



# MINUTES

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## Golden Hills School Division No. 75

### Board of Trustees Organizational Meeting

Meeting Type : REGULAR BOARD MEETING

Date : Tuesday, August 28, 2018

Start time : 9:30 AM

Location : Boardroom of the Golden Hills School Division No. 75

### Minutes

#### Attendance

Present were:

**a) Chair**

- Laurie Huntley

**b) Vice Chair**

- Jennifer Mertz

**c) Trustee**

- Jim Northcott
- Justin Bolin
- Rob Pirie
- Barry Kletke

**d) Superintendent**

- Bevan Daverne

**f) Deputy Superintendent**

- Dr. Kandace Jordan

**g) Secretary - Treasurer**

- Tahra Sabir

**h) Recording Secretary**

- Kristy Polet

Absent:

**e) Associate Superintendent**

- Wes Miskiman

**Call to Order**

Chair Huntley called the meeting to order at 9:30 a.m.

**Pecuniary Interest Forms**

(Action Items)

The Pecuniary Interest Forms for Trustees were distributed with a request to advise of any changes.

**Election of Chair**

(Action Items)

**Resolution #BD20180828.1001**

Secretary Treasurer Sabir called for nominations for Chair.

Trustee Pirie nominated Trustee Huntley.

Trustee Northcott nominated Trustee Huntley.

Secretary Treasurer Sabir called for nominations for the role of Chair a second time.

Secretary Treasurer Sabir called for nominations for the role of Chair a third time.

Secretary Treasurer Sabir declared nominations closed.

**Trustee Huntley was acclaimed as Chair of the Golden Hills Board of Trustees for the 2018-2019 term.**

**Carried Unanimously**

**Election of Vice-Chair**

(Action Items)

**Resolution #BD20180828.1002**

Chair Huntley called for nominations for Vice Chair.

Trustee Bolin nominated Trustee Mertz.

Trustee Northcott nominated Trustee Pirie. Trustee Pirie graciously declined.

Chair Huntley called for nominations for the role of Vice Chair a second time.

Chair Huntley called for nominations for the role of Vice Chair a third time.

Chair Huntley declared nominations closed.

**Trustee Mertz was acclaimed as Vice Chair for the Golden Hills Board of Trustees for the 2018-2019 term.**

**Carried Unanimously**

**Signing Authority**

(Action Items)

**Resolution #BD20180828.1003**

**MOVED by Trustee Bolin** that the representatives for the Signing Authorities are as follows for the 2018-2019 term.

- Chair Huntley
- Vice Chair Mertz
- Trustee Kletke
- Manager of Finance, Michael Kuystermans; or
- Superintendent Daverne; or
- Secretary Treasurer Sabir

**Carried**

**Meeting Dates and Times**

(Action Items)

**Resolution #BD20180828.1004**

**MOVED by Trustee Northcott** that the Board of Trustees Regular Meeting dates be as follows, with a start time of 9:30 a.m.

|                   |                    |                  |
|-------------------|--------------------|------------------|
| August 28, 2018   | September 25, 2018 | October 23, 2018 |
| November 27, 2018 | December 18, 2018  | January 22, 2019 |
| February 26, 2019 | March 26, 2019     | April 30, 2019   |
| May 28, 2019      | June 25, 2019      |                  |

**Carried**

**Trustee Expenses/Pier Diems/Mileage rate/Benefit Rate/Other Expenses**  
(Action Items)

Secretary Treasurer Sabir reviewed the existing principles outlined in Policy 7, Appendix A - Trustee Compensation (Trustee Expenses/Per Diems/Mileage Rate/Benefit Rate/Other Expenses) as the rates have been set until the 2018-2019 term.

**Resolution #BD20180828.1005**

**MOVED by Trustee Kletke** that the Board of Trustees form an External Committee made up of outside community members to review Trustee Remuneration.

**Carried**

**Conference Attendance and Provincial Alberta School Boards Association Meetings and Conferences**  
(Action Items)

Superintendent Daverne discussed conference attendance for the Board of Trustees.

**Nomination/Election of External Committee Members**  
(Action Items)

**Resolution #BD20180828.1006**

**MOVED by Trustee Pirie** that the Board of Trustees Representatives for the External Committees and the Standing Committees are as follows:

| External Committees  | Representation   | Representation 2018-19  |
|--|--|---|
| <b>ASBA Zone 5</b> (Alberta School Boards Association) <ul style="list-style-type: none"> <li>Meetings as called by ASBA, approximately ten per year</li> </ul>      | Two Trustees plus one Alternate                                      | Trustee Mertz<br>Trustee Pirie<br>Trustee Northcott (Alternate) |
| <b>PSBAA</b> (Public School BOards Association of Alberta) <ul style="list-style-type: none"> <li>Meetings as called by PSBAA, approximately two per year</li> </ul> | One Trustee plus one Alternate (one designated to vote, if required) | Trustee Kletke<br>Trustee Northcott (Alternate)                 |
| <b>PSBAA Executive Council Meetings</b> (All can attend) <ul style="list-style-type: none"> <li>Meetings as called by PSBAA, approximately four per year</li> </ul>  | One Trustee plus one Alternate                                       | Trustee Kletke<br>Trustee Huntley (Alternate)                   |

| Standing Committees       | Representation  | Representatives 2018-2019  |
|---------------------------|---|--|
| <b>Audit Committee</b>    | Full Board  | Full Board   |
| <b>Capital Planning</b>   | Full Board  | Full Board   |
| <b>Strategic Planning</b> | Full Board  | Full Board   |
| <b>Policy</b>             | Two Trustes<br>One Alternate<br>Superintendent or designate | Trustee Northcott<br>Trustee Mertz<br>Trustee Bolin (Alternate)<br>Superintendent or Designate |

| Committees        | Representation | Approval and Ratification 2018-2019 |
|-------------------|----------------|-------------------------------------|
| <b>Bargaining</b> | Administration | Full Board                          |
| <b>Advocacy</b>   | Full Board     | Full Board                          |

| <b>Committees</b>                                      | <b>Representation</b>        | <b>Representation<br/>2018-2019</b>                 |
|--|------------------------------|---|
| <b>TEBA</b> (Teachers Employee Bargaining Association) | One Trustee                  | Trustee Pirie                                       |
| <b>RSBC</b> (Rural School Board Caucus)                | One Trustee<br>One Alternate | Trustee Huntley<br>Trustee Northcott<br>(Alternate) |

**Carried**

**ADJOURNMENT**

**Resolution #BD20180828.1007**

**MOVED by Trustee Northcott** that the Board of Trustees adjourn the meeting at 10:20 a.m.

**Carried**

**BREAK**

**Recessed at 10:20 a.m.**

**Reconvene at 10:30 a.m.**

- Break before calling the Regular Meeting of the Board of Trustees to order.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary Treasurer