



# MINUTES

## Golden Hills School Division No. 75

### Regular Meeting Of The Board Of Trustees

Meeting Type : REGULAR BOARD MEETING

Date : Tuesday, November 27, 2012

Start time : 9:30 AM

Location : Boardroom of the Golden Hills School Division No. 75

### MINUTES

#### ATTENDANCE

Present were:

**a) Chair**

- David Price

**b) Vice-Chair**

- Larry Tucker

**c) Trustee**

- Janet Bolinger
- Karen Harries
- Lawrence Maerz
- Bob McKay

**d) Superintendent of Schools**

- Bevan Daverne

**e) Associate Superintendent**

- Kandace Jordan
- Gordon Welch

**f) Secretary/Treasurer**

- Tahra Sabir

**g) Recording Secretary**

- Brenda Scott

#### CALL TO ORDER

Chair Price called the meeting to order at 9:30 a.m.

#### IN CAMERA

**Resolution #BD20121127.1001**

**MOVED by Trustee Maerz** that the Board go in-camera at 9:38 to discuss board operations.

D. Hartman, Facilities Manager was present to answer trustee questions on a board operations matter.

**CARRIED**

**Resolution #BD20121127.1002**

**MOVED by Trustee Bolinger** that the Board rise from in-camera at 10:30 a.m.

**CARRIED**

**APPROVAL OF  
AGENDA**

**Resolution #BD20121127.1003**

**MOVED by Trustee Bolinger** that the Board approve the agenda as presented.

**CARRIED**

**PRESENTATION OF  
MINUTES**

**Resolution #BD20121127.1004**

**MOVED by Trustee McKay** that the Board of Trustees approve the minutes of the Regular Meeting of October 23, 2012 as presented.

**CARRIED**

**WELCOME AND  
OPENING PRAYER**

Trustee McKay offered the opening prayer.

**CHAIR'S REPORT  
(REPORTS)**

Chair Price reported on the following items:

- November 18-20, 2012 attended Alberta School Boards Association Annual General Meeting
- Opportunity to meet with Bruce Rowe, MLA and Jason Hale, MLA at the ASBA AGM
- Opportunity for Foothills, Grasslands and Golden Hills boards to meet
- Public School Boards Association re: membership
- November 24, 2012 attended Wildrose Annual General Meeting (at his own expense)
- Expressed appreciation to the schools that the Trustees visited on November 13, 2012

Trustees and Administration provided feedback on sessions attended at the Alberta School Boards Association Fall General Meeting.

**BOARD  
REPRESENTATIVES  
TO EXTERNAL  
ORGANIZATIONS  
(ASBA ZONE 5)  
(REPORTS)**

Trustee Tucker presented information on the Alberta School Boards Association Zone 5 meeting, November 2, 2012.

**IN CAMERA**

**BREAK**

**Recessed at 11:28 a.m.**

**Reconvene at 11:38 a.m.**

**AUDITED FINANCIAL  
STATEMENT FOR  
THE YEAR ENDING  
AUGUST 31, 2012  
(ACTION ITEMS)**

Terry Booth, FCA and Alison Pritchard, CA (Collins Barrow Chartered Accountants) were in attendance to answer Trustee questions regarding the audit.

Michael Kuystermans, Manager of Financial Services was also in attendance.

**Resolution #BD20121127.1005**

**Moved by Trustee Tucker** that the Board of Trustees approves the Audited Financial Statements for the year ending August 31, 2012 for submission to Alberta Education by November 30, 2012.

**CARRIED**

**Resolution #BD20121127.1006**

**Moved by Trustee Bolinger** that the Board of Trustees approves the 2011-12 amount on the Audited Financial Statements for the year ending August 31, 2012 to be transferred to restricted reserves as follows:

Capital Reserves - transfer of \$1,000,000

Operating Reserves - transfer of \$2,202,268.66

**CARRIED**

**ADMINISTRATION  
REPORTS**  
(REPORTS)

Superintendent Daverne reported on the following items:

- Welcome to G. Welch, Associate Superintendent
- Opportunity to meet with Gleichen Economic Development Committee
- Proposed bussing process changes

Associate Superintendent Welch reported on the following items:

- November 26, 2012 attended Administrators' meeting
- Streamlining of hiring process to an on-line process
- Support staff handbook in the process
- Workers' Compensation Board and Occupational Health and Safety streamlining of processes

Associate Superintendent Jordan reported on the following items:

- Instructional leadership workshops
- School participation in Education Week
- Technology training
- Feedback from parents on the new report card
- School Connectedness - Health Authority information being shared with Administrators

Secretary-Treasurer Sabir reported on the following items:

- Trochu Valley School modernization update
- Town of Strathmore hosting Summer Games 2015 and request for facility use

**BREAK**

**Recessed at 12:22 p.m.**

**Reconvene at 1:03 p.m.**

**1. CARSELAND  
SCHOOL (J.  
GRIMSDALE)**  
(SCHOOL MONITORING  
REPORTS)

Superintendent Daverne welcomed J. Grimsdale, Principal (Carseland School) who presented information on the school's programs and teaching strategies. Chair Price thanked J. Grimsdale for the presentation.

**2. TRINITY  
CHRISTIAN  
ACADEMY (W. FUNK)**  
(SCHOOL MONITORING  
REPORTS)

Superintendent Daverne welcomed W. Funk, Principal (Trinity Christian Academy) who highlighted the school's Education Plan and results achieved. Chair Price thanked W. Funk for the presentation.

**3. WESTMOUNT  
SCHOOL (W. FUNK)**  
(SCHOOL MONITORING  
REPORTS)

Superintendent Daverne welcomed W. Funk, Principal (Westmount School) who highlighted the school's Education Plan and results achieved. Chair Price thanked W. Funk for the presentation.

**THREE YEAR  
EDUCATION PLAN  
2011/12-2013/14 AND**

**Resolution #BD20121127.1007**

**ANNUAL EDUCATION  
RESULTS REPORT  
(AERR) 2010-11**  
(ACTION ITEMS)

**Moved by Trustee McKay** that the Board of Trustees approve the combined *Three Year Education Plan 2012/13-2014/15* and *Annual Education Results Report 2011-2012* for submission to Alberta Education November 30, 2012.

**CARRIED**

**BUDGET  
SUBMISSION (FALL  
2012 UPDATE TO  
THE 2012/13  
BUDGET)**  
(ACTION ITEMS)

**Resolution #BD20121127.1008**

**Moved by Trustee Maerz** that the Board of Trustees approve Budget 2012-13 for submission to Alberta Education by November 30, 2012 as required.

**CARRIED**

**BREAK**

**Recessed at 2:44 p.m.**

**Reconvene at 2:58 p.m.**

**MONTHLY  
ENROLMENT  
MONITORING  
REPORT (OCTOBER  
31, 2012)**  
(INFORMATION ITEMS)

Secretary-Treasurer Sabir presented information on the monthly enrolment (October 31, 2012).

**WIND POWER  
PROJECT**  
(INFORMATION ITEMS)

Secretary-Treasurer Sabir presented information on the proposed Wind Power project.

**ADMINISTRATIVE  
PROCEDURE 400,  
PERSONNEL  
SELECTION**  
(INFORMATION ITEMS)

Superintendent Daverne presented information on changes to Administrative Procedure 400, Personnel Selection.

**FIELD  
STUDIES/EXCURSION  
(CROWTHER  
MEMORIAL JUNIOR  
HIGH)**  
(INFORMATION ITEMS)

Associate Superintendent Jordan presented information on the field studies/excursion for Crowther Memorial Junior High School students to Eastern Canada in May, 2013.

**ADJOURNMENT**

**Resolution #BD20121127.1009**

**Moved by Trustee Tucker** that the Board of Trustees adjourn the meeting at 3:22 p.m.

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Chair

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Secretary-Treasurer