



# MINUTES

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## Golden Hills School Division No. 75

### Regular Meeting of the Board of Trustees

Location: Boardroom of the Golden Hills School Division

Start Time: 9:30 AM

**Tuesday, November 23, 2021 (9:30 AM)**

### 1.0 Attendance

Present:

a) Chair

- Laurie Huntley

b) Vice Chair

- Barry Kletke

c) Trustees

- Jennifer Mertz
- Jim Northcott
- Rob Pirie (via Zoom)
- Justin Bolin (via Zoom)

d) Superintendent

- Bevan Daverne (via Zoom)

g) Deputy Superintendent

- Wes Miskiman

Absent:

f) Associate Superintendent

- Jeff Grimsdale (prior commitment)

### 2.0 Call to Order

Chair Huntley called the meeting to order at 9:33 a.m.

### 3.0 Acknowledgment

In the spirit of reconciliation, we acknowledge that we live, work and play on the traditional territories of the Blackfoot Confederacy (Siksika, Kainai, Piikani), the Tsuut'ina, the Îyâxe Nakoda Nations, the Métis Nation (Region 3), and all people who make their homes in the Treaty 7 region of Southern Alberta.

#### **4.0 In Camera**

##### **4.1 In Camera**

**Recommendation: BD#20211123.1001**

**MOVED by Trustee Kletke** that the Board of Trustees go In Camera at 9:33 a.m.

##### **4.2 Out of In Camera**

**Recommendation: BD#20211123.1002**

**MOVED by Trustee Northcott** that the board of Trustees rise from In Camera at 9:54 a.m.

#### **5.0 Approval of Agenda**

##### **5.1 Approval of Agenda**

**Recommendation: BD#20211123.1003**

**MOVED by Trustee Kletke** that the Board of Trustees approve the November 23, 2021 agenda as presented.

#### **6.0 Welcome Public, Vision and Mission Statements**

##### **7.0 Presentation of Minutes**

###### **7.1 Organizational Minutes of October 26, 2021**

**Recommendation: BD#20211123.1004**

**MOVED by Trustee Northcott** that the Board of Trustees approve the October 26, 2021 Organizational Minutes.

###### **7.2 Regular Minutes of October 26, 2021**

**Recommendation: BD#20211123.1005**

**MOVED by Trustee Mertz** that the Board of Trustees approve the October 26, 2021 Regular Minutes.

#### **8.0 REPORTS**

##### **A) Chair's Report**

Chair Huntley presented information on the following topics:

- Due to the ASBA FGM and the PSBAA Fall event there is not any correspondence to discuss.
- Rural School Board Caucus (RSBC) will be meeting on December 12, 2021.

##### **B) Board Committees**

Trustee Pirie presented information on the following topics from Alberta School Boards Association (ASBA) Zone 5:

- Discussed ASBA Zone 5 Organizational meeting held at Golden Hills Division Office on Friday, November 12, 2021.
  - Trustee Pirie is the ASBA Zone 5 Board as a Director, Trustees Huntley and Northcott are GHSD Representatives.
  - ASBA Zone 5 Chairs Orientation will be attended by Chair Huntley.

Trustee Pirie had no new information to report on for Teachers Employee Bargaining Association (TEBA) at this time.

Trustee Northcott presented information on the Public School Boards Association (PSBAA) Fall Event that was held November 17-19, 2021.

- Dennis MacNeil is the new President and is in his fourth term as a trustee for Aspen View Public Schools.
- Karen Becker is the new Vice President and is in her third term as a trustee for Wetaskiwin Regional Public Schools.

### **C) Board Representatives to External Organizations**

Nothing to report on at this time.

### **D) Administration Reports**

Secretary Treasurer Sabir presented information on the following topics:

- Modularity:
  - Application for applying to Alberta Education for Modularity has been delayed.
- ARMIC:
  - the reciprocal group as a whole has seen a savings of 9% which equals \$3.5m. To date GHSD has seen a savings of approximately \$70k.
- Rural Education Symposium:
  - will be held March 6-8, 2022 in Edmonton.
- Discussion around current Bills being reviewed in Parliament.

Superintendent Daverne presented information on the following topics:

- COVID-19 cases are going down in the province, in schools anywhere from 10-12 weekly, constantly doing contact tracing, have used rapid testing.
- Trustee Christmas luncheon with Division Office staff has been cancelled due to the COVID-19 restrictions.
- Discussion on Curriculum.

## **9.0 NEW BUSINESS**

### **A) Action Items**

#### **9.1 Audited Financial Statements for the year ending August 31, 2021 (T. Sabir)**

##### **Recommendation: BD#20211123.1006**

**MOVED by Trustee Northcott** that the Board of Trustees approve the 2020-2021 amounts on the Audited Financial Statements for the year ending August 31, 2021 to be transferred to unrestricted as follows:

- Transfer Unrestricted Net Assets to Capital Reserves in the amount of \$3,700,000;
- Transfer from Unrestricted Net Assets to the Operating Reserves in the amount of \$1,800,000.
- Both of these transfers are for the purpose of funding Board capital asset additions.

##### **BD#20211123.1007**

**MOVED by Trustee Pirie** that the Board of Trustees approve the Audited Financial Statements for the year ending August 31, 2021 for submission to Alberta Education by November 30, 2021 subject to the

Board being advised of any minor adjustments which may be necessary before the budget is submitted to Alberta Education November 30, 2021.

## **9.2 2020-2023 Three Year Education Plan and Assurance Framework - Final (B. Daverne)**

**Recommendation: BD#20211123.1008**

**MOVED by Trustee Kletke** that the Board of Trustees approve the Three Year Education Plan 2021-2024 and Assurance Framework 2020-2021 for submission to Alberta Education November 30, 2021.

Recessed at 11:32 a.m.

Reconvened at 12:20 p.m.

**BD#20211123.1009**

**In Camera MOVED by Trustee Kletke** that the Board of Trustees go In Camera at 12:53 p.m.

**BD#20211123.1010**

**Out of In Camera MOVED by Trustee Kletke** that the Board of Trustees rise from In Camera at 1:27 p.m.

## **9.3 Administrative Procedure 493 - COVID-19 Staff Vaccination and Rapid Testing Assurance (B. Daverne)**

**Recommendation: BD#20211123.1011**

**MOVED by Trustee Pirie** that the Board of Trustees, in response to the Minister's request, direct administration to develop a suitable administrative procedure with respect to mandatory vaccination or testing of employees.

## **9.4 Field Trip Studies/Excursion - Strathmore High School - Eastern Europe April 13-24, 2022 (B. Daverne)**

**Recommendation: BD#20211123.1012**

**MOVED by Trustee Pirie** that the Board of Trustees approve the proposed high school field studies/excursion for Strathmore High School to Eastern Europe (Berlin, Prague, Krakow and Budapest) from April 13, 2022 to April 24, 2022 to advisory notices from Foreign Affairs and International Trade Canada website [http://www.voyage.gc.ca/countries\\_pays/updates\\_mise-a-jour-eng.asp](http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp) such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

## **9.5 Field Trip Studies/Excursion - Prairie Christian Academy - Italy and Greece April 15-24, 2022 (B. Daverne)**

**Recommendation: BD#20211123.1013**

**MOVED by Trustee Kletke** that the Board of Trustees approve the proposed high school field studies/excursion for Prairie Christian Academy to Italy/Greece from April 15, 2022 to April 24, 2022 to advisory notices from Foreign Affairs and International Trade Canada website [http://www.voyage.gc.ca/countries\\_pays/updates\\_mise-a-jour-eng.asp](http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp) such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

**9.6 Field Trip Studies/Excursion - Wheatland Crossing - Europe April 14-25, 2022 (B. Daverne)**

**Recommendation: BD#20211123.1014**

**MOVED by Trustee Huntley** that the Board of Trustees approve the proposed high school field studies/excursion for Wheatland Crossing to Europe (Switzerland, Monaco, Italy and Spain) from April 14, 2022 to April 25, 2022 to advisory notices from Foreign Affairs and International Trade Canada website [http://www.voyage.gc.ca/countries\\_pays/updates\\_mise-a-jour-eng.asp](http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp) such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

**9.7 Field Trip Studies/Excursion - Wheatland Crossing - Peru June 30-July 11, 2022 (B. Daverne)**

**Recommendation: BD#20211123.1015**

**MOVED by Trustee Huntley** that the Board of Trustees approve the proposed high school field studies/excursion for Wheatland Crossing to Peru from June 30, 2022 to July 11, 2022 to advisory notices from Foreign Affairs and International Trade Canada website [http://www.voyage.gc.ca/countries\\_pays/updates\\_mise-a-jour-eng.asp](http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp) such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

**B) Information Items**

**9.8 Monthly Enrolment Monitoring Report (October 2021) (T. Sabir)**

**Recommendation:**

Secretary Treasurer Sabir presented the October 31, 2021 enrolment to the Board of Trustees for information.

**10.0 Guest**

**10.1 Avail LLP Chartered Professional Accountants (C. Deaust) - 10:30 a.m. via Zoom**

On Monday, November 22, 2021, the Audit Committee convened, as per the requirements of the Education Act to review the financial statements. On Tuesday, November 23, 2021, Chandra Deaust, CPA, CA (Avail CPA - Chartered Accountant) was in attendance via Zoom to present the Audited Financial Statements for the year ending August 31, 2021 and answered Trustee questions regarding the audit process and Audited Financial Statements.

**11.0 ADJOURNMENT**

**11.1 Adjournment**

**Recommendation: BD#20211123.1016**

The Board of Trustees adjourned at 2:00 p.m.

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Chair

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Secretary Treasurer