



MINUTES

Golden Hills School Division No. 75

Regular Meeting of the Board of Trustees

Location: Boardroom of the Golden Hills School Division

Start Time: 9:30 AM

Tuesday, January 25, 2022 (9:30 AM)

1.0 Attendance

Present:

- a) Chair
 - Laurie Huntley
- b) Vice Chair
 - Jim Northcott
- c) Trustees
 - Barry Kletke
 - Jennifer Mertz
 - Rob Pirie
 - Justin Bolin
- d) Superintendent
 - Bevan Daverne
- e) Secretary Treasurer
 - Tahra Sabir
- f) Associate Superintendent
 - Jeff Grimsdale

Absent:

- g) Deputy Superintendent
 - Wes Miskiman

2.0 Call to Order

Chair Huntley called the meeting to order at 9:31 a.m.

3.0 Acknowledgment

In the spirit of reconciliation, we acknowledge that we live, work and play on the traditional territories of the Blackfoot Confederacy (Siksika, Kainai, Piikani), the Tsuut'ina, the Îyâxe Nakoda Nations, the Métis Nation (Region 3), and all people who make their homes in the Treaty 7 region of Southern Alberta.

4.0 In Camera

4.1 In Camera

Recommendation: BD#20220125.1001

MOVED by Trustee Pirie that the Board of Trustees go In Camera at 9:32 a.m.

4.2 Out of In Camera

Recommendation: BD#20220125.1002

MOVED by Trustee Northcott that the Board of Trustees rise from In Camera at 10:19 a.m.

Recessed at 10:20 a.m.

Reconvened at 10:36 a.m.

5.0 Approval of Agenda

5.1 Approval of Agenda

Recommendation: BD#20220125.1003

MOVED by Trustee Mertz that the Board of Trustees approve the January 25, 2022, agenda as presented.

6.0 Welcome Public, Vision and Mission Statements

7.0 Presentation of Minutes

7.1 Regular Minutes of December 14, 2021

Recommendation: BD#20220125.1004

MOVED by Trustee Pirie that the Board of Trustees approve the December 14, 2021, Regular Minutes.

8.0 REPORTS

A) Chair's Report

Chair Huntley presented information on the following topics:

- Discussed Chairs' Meeting that was hosted with Education Minister, Adriana LaGrange regarding school re-entry plans.
- Discussed Chairs' Curriculum Meetings.
- Setup meeting dates for Council of Council, Advocacy and Wellness meetings.

B) Board Committees

Vice Chair Northcott, Chair Huntley and Trustee Pirie reported on the Alberta School Boards Association (ASBA) Zone 5 meeting that was held January 7, 2022.

- Volunteers are needed for the Edwin Parr Committee.
- ASBA Zone 5 agenda has been revamped, it now includes a "Discussion Session".

Trustee Kletke had no new information to report on for the Public School Boards Association (PSBAA).

- Reminder - PSBAA Meeting being held February 10-11, 2022, at the DoubleTree Hilton in Edmonton, AB.

Trustee Pirie had no new information to report on for the Teachers Employer Bargaining Association (TEBA).

C) Board Representatives to External Organizations

No new information to report on at this time.

D) Administration Reports

Secretary Treasurer Sabir presented information on the following topics:

- Looking forward to the provincial budget announcement Thursday, February 24, 2022.
- School Ventilation Systems:
 - Schools have excellent ventilation systems designed by engineers. HEPA filters are recommended when no mechanical ventilation exists which means instances when windows are the only way to increase ventilation.
 - Currently we are:
 - changing filters more than manufacturers recommendation.
 - increasing runtime for school ventilation systems i.e., an hour before and an hour after students are in the building.
 - Majority of HVAC systems have outside air dampers that draw fresh air and mixed with return air. Mechanical dampers are adjusted for intake based on outside air temperature.
 - Regular inspections for boilers, HVAC equipment, furnace, exhaust fans, air handling including all mechanical systems.
 - Inspected by Alberta Labour/Occupational Health & Safety and Alberta Health Services.
 - Air handling units in schools are subject to provincial standards which means they are monitored and maintained at regular intervals which include a quality filtration system by our handling units.
 - Ensuring safety is a multi-layered approach - masks, vaccination, cleaning, physical distancing, ongoing hand hygiene, respiratory etiquette, daily health screening, staying home when sick and encourage vaccinations all help to reduce exposure to COVID-19.

Superintendent Daverne presented information on the following topics:

- HR Update:
 - All staff members received COVID Rapid Test Kits, included are instructions and our own Golden Hills YouTube video.
 - Career Fairs - attending virtual Teacher Career Fairs, needing to increase GHSD candidate pool.
 - Absenteeism has increased, however, classrooms have staff and teaching has continued.
 - International Field Studies Trips - Wheatland Crossing has cancelled their approved trip to Europe (Switzerland, Monaco, Italy, Spain) that was to take place April 14 to April 25, 2022, due to parents decision. Strathmore High and Prairie Christian Academy Schools will be carrying on with their trips.
 - Canadian Rockies School Division (CRS) Winter Exposure Classes may have to be cancelled due to COVID restrictions and students not at school.
 - Long Service Awards (LSA) is tentatively planned for May 26, 2022, in person at the Travelodge in Strathmore, AB.

9.0 NEW BUSINESS

A) Information Items

9.1 Inclusive Education Report (2020-21 Results and 2021-22 Plans)

(J. Grimsdale)

Recommendation:

Associate Superintendent Grimsdale presented information on the Inclusive Education Report that provides support and services to ensure that our students with diverse learning needs receive quality education, thus ensuring them the opportunity to best achieve their potential.

9.2 First Quarter Financial Report (Sept/Oct/Nov 2021) (T. Sabir)

Recommendation:

Secretary Treasurer Sabir presented and reviewed the First Quarterly Financial Report to the Board of Trustees as information and for the record.

Recessed at 12:17 p.m.

Reconvened at 1:16 p.m.

9.3 Monthly Enrolment Monitoring Report (T. Sabir)

Recommendation:

Secretary Treasurer Sabir presented information on the Monthly Enrolment Monitoring Report for December 2021 to the Board of Trustees.

9.4 School Summaries Monitoring Report 2021 (T. Sabir)

Recommendation:

Secretary Treasurer Sabir presented the School Summaries Report 2020-2021, which provides information to assist the Board of Trustees in decision related to the annual budget and capital planning. The information presented summarizes key information for each school.

9.5 Administrative Procedure - 131 Emergency Closing of Schools Inclement Weather (B. Daverne)

Recommendation:

Superintendent Daverne reviewed and presented information around the development of AP 131 Emergency Closing of Schools Inclement Weather and AP 131 Appendix A as information.

10.0 ADJOURNMENT

The Board of Trustees adjourn at 1:53 p.m.

Chair

Secretary Treasurer

Chair Initials _____ Secretary Treasurer Initials _____