



# MINUTES

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## Golden Hills School Division No. 75

### Regular Meeting of The Board of Trustees

Meeting Type : REGULAR BOARD MEETING

Date : Wednesday, November 30, 2016

Start time : 9:30 AM

Location : Boardroom of the Golden Hills School Division No. 75

### Minutes

#### Attendance

Present were:

**a) Chair**

- David Price

**b) Vice-Chair**

- Larry Tucker

**c) Trustee**

- Barry Kletke
- Sherri Nielsen
- Alan Larsen
- Joyce Bazant

**d) Superintendent**

- Bevan Daverne

**f) Deputy Superintendent**

- Dr. Kandace Jordan

**g) Secretary Treasurer**

- Tahra Sabir

**h) Recording Secretary**

- Kristy Polet

Absent:

**e) Associate Superintendent**

- Wes Miskiman

Chair Initials \_\_\_\_\_ Secretary Treasurer Initials: \_\_\_\_\_

**Call to Order**

Chair Price called the meeting to order at 9:32 a.m.

**In Camera**

**Resolution #BD20161130.1001**

**MOVED by Trustee Tucker** that the Board of Trustees go *In Camera* at 9:32 a.m. to discuss legal matters.

**Carried**

**Resolution #BD20161130.1002**

**MOVED by Trustee Nielsen** that the Board of Trustees rise from *In Camera* at 10:45 a.m.

**Carried**

**BREAK**

**Recessed at 10:45 a.m.**

**Reconvene at 11:54 a.m.**

**Approval Of Agenda**

**Resolution #BD20161130.1003**

**MOVED by Trustee Bazant** that the Board of Trustees approve the agenda as presented.

**Carried**

**Presentation of Minutes**

**Resolution #BD20161130.1004**

**MOVED by Trustee Larsen** that the Board of Trustees approve minutes of October 25, 2016 as presented.

**Carried**

**Chair's Report**  
(REPORTS)

Chair Price reported on the following items:

- Alberta School Boards Association (ASBA) Fall AGM held on November 20 - 22, 2016 in Edmonton, AB which was attended by Golden Hills Trustees, Superintendent and Secretary Treasurer.
  - Discussed the Resolutions that were made, two of which the assembly decided to reverse previous decisions made by the Board of Directors PDAC Committee.
  - 20 plus Trustees (15 + school boards) attended the Golden Hills hosted meeting held at Union Bank Inn, where there was discussion on the direction of ASBA, and making it stronger and more representative of the membership..
  - Guest speaker - Education Minister, David Eggen answered questions regarding Carbon Levy costs being applied on schools and suggesting there would be funding for solar arrays to offset the increased cost in energy.
  - Discussed the MLA Advocacy reception where there was a good turn out.
  - Discussed Rural Transportation group of boards, formalizing its structure and how funding may be requested if it was able to be set up as a committee or caucus under ASBA. If not, it will be structured separately. It will also be open to all school Boards in the Province.
- Prairie Christian Academy Grand Re-Opening Ceremony was well attended by Alberta Infrastructure, families and students.

**Board Committees**  
(REPORTS)

No information to present at this time.

**Board Representatives to External Organizations**  
(REPORTS)

Trustee Nielsen presented information on the Alberta School Boards Association (ASBA) Zone 5 Meeting held on Friday, November 4, 2016.

- Serafino Scarpino, RCSSD, provided a powerpoint presentation on Second Language Cuaucus.
- Alberta Education report was not available at the meeting, turned into an open discussion.

Trustee Kletke presented information on the Public School Boards Association of Alberta (PSBAA) Council Meeting held on November 18 - 19, 2016.

- School Trustee Day was cancelled.
- Guest Speaker, Sue Huff, Executive Director of Eating Disorders Support Network of Alberta, presented awareness of the disorder.

**Administration  
Reports  
(REPORTS)**

**BREAK**

**Recessed at 12:05 p.m.**

**Reconvene at 12:54 p.m.**

Deputy Superintendent Jordan presented information on the following topics:

- Recruiting process has been going very well.
- Discussed how our Education Plan is being used in our Division. (Powerful Learning and Leadership with Ainsley Rose)

Superintendent Daverne presented information on the following topics:

- Strathmore K-9 School is one of 36 schools to be approved by Alberta Infrastructure to have solar panels installed.
- Golden Hills Mission and Vision Statement is under going revisions.
- Trustee Christmas Lunch with Golden Hills Division office staff and maintenance will take place on Tuesday, December 13, 2016.
- Parent Information Meeting being held on Tuesday, December 13, 2016 at Wheatland Crossing school.
- School Christmas Concerts list was given to Trustees.
- Teacher Retirement notices have been received.

Secretary Treasurer Sabir presented information on the following topics:

- Facility Report
  - Trochu Fitness Centre - Concrete floor, roof top air conditioner, plumbing rough-ins, roof drainage, venting rough-ins, exterior doors, frames and windows have all been installed. Exterior brick is 90% complete.
  - Wheatland Crossing - paving is complete, Phase One is 85% complete, Phase Two is 80% complete and Phase Three is 75% complete.
  - Strathmore K-9 School - Schematic Design report and drawings were approved by Alberta Infrastructure and Alberta Education.

**Audited Financial  
Statements for the  
year ending August  
31, 2016  
(Action Items)**

Terry Booth, FCA and Mieke Okutomi, BMgmt (Collins Barrow Chartered Accountants) were in attendance to present the AFS and answer Trustee questions regarding the audit. Michael Kuystermans, Manager of Financial Services was also in attendance.

**Resolution #BD20161130.1005**

**MOVED by Trustee Kletke** that the Board of Trustees approves the 2016-17 amount on the Audited Financial Statements for the year ending August 31, 2016 to be transferred to restricted reserves as follows:

Capital Reserves - transfer of \$669,491

**Carried**

**Resolution #BD20161130.1006**

**MOVED by Trustee Bazant** that the Board of Trustees approves the Audited Financial Statements for the year ending August 31, 2016 for submission to Alberta Education by November 30, 2016 subject to the Board being advised of any minor adjustments which may be necessary before the budget is submitted to Alberta Education November 30, 2016.

**Carried**

**Final Budget  
Submission 2016 -  
2017**

(Action Items)

Secretary Treasurer Sabir presented information on the Fall update to the 2016-2017 Budget.

**Resolution #BD20161130.1007**

**MOVED by Trustee Kletke** that the Board of Trustees approves the Budget 2016-2017 for submission to Alberta Education by November 30, 2016 as required subject to the Board being advised of any minor adjustments which may be necessary before the Budget is submitted to Alberta Education November 30, 2016.

**Carried**

**Final 2016 - 2019  
Three Year  
Education Plan and  
2015 - 2016 AERR**

(Action Items)

Superintendent Daverne presented information on the Three Year Education Plan and Annual Education Results Report.

**Resolution #BD20161130.1008**

**MOVED by Trustee Tucker** that the Board of Trustees approves the Three Year Education Plan 2016-2019 and Annual Education Results Report 2015-2016 for submission to Alberta Education November 30, 2016.

**Carried**

**Advocacy Planning**

(Action Items)

Superintendent Daverne presented information on Advocacy Planning for review by the Board of Trustees and will review it at the December 13, 2016 Board Meeting.

**Monthly Enrolment  
Monitoring Report  
(October 2016)**

(Information Items)

Secretary Treasurer Sabir presented information on the Monthly Enrolment Monitoring Report for October 2016 for the record.

**AP 131 - Emergency  
Closing of  
School/Inclement  
Weather**

(Information Items)

Superintendent Daverne presented information around the revision of Administrative Procedure 131 - *Emergency Closing of Schools/Inclement Weather*.

**Assessments and  
Reporting**

(Information Items)

Jeff Grimsdale, Director of Student Assessment and Curriculum Support, presented information on how Golden Hills School Division is continually working to improve student learning and how assessment is a key component in our Powerful Learning Model.

**Carseland School  
Report (D. Seabrook)**

(School Monitoring  
Reports)

Superintendent Daverne welcomed D. Seabrook, Principal (Carseland Elementary), who presented the Schools' Education Plan, results achieved and schools involvement with the community. Superintendent Daverne and Chair Price thanked her for her presentation.

**Three Hills School  
Report (T. Hoover/G.  
Lendvay)**

(School Monitoring  
Reports)

Superintendent Daverne welcomed T. Hoover, Principal (Three Hills School), who presented the Schools' Educational Plan, results and schools involvement with the community. Superintendent Daverne and Chair Price thanked him for his presentation.

**Resolution #BD20161130.1009**

**MOVED by Trustee Bazant** that the Board of Trustees go *In Camera* at 3:05 p.m. to discuss legal matters.

**Carried**

**Resolution #BD20161130.1010**

**MOVED by Trustee Bazant** that the Board of Trustees rise from In Camera at 3:18 p.m.

**Carried**

**ADJOURNMENT**

**Resolution #BD20161130.1011**

**MOVED by Trustee Kletke** that the meeting adjourn at 3:20 p.m.

**Carried**

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Chair

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Secretary-Treasurer

Draft