9%
Amortization	144,360	394,901	173.6%
<b>Total service &amp; supplies</b>	<b>752,738</b>	<b>1,227,619</b>	<b>63.1%</b>
<b>Total expenses</b>	<b>1,375,884</b>	<b>2,681,904</b>	<b>94.9%</b>

**Overall, with careful monitoring of expenses throughout the year, management anticipates Transportation to meet its budget target by year-end.**



#### 4. BOARD AND SYSTEM ADMINISTRATION

Board and System Administration currently has a surplus **\$187K** for the 2<sup>nd</sup> quarter of the current year. Expenses are weighted more heavily in the first half of the year, and management would expect the department to be in a deficit position without higher than normal interest revenue. No other unusual changes in budgeted to actual expenses have been experienced, it is anticipated that revenues and expenses will reach a breakeven point by year end.

Note: Alberta Education makes a provision for a separate System Administration Targeted Grant. The 2.8K grant amount has remained static since 2019.

**Golden Hills School Division**  
**Statement of Revenue and Expenses - Comparison to Budget**  
**Board of Trustees**  
**From September 1, 2024 - February 28, 2025**

	Annual Budget	YTD Actuals	Budget Remaining	% Budget Used
<b>Revenues</b>				
Budgeted Revenues	301,050	301,050	-	100%
<b>Total revenues</b>	<b>301,050</b>	<b>301,050</b>	<b>-</b>	<b>100%</b>
<b>Expenses</b>				
Trustee Earnings and Benefits	212,050	91,215	120,835	43%
Trustee Travel & Supplies	89,000	37,110	51,890	42%
<b>Total expenses</b>	<b>301,050</b>	<b>128,325</b>	<b>172,725</b>	<b>43%</b>

*To date, Board expenses are in line with the range of projected expenditure amounts.*

## 5. EXTERNAL SERVICES

**Golden Hills School Division**  
**Statement of Revenue and Expenses - Current to Prior Year Comparison**  
**External Services**  
**From September 1, 2024 - February 28, 2025**

	Q2 2024	Q2 2025	\$ Change	% Change
<b>Total revenues</b>	<b>4,641,771</b>	<b>4,049,710</b>	<b>(592,061)</b>	<b>-13%</b>
<b>Expenditures</b>				
Certificated salaries & wages	119,726	119,726	-	0%
Certificated benefits	11,231	11,556	325	3%
Non-certificated salaries & wages	492,215	516,837	24,622	5%
Non-certificated benefits	94,326	100,875	6,549	7%
Service, contracts and supplies	2,375,415	2,290,214	(85,201)	-4%
Amortization	78,120	79,508	1,388	2%
Interest/bank charges	7,548	3,832	(3,716)	-49%
<b>Total expenses</b>	<b>3,178,581</b>	<b>3,122,548</b>	<b>(56,033)</b>	<b>-2%</b>
<b>Net Surplus/(deficit) to date</b>	<b>1,463,190</b>	<b>927,162</b>	<b>(536,028)</b>	<b>-</b>

External Services has generated more revenue in 2024 due to an increase in fees charged across all programs. External services continues to see strong demand, including on line students, despite some changes with external operator partnerships.

**Q2 ISS REVENUE****\$4.0M**

Down 13% from prior year

**ENROLMENT****227****STUDENTS**

Students represent 21 countries and territories around the world

**DORM OCCUPANCY****79%**Strathmore dorm capacity – 96  
Drumheller dorm capacity - 88**HOMESTAY****14**

External Services includes International Services, joint-use agreements, and external contract service agreements. Included within this period is the recognition of **\$4.0M** of **ISS tuition fees** revenue, out of the total **\$6.2M** unearned revenue as at Aug 31, 2024. ISS Revenues are received in unequal amounts throughout the year, and most international students prepay tuition several months in

advance. As a result, this unearned tuition revenue related to the 2023/2024 fiscal year is pro-rated to each quarter based on an estimation of related expenses (35%/30%/25%/10%), while expenses are recognized when they occur.

GHSD charges a fixed 3.6% admin fee to the ISS and Siksika programs to recognize the administrative costs that these programs use, but which are otherwise not directly charged to the program accounts.

Expenses are expected to increase in Q3 versus revenues and management expects external services to continue to remain in a surplus position to year-end. These dollars will allow us to invest in our dorm facilities which will see increased capital maintenance in future years.

## **6. SUMMARY**

### **QUARTERLY SUMMARY**

*Golden Hills continues to manage expenses in line with expected funding despite higher cost inflation in some areas. At the end of Q2 Golden Hills is in a surplus position for the year.*

*Overall, GHSD is keeping expenditures within the parameters of the Board's May 25, 2024 approved and submitted 2024-25 budget.*

*We continue to fund programs that are in alignment with our goals and vision of inspiring confident, connected, caring citizens of the world.*