



Approved

**Golden Hills School Division No. 75  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES**

**November 20<sup>th</sup>, 2009**

Minutes Minutes of the Regular Meeting of the Board of Trustees held in the Boardroom of the Golden Hills School Division No. 75 office in Strathmore, Alberta on Friday, November 20, 2009

Present	Ron Kenworthy	Chair (left the meeting at 3:00 p.m.)
	Joyce Bazant	Vice-Chair
	Shirley Buyer	Trustee (left the meeting at 12:00 noon)
	Karen Harries	Trustee
	Barry Kletke	Trustee
	Larry Maerz	Trustee
	Barb Rangen	Trustee (left the meeting at 1:30 p.m.)
	Dianne McBeth	Superintendent of Schools
	Kandace Jordan	Deputy Superintendent of Schools
	Ed Holt	Associate Superintendent of Schools
	Tahra Sabir	Secretary-Treasurer
	Brenda Scott	Recording Secretary
Absent	Bob McKay	Trustee

**I CALL TO ORDER**

Chair Kenworthy called the meeting to order at 9:40 a.m.

Motion to go *In Camera*  
2009-11-20-062

**Moved by Trustee Rangen** that the Board go *In Camera* at 9:40 a.m. to address a personnel matter.

**Carried**

Motion to *Rise from In Camera*  
2009-11-20-063

**Moved by Trustee Buyer** that the Board *Rise from In Camera* at 10:00 a.m.

**Carried**

**BREAK**

Recessed 10:00 a.m.  
Reconvened 10:30 a.m.

**II CALL TO ORDER  
REGULAR MEETING**

Chair Kenworthy called the meeting to order at 10:30 a.m.



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| 1. Opening Prayer   | Trustee Bazant opened the meeting with a prayer.   |
| <br>  |  |
| Personnel (Employee Compensation)<br>2009-11-20-064   | <b>Moved by Trustee Kletke</b> that the Board of Trustees approves the compensation changes as presented for the Secretary-Treasurer.  |
| <br>  |  |
| <b><u>Carried</u></b>   |  |
| 2. Approval of Agenda<br>2009-11-20-065   | <b>Moved by Trustee Harries</b> that the Board of Trustees approves the agenda as presented.   |
| <br>  |  |
| <b><u>Carried</u></b>   |  |
| 3. Presentation of Minutes<br>1) The Regular Meeting of November 10, 2009<br>2009-11-20-066   | <b>Moved by Trustee Harries</b> that the Board adopts the minutes of the November 10, 2009 meeting as presented.   |
| <br>  |  |
| <b><u>Carried</u></b>   |  |
| <br>  |  |
| <b>III REPORTS</b>  |  |
| 1. Board Chair  | Chair Kenworthy reported on the following items: <ul style="list-style-type: none"><li>• Infrastructure Challenges survey was completed and will be submitted online</li><li>• Attendance at Alberta Teachers' Association Induction in Drumheller along with Trustee Harries</li><li>• Participated in the Alberta School Boards Association video conference on public engagement strategies along with Trustees Bazant and McKay, November 16, 2009</li></ul>   |
| 2. Board Representatives to External Organizations <ul style="list-style-type: none"><li>• Alberta School Boards Association Zone 5 Meeting, November 6, 2009</li></ul> | Trustee Rangen presented her report of the November 6, 2009 meeting for the record.  |
| 3. Division Administration  |  |
| i) D. McBeth, Superintendent of Schools   | Superintendent McBeth reported on the following items: <ul style="list-style-type: none"><li>• Attended "Assessment for Learning Institute" in Portland, November 10 and 11, 2009, along with several AISI lead teachers and administrators from Golden Hills</li><li>• Participated in the Board Retreat, November 12 and 13, 2009</li><li>• Participated in the Alberta School Boards Association video conference on public engagement strategies, November 16, 2009</li><li>• Participated in the Administrators' meeting, November 17, 2009</li></ul> |



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| ii)  | K. Jordan, Associate Superintendent | <p>Associate Superintendent Jordan reported on the following items:</p> <ul style="list-style-type: none"> <li>• Attended “Assessment for Learning Institute” in Portland, November 10 and 11, 2009</li> <li>• Moving and Improving article for CASS magazine written by Superintendent McBeth</li> <li>• Request a news piece for Educational Training Magazine re: Assessment for Learning Institute Conference</li> <li>• Class size report clarification</li> </ul> |
| iii) | E. Holt, Deputy Superintendent      | <p>Deputy Superintendent Holt reported on the following items:</p> <ul style="list-style-type: none"> <li>• H1N1 update and Alberta Education request for information on H1N1 absences</li> <li>• Policy on fiduciary duty and conduct of employees is in development and was reviewed at Administrators’ Meeting and will be brought forward at another board meeting</li> <li>• Teacher training average and experience data provincial comparisons</li> </ul>        |
| iv)  | T. Sabir, Secretary-Treasurer       | <p>Secretary-Treasurer Sabir reported on the following items:</p> <ul style="list-style-type: none"> <li>• Letter from Government of Alberta and Alberta Teachers’ Association regarding Alberta Average Weekly Earnings Index (AAWEI) and their agreement to work together to expedite the arbitration process to settle the salary issue</li> <li>• 2009-2010 Budget and monitoring of school budgets</li> </ul>  |

#### IV BUSINESS ARISING

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| 1. | Information Items<br>Strategic Planning Survey Results | Superintendent McBeth presented information on Strategic Planning and the results of the Trustee input on the survey (attached). |
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#### V NEW BUSINESS

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| 1. | Action Items<br>Presentation of Audited Financial Statements<br><b>2009-11-20-067</b> | <p>Chair Kenworthy welcomed S. Harriman and T. Burkholder, of Gregory Harriman and Associates to present the 2008-09 Audited Financial Statements.</p> <p><b>Moved by Trustee Bazant</b> that the Board approves the 2008-2009 surplus on the Audited Financial Statements to be transferred to operating reserves.</p> |
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**Carried**



2009-11-20-068

**Moved by Trustee Bazant** that the Board of Trustees approves the Audited Financial Statements in draft form and that any material variances between draft and final copy submitted by November 30, 2009 be reported to the Board of Trustees at the next meeting.

**Carried**

Motion to go *In Camera*  
2009-11-20-069

**Moved by Trustee Harries** that the Board go *In Camera* at 12:00 noon to receive the Management letter from the auditor.

**Carried**

Motion to *Rise from In Camera*  
2009-11-20-070

**Moved by Trustee Rangen** that the Board *Rise from In Camera* at 12:27 p.m.

**Carried**

**BREAK**

**Recessed 12:27 p.m.**

**Reconvened 1:15 p.m.**

1. Information Items  
Presentation of Annual  
Education Results Report

The Draft Annual Education Results Report (AERR) was presented for Trustee input.

2009-11-20-071

**Moved by Trustee Maerz** that the Board approves the Annual Education Results Report 2008-09 for submission to the Minister by November 30, 2009.

**Carried**

2. Monitoring Report on  
International Services (2008-  
2009 Results and 2009-2010  
Planning)

Deputy Superintendent Holt presented a report on International Services (2008-2009 Results and 2009-2010 Planning).

**BREAK**

**Recessed 2:35 p.m.**

**Reconvened 3:00 p.m.**

**VI PRESENTATIONS/SCHOOL  
REPORTS**

1. Strathmore StoreFront

Vice-Chair Bazant assumed the role of Chair at 3:00 p.m.

Acting Chair Bazant welcomed R. Nelson, Principal (StoreFront School) who highlighted the Education Plan and the results achieved by the school. Vice-Chair Bazant thanked R. Nelson for the presentation.



2. Sequoia Outreach

Acting Chair Bazant welcomed D. Peterson, Principal (Sequoia Outreach School) who highlighted the Education Plan and the results achieved by the school. Vice-Chair Bazant thanked D. Peterson for the presentation.

Adjournment  
2009-11-20-072

**Moved by Trustee Maerz** that the Board of Trustees adjourn the meeting at 3:40 p.m.

**Carried**

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Chair

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Secretary-Treasurer

