



# MINUTES

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## Golden Hills School Division

### Regular Meeting of the Board of Trustees

Location: Boardroom of the Golden Hills School Division

Start Time: 9:30 AM

**Tuesday, October 24, 2023 (9:30 AM)**

#### 1.0 Attendance

##### Present:

- a) Chair
  - Laurie Huntley
- b) Vice Chair
  - Barry Kletke
- c) Trustees
  - Jen Mertz
  - Jim Northcott
  - Rob Pirie
  - Justin Bolin (via Zoom)
- d) Superintendent
  - Jeff Grimsdale
- e) Deputy Superintendent
  - Wes Miskiman
- f) Secretary Treasurer
  - Tahra Sabir
- g) Recording Secretary
  - Kristy Polet

#### 2.0 Call to Order

Chair Huntley called the meeting to order at 9:31 AM.

#### 3.0 Acknowledgment

In the spirit of reconciliation, we acknowledge that we live, work and play on the traditional territories of the Blackfoot Confederacy (Siksika, Kainai, Piikani), the Tsuut'ina, the Îyâxe Nakoda Nations, the Métis Nation (Region 3), and all people who make their homes in the Treaty 7 region of Southern Alberta.

Chair Initials \_\_\_\_\_ Secretary Treasurer Initials \_\_\_\_\_

#### **4.0 In Camera**

##### **4.1 In Camera**

**Recommendation: BD#20231024.1001**

**MOVED by Trustee Northcott** that the Board of Trustees go In Camera at 9:32 AM.

##### **4.2 Out of In Camera**

**Recommendation: BD#20231024.1002**

**MOVED by Trustee Kletke** that the Board of Trustees rise from In Camera at 10:09 AM.

Recessed at 10:10 AM

Reconvened at 10:22 AM

#### **5.0 Approval of Agenda**

##### **5.1 Approval of Agenda**

**Recommendation: BD#20231024.1003**

**MOVED by Trustee Kletke** that the Board of Trustees approve the agenda as amended with the following Action Items.

- 9.5 Legal Matters
- 9.6 Meal Per Diems Review

#### **6.0 Welcome Public, Vision and Mission Statements**

##### **7.0 Presentation of Minutes**

##### **7.1 Regular Minutes of September 26, 2023**

**Recommendation: BD#20231024.1004**

**MOVED by Trustee Pirie** that the Board of Trustees approve the Regular Minutes of September 26, 2023, as presented.

#### **8.0 REPORTS**

##### **A) Chair's Report**

Chair Huntley presented information on the following topics:

- October 5, 2023, Careers sponsored evening hosted in Acme, AB, networking with local businesses.
- October 12, 2023, Chairs meeting with the Education Minister, Demetrios Nicolaidis, focus was on the mandate letter.
- October 18-20, 2023, Public School Boards Association of Alberta (PSBAA) Fall Conference was held in Edmonton, AB. Minister of Education, Demetrios Nicolaidis, was the guest speaker at the Lois E. Hole Dinner and Lecture.
- October 17, 2023, Acme School Project Information Night at the Acme Community Centre.

## **B) Board Committees**

No information at this time.

## **C) Board Representatives to External Organizations**

Trustee Northcott and Trustee Pirie presented information on the Alberta School Boards Association (ASBA) Zone 5 meeting that was held October 6, 2023, in Hanna, AB at the Prairie Land School Division.

- Discussion around the upcoming ASBA FGM November 19 - 21, 2023 at the Westin Downtown Edmonton.
- Discussed the draft Position Statement Framework that will be presented at the ASBA FGM.
- October 30, 2023, ASBA Speakers Corner with representatives from Alberta Municipalities and Rural Municipalities of Alberta will co-lead a session about Joint Use and Planning Agreements, the Local Authorities Elections Act, and other areas of common interest and collaboration.

Trustee Kletke presented information on the Public School Boards' Association of Alberta (PSBAA) Fall Conference that took place October 18-20, 2023

- The Honourable Dave Hancock and the Minister of Education, Demetrios Nicolaides, guest speakers.
- Next PSBC meeting takes place November 19-21, 2023.

## **D) Administration Reports**

Secretary Treasurer Sabir presented information on the following topics:

Finance Update:

- Finance team is working on the August 31, 2023, year end audit. This information will be presented at the November 28, 2023, board meeting.

Transportation Update:

- Driver Staff Meetings were held at various locations in our division.
- There has been an increase in field trips, 111 trips up until October 21, 2023.
- Driver Training has been going well, we've been able to fill some runs with new hires, testing happening November 1 and 6, 2023. There are also four drivers in the que for training.

Superintendent Grimsdale presented information on the following topics:

- "Meet the Family Night" took place October 4, 2023, where Crowther Memorial Junior High teachers went to Siksika to meet the family members of the students that attend CMJH school.

- Golden Hills School Division has submitted Teachers names for Social Studies consultation group. If selected, they will provide feedback on scope and sequences and draft content.
- October 26, 2023, Princess Warrior Pageant will take place at the Strathmore Civic Centre at 6:30 PM.
- October 27, 2023, Collaborative Day will take place in Three Hills, AB. - Golden Hills Schools will be hosting Remembrance Day Ceremonies on November 9, 2023.

## 9.0 NEW BUSINESS

### A) Action Items

#### 9.1 Annual Modular Request Submission (T. Sabir)

**Recommendation: BD#20231024.1005**

**MOVED by Trustee Northcott** that the Board of Trustees approve the recommended modular requests for the 2024/2025 school year.

School	Request
Strathmore High School (Strathmore)	1 modular
Trinity Christian Academy (Strathmore)	2 modulars
<b>Total</b>	<b>3 modulars</b>

#### 9.2 Field Trip Studies/Student Excursion - Prairie Christine Academy - Germany, Italy and Switzerland (J. Grimsdale)

**Recommendation: BD#20231024.1006**

**MOVED by Trustee Pirie** that the Board of Trustees approve the proposed high school field studies/excursion for Prairie Christian Academy to Germany, Italy, and Switzerland from March 29 to April 7, 2024 subject to advisory notices from Foreign Affairs and International Trade Canada website [http://www.voyage.gc.ca/countries\\_pays/updates\\_mise-a-jour-eng.asp](http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp) such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

#### 9.3 Field Trip Studies/Student Excursion - Prairie Christian Academy - Colombia (J. Grimsdale)

**Recommendation: BD#20231024.1007**

**MOVED by Trustee Kletke** that the Board of Trustees approve the proposed high school field studies/excursion for Prairie Christian Academy to Colombia from February 15 to 26, 2024 subject to advisory notices from Foreign Affairs and International Trade Canada website [http://www.voyage.gc.ca/countries\\_pays/updates\\_mise-a-jour-eng.asp](http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp) such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

#### 9.4 Field Trip Studies/Student Excursion - Trochu Valley and Three Hills Schools - London and Paris (J. Grimsdale)

**Recommendation: BD#20231024.1008**

**MOVED by Trustee Kletke** that the Board of Trustees approve the proposed high school field studies/excursion for Trochu Valley School and Three Hills School to London and Paris from March 27 to April 6, 2024 subject to advisory notices from Foreign Affairs and International Trade Canada website [http://voyage.gc.ca/countries\\_pays/updates\\_mise-a-jour-eng.asp](http://voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp) such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

#### 9.5 Human Resources

**Recommendation: BD#20231024.1009**

**MOVED by Trustee Bolin** that the Board of Trustees of Golden Hills School Division hereby authorizes the Superintendent of Schools to address harassing and bullying behaviours directed at staff members including engaging legal counsel to initiate an action including a Statement of Claim and any related procedures against any individual engaged in such activity.

#### 9.6 Meals Per Diem Review

**Recommendation: BD#20231024.1010**

**MOVED by Trustee Bolin** that the Board of Trustees approve the adjusted meal per diems as follows:

- Breakfast \$13.00
- Lunch \$18.00
- Supper \$28.00

Recessed at 12:02 PM

Reconvened at 12:52 PM

Deputy Superintendent Miskiman joined the meeting.

#### B) Information Items

##### 9.7 Enrolment Monitoring Report (September 2023) (T. Sabir)

Secretary Treasurer Sabir presented information on Enrolment for the month of September 2023.

##### 9.8 IMR Monitoring Report (T. Sabir)

Secretary Treasurer Sabir presented information on the combined funding for Infrastructure Maintenance Renewal (IMR) and on the Capital Maintenance Renewal (CMR) funding. This funding is considered necessary for annual preservation and maintenance of buildings.

**9.9 Human Resources Monitoring Report (W. Miskiman)**

Deputy Superintendent Miskiman presented the Human Resources Monitoring Report to the Board of Trustees, which illustrates information on staffing demographics and levels to assist the Board in fulfilling its governance role.

**9.10 Annual Education Results Report (J. Grimsdale)**

Superintendent Grimsdale reviewed the draft Annual Education Results Report with the Board of Trustees for information and to solicit any further input. The finalized document will be submitted to Alberta Education on November 30, 2023.

**10.0 School Monitoring Reports**

**10.1 Prairie Christian Academy - Tour**

Will be rescheduled due to weather.

**11.0 ADJOURNMENT**

**11.1 Adjournment**

**Recommendation: BD#20231024.1011**

The Board of Trustees adjourned at 1:28 PM.

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Chair

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Secretary Treasurer