



# MINUTES

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## Golden Hills School Division

### Regular Meeting of the Board of Trustees

Location: Boardroom of the Golden Hills School Division

Start Time: 9:30 AM

**Tuesday, November 28, 2023 (9:30 AM)**

#### 1.0 Attendance

##### Present:

- a) Chair
  - Laurie Huntley
- b) Vice Chair
  - Barry Kletke
- c) Trustees
  - Jen Mertz
  - Jim Northcott
  - Rob Pirie
  - Justin Bolin
- d) Superintendent
  - Jeff Grimsdale
- e) Secretary Treasurer
  - Tahra Sabir
- f) Recording Secretary
  - Kristy Polet

##### Absent:

- e) Deputy Superintendent
  - Wes Miskiman

#### 2.0 Call to Order

Chair Huntley called the meeting to order at 9:42 AM.

#### 3.0 Acknowledgment

In the spirit of reconciliation, we acknowledge that we live, work and play on the traditional territories of the Blackfoot Confederacy (Siksika, Kainai, Piikani), the Tsuut'ina, the Îyâxe Nakoda Nations, the Métis Nation (Region 3), and all people who make their homes in the Treaty 7 region of Southern Alberta.

## 4.0 In Camera

### 4.1 In Camera

**Recommendation: BD#20231128.1001**

**MOVED by Trustee Northcott** that the Board of Trustees go In Camera at 9:43 AM.

### 4.2 Out of In Camera

**Recommendation: BD#20231128.1002**

**MOVED by Trustee Mertz** that the Board of Trustees rise from In Camera at 10:46 AM.

Recessed at 10:46 AM.

Reconvened at 11:00 AM.

## 5.0 Approval of Agenda

### 5.1 Approval of Agenda

**Recommendation: BD#20231128.1003**

**MOVED by Trustee Pirie** that the Board of Trustees approve the agenda as presented.

## 6.0 Welcome Public, Vision and Mission Statements

## 7.0 Presentation of Minutes

### 7.1 Regular Minutes of October 24, 2023

**Recommendation: BD#20231128.1004**

**MOVED by Trustee Kletke** that the Board of Trustees approve the Regular Minutes of October 24, 2023, as presented.

## 8.0 REPORTS

### A) Chair's Report

Chair Huntley presented information on the following topics:

- The Board of Trustees attended school Remembrance Day Ceremonies. The ceremonies were very meaningful and impactful.
- The Board of Trustees attended the Alberta School Boards Association (ASBA) Fall General Meeting held in Edmonton, November 19-21, 2023.
  - AI technology presentations were intriguing.
  - Congratulations forwarded to Marilyn Dennis, President and Shali Baziuk, Vice President on their re-election.
- Rural Caucus meeting was held in Edmonton on November 9, 2023. Congratulations to Trustee Northcott for becoming a director.

### B) Board Committees

No information at this time.

### C) Board Representatives to External Organizations

Trustee Northcott and Trustee Pirie presented information on the Alberta School Boards Association (ASBA) Zone 5 meeting that was held November 3, 2023.

- Congratulations to Trustee Northcott for joining the Edwin Parr Awards Committee.
- Next ASBA Zone 5 meeting will take place on December 1, 2023, at the Golden Hills School Division Office.

- Congratulations to Trustee Pirie for getting re-elected as Director for two-year term with ASBA.
- Discussed ASBA FGM Conference, suggested to connect with your districts Chamber of Commerce.

## D) Administration Reports

Secretary Treasurer Sabir presented information on the following topics:

- Facilities Update:
  - Wheatland Crossing Fitness Center - plumbing and electrical are complete, looking into refurbished equipment and applying for grants.
  - Wheatland Crossing Modulars - are complete and in use.
  - Trinity Christian Academy Parking Lot - landscaping is 90% complete.
  - Trinity Christian Academy Addition - is in various stages.
  - Strathmore Maintenance roof top unit has been delivered, installation to begin.
  - Acme Design meetings take place every two weeks.
  - Division Office Roof - 99 % complete, final finishes to be completed.
  - Dr. Elliott School - boilers have been installed and are waiting on inspection.
  - Caretaking Staff – experiencing shortages.
  - NorthStar Academy – in the process of moving into new location in Red Deer, furniture has been ordered, technology and maintenance are in the process of getting them set up.
- Transportation Update:
  - All routes are covered by regular drivers.
  - Field Trips have increased, recovering from COVID-19.

Superintendent Grimsdale presented information on the following topics:

- Hosted the First leadership Day - well attended, approximately 130 people.
- Curriculum Development for Math will take place on November 7, 8 and 9, 2023 at the Division Office.
- Teacher Liaison Committee - November 8, 2023, agreement with ATA, this role will be support for Teachers.
- ATA Retirement Sessions will take place February and March.
- Bill 85 - requires school authorities to conduct criminal record checks and vulnerable sector checks when hiring a new teacher and again every five years throughout their employment, this process is 90% complete for Golden Hills.
- Teacher recruitment - shortage, Deputy Superintendent Miskiman has been attending Career Fairs, next ones are being hosted at the University of Lethbridge and Mount Royal University.
- The Board of Trustees will be hosting a Christmas Lunch for Division staff on December 12, 2023.

## 9.0 NEW BUSINESS

### A) Action Items

#### 9.1 Field Trip Studies/Student Excursion - NorthStar Academy - Netherlands, Belgium, France (J. Grimsdale)

##### Recommendation: **BD#20231128.1005**

**MOVED by Trustee Northcott** that the Board of Trustees approve the proposed high school field studies/excursion for NorthStar Academy to the Netherlands, Belgium and France from march 29 to April 7, 2024 subject to advisory notices from Foreign Affairs and International Trade Canada website

[http://www.voyage.gc.ca/countries\\_pays/updates\\_mise-a-jour-eng.asp](http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp) such that if a travel

warning in issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

**9.2 Field Trip Studies/Student Excursion - Strathmore High School - Venice, Croatia (J. Grimsdale)**

**Recommendation: BD#20231128.1006**

**MOVED by Trustee Pirie** that the Board of Trustees approve the proposed high school field studies/excursion for Strathmore High School to Venice and Croatia from March 26 to April 6, 2024 subject to advisory notices from Foreign Affairs and International Trade Canada website [http://www.voyage.gc.ca/countries\\_pays/updates\\_mise-a-jour-eng.asp](http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp) such that if a travel warning in issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

Recessed at 12:12 PM

Reconvened at 12:47 PM

Trustee Bolin excused himself due to a prior engagement at 12:24 PM.

**9.3 Annual Education Results Report (AERR) 2022/2023 (J. Grimsdale)**

**Recommendation: BD#20231128.1007**

**MOVED by Trustee Mertz** that the Board of Trustees approve the Annual Education Results Report 2022/2023 for submission to Alberta Education November 30, 2023.

**9.4 Audited Financial Statements for the the year ending August 31, 2023 (T. Sabir)**

**Recommendation: BD#20231128.1008**

**MOVED by Trustee Northcott** that the Board of Trustees approves the Audited Financial Statements for the year ending August 31, 2023, for submission to Alberta Education by November 30, 2023, subject to the Board being advised of any minor adjustments which may be necessary before the budget is submitted to Alberta Education November 30, 2023.

**B) Information Items**

**9.5 Monthly Enrolment Monitoring Report (October 2023) (T. Sabir)**

Secretary Treasurer Sabir presented information on Enrolment for the month of October 2023.

**9.6 Provincial Exam Results (Annual and Five-Year Trends) (J. Grimsdale)**

Superintendent Grimsdale reviewed the 2022/2023 Provincial Testing Results for January and June Diploma Exams and Provincial Achievement Tests that were released on October 24, 2023, to school divisions.

## 10.0 School Monitoring Reports

### 10.1 Prairie Christian Academy - Tour

The Board of Trustees and Superintendent Grimsdale met with Principal Darryl Hern and Associate Principal Barry Sommer. The Trustees were informed of different initiatives and goals.

## 11.0 Guest

### 11.1 Avail LLP Chartered Professional Accountants (via Zoom)

On Monday, November 27, 2023, the Audit Committee convened, as per the requirements of the Education Act to review the financial statements. On Tuesday, November 28, 2023, Chandra Deaust, CPA, CA (Avail CPA - Chartered Accountant) was in attendance via Zoom at 11:00 AM to present the Audited Financial Statements for the year ending August 31, 2023, and answered Trustee questions' regarding the audit process and Audited Financial Statements.

## 12.0 ADJOURNMENT

### 12.1 Adjournment

**Recommendation: BD#20231128.1009**

The Board of Trustees adjourned at 1:14 PM.

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Chair

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Secretary Treasurer

Chair Initials \_\_\_\_\_ Secretary Treasurer Initials \_\_\_\_\_