



AGENDA

Golden Hills School Division No. 75

Vision: *Inspiring confident, connected, caring citizens of the world*

Mission: *Engaging all learners in achieving their highest levels of academic and personal competence within a caring, innovative environment.*

Regular Meeting Of The Board Of Trustees

Tuesday, November 05, 2013

Start time 11:00 AM

Boardroom of the Golden Hills School Division No. 75

AGENDA

1. **ATTENDANCE**
2. **CALL TO ORDER**
3. **IN CAMERA**
4. **APPROVAL OF AGENDA**
5. **WELCOME AND OPENING PRAYER**
6. **PRESENTATION OF MINUTES**
 - 6.1 **REGULAR MEETING OF THE BOARD OF TRUSTEES (2013/09/24)**
7. **REPORTS**
 - 7.1. **CHAIR'S REPORT**
 - 7.2. **BOARD REPRESENTATIVES TO EXTERNAL ORGANIZATIONS: ASBA ZONE 5 MEETING, OCTOBER 4, 2013**
 - 7.3. **ADMINISTRATION REPORTS**
8. **NEW BUSINESS**
 - 8.1. **ACTION ITEMS**
 - 8.1.1. **LOCALLY DEVELOPED/ACQUIRED COURSE** W. Miskiman
 - 8.2. **INFORMATION ITEMS**
 - 8.2.1. **PUBLIC SECTOR ACCOUNTING STANDARDS (PSAS)** T. Sabir
 - 8.2.2. **SEPTEMBER 30, 2013 ENROLMENT** T. Sabir

9. ADJOURNMENT

Draft



MINUTES

Golden Hills School Division No. 75

Regular Meeting Of The Board Of Trustees

Meeting Type : REGULAR BOARD MEETING

Date : Tuesday, September 24, 2013

Start time : 9:30 AM

Location : Boardroom of the Golden Hills School Division No. 75

MINUTES

ATTENDANCE

Present were:

a) Chair

- David Price

b) Vice-Chair

- Larry Tucker

c) Trustee

- Janet Bolinger
- Karen Harries
- Lawrence Maerz
- Bob McKay

d) Superintendent of Schools

- Bevan Daverne

e) Associate Superintendent

- Kandace Jordan
- Wes Miskiman

f) Secretary/Treasurer

- Tahra Sabir

g) Recording Secretary

- Brenda Scott

CALL TO ORDER

Chair Price called the meeting to order at 9:32 a.m.

IN CAMERA

Resolution #BD20130924.1001

Chair Initials _____ Secretary Treasurer Initials: _____

MOVED by Trustee Tucker that the Board of Trustees go in-camera at 9:33 a.m. to discuss board operations.

CARRIED

Resolution #BD20130924.1002

MOVED by Trustee McKay that the Board of Trustees rise from in-camera at 11:12 a.m.

CARRIED

APPROVAL OF AGENDA

Resolution #BD20130924.1003

MOVED by Trustee Bolinger that the Board of Trustees approves the agenda as amended.

CARRIED

Resolution #BD20130924.1004

MOVED by Trustee McKay that the Board of Trustees add an action item to the agenda: re: date of Organizational meeting

CARRIED

Resolution #BD20130924.1005

MOVED by Trustee Harries that in reference to Board Motion BD20130827.1006 that the date for the Organizational meeting be set by special meeting notice once the elections are completed.

CARRIED

WELCOME AND OPENING PRAYER

Trustee Maerz offered the opening prayer.

PRESENTATION OF MINUTES

Resolution #BD20130924.1006

MOVED by Trustee Bolinger that the Board of Trustees approves the minutes of August 27, 2013 as presented.

CARRIED

ADMINISTRATION REPORTS (REPORTS)

Superintendent Daverne reported on the following items

- Golden Hills School Division enrolment is up for the 2013-2014 school year
- Various initiatives for Golden Hills continue to be a priority
- East Wheatland committee looking at designs for the new consolidated school
- Presentation to Town of Strathmore Council re: school reserve in Strathmore and opportunity for a joint partnership for a recreational facility in Strathmore

Associate Superintendent Jordan reported on the following items:

- Positive feedback from Western Canada Christian director on Golden Hills faith based school
- Time capsule at Legislature of Alberta re: Golden Hills grade 8 student to have a letter included in the new time capsule. For more information visit: www.assembly.ab.ca

Associate Superintendent Miskiman reported on the following items:

- Support staff handbook has been finalized and posted on the Golden Hills Learning Commons
- An Administrators' handbook is being developed to support administrators in their

- dual role of management and instruction
- Work with Administrators on AP421, Teacher Growth, Supervision and Evaluation
- Appreciation to Golden Hills staff for their focus on promoting student success and positive comments on Golden Hills culture

Secretary-Treasurer Sabir reported on the following items:

- Elections update re: elections will be held in Wards 1 and 5
- Transportation - reviewing the routes for capacity and route times
- 2012-2013 audit is underway, Public Service Accounting Sector (PSAS) conversion, Audited Financial Statements will look different
- Working on criteria for East Wheatland re-designation requirements

**ALBERTA SCHOOL
BOARDS
ASSOCIATION ZONE
5 MEETING,
SEPTEMBER 5, 2013
(REPORTS)**

Trustee Tucker provided information on the Alberta School Boards Association Zone 5 meeting, September 5, 2013.

**SCHOOL YEAR
CALENDAR
(PROPOSED
CHANGE)
(ACTION ITEMS)**

Resolution #BD20130924.1007

MOVED by Trustee Bolinger that the Board of Trustees approves the change to the 2013/2014 Division's School Year Calendar and the 2013/2014 Hussar and Rockyford School calendar.

CARRIED

**FIELD TRIP
EXCURSION
(STRATHMORE
HIGH SCHOOL)
(ACTION ITEMS)**

G. Reagan, Principal (Strathmore High School) was in attendance to answer Trustee questions regarding the field trip.

Resolution #BD20130924.1008

MOVED by Trustee Bolinger that the Board of Trustees approves the proposed high school field studies/excursion for Strathmore High School to Ghana from April 17-27, 2014 subject to advisory notices from Foreign Affairs and International Trade Canada website http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

CARRIED

**TRANSPORTATION
REQUEST
(ACTION ITEMS)**

Secretary-Treasurer Sabir presented information on the transportation request.

Resolution #BD20130924.1009

MOVED by Trustee McKay given that the consolidated East Wheatland School has been approved and committed to be funded by the province, and projected to open in 2016, and the site has now passed second reading for re-designation by Wheatland County, the Board of Trustees makes an exception to GHSD Policy 18 based on these unique and exceptional circumstances and provides transportation for those Central Bow Valley designated families wishing to have their children remain in East Wheatland Schools and, in the interim, attend Standard School.

CARRIED

**PRELIMINARY
2013-2014
ENROLMENT
REPORT
(INFORMATION ITEMS)**

Secretary-Treasurer Sabir presented information on the 2013-2014 enrolment projections.

PROFESSIONAL

**DEVELOPMENT
AND FUTURES
DIRECTIONS
BACKGROUNDER**
(INFORMATION ITEMS)

Associate Superintendent Jordan presented information Professional Development and Futures Directions for 2012-2013.

**AP 421, TEACHER
GROWTH,
SUPERVISION AND
EVALUATION**
(INFORMATION ITEMS)

Associate Superintendent Miskiman presented information on AP 421, Teacher Growth, Supervision and Evaluation.

**INFORMATION FOR
NEW BOARD OF
TRUSTEES**
(ACTION ITEMS)

Trustees provided information on current issues and potential challenges for the new board.

**ADVOCACY
PLANNING**
(INFORMATION ITEMS)

Resolution #BD20130924.1010

MOVED by Trustee Harries that the Board of Trustees direct the Superintendent to provide an orientation package for new trustees.

CARRIED

ADJOURNMENT

Resolution #BD20130924.1011

MOVED by Trustee Harries that the meeting adjourn at 3:50 p.m.

CARRIED

Chair

Secretary-Treasurer



LOCALLY DEVELOPED/ACQUIRED COURSES

"Inspiring confident, caring citizens of the world"

November 5, 2013

Background:

Alberta Education supports the local development and authorization of senior high school complementary courses which do not duplicate provincially authorized courses. The opportunity to authorize complementary courses allows boards to respond to the unique interests and abilities of its students and to foster educational improvement and excellence through innovation at the local level. Authorization for locally developed/acquired courses "shall be by board motion and shall be for a maximum of three years" (Alberta Education Policy 1.2.1, Locally Developed/Acquired and Authorized Junior and Senior High School Complementary Courses).

The following locally acquired course has been forwarded to Alberta Education for review and is being submitted for the Board's consideration.

Art 35 (3 or 5 credits)

Lethbridge School District No. 51

Recommendation:

That the Board of Trustees authorizes the use of the acquired locally developed course *Art35 (3 or 5 credits)* acquired from Lethbridge School District No. 51 beginning February 1, 2014 until August 31, 2015 and any learning resources detailed in the course outline for use in Golden Hills school division.

A handwritten signature in blue ink, appearing to read "Bevan Daverne".

Bevan Daverne
Superintendent

A handwritten signature in blue ink, appearing to read "Wes Miskiman".

Wes Miskiman
Associate Superintendent of Schools



PSAB (Public Sector Accounting Board)

"Inspiring confident, connected, caring citizens of the world"

November 5, 2013

Background:

Who is PSAB/PSAS (Public Sector Accounting Board/Public Sector Accounting Standards)

PSAB - Comprised of senior government executives and experts in government financial reporting

What do they do?

Set Standards and Guidelines to enhance confidence in public sector reporting

Why?

Governments are not in the business of making a profit.

Role is to provide goods and services to public; surpluses and deficits are not key indicators

Government bodies moving towards a consistent set of guidelines and financial statements (currently municipalities use this approach)

What are the Changes?

Reporting Changes - Financial Statements will look different.

Addition of New schedules

Revenue Recognition changes

What does this mean for Golden Hills?

Restatement of Prior Year Financials

PSAB Transition Statements

Different looking Financials

Added Auditor Costs for all School Boards in Alberta

A powerpoint will be presented at the Board Meeting.

Recommendation:

That the Board of Trustees receives as information.

A handwritten signature in blue ink, appearing to read "Bevan Daverne".

Bevan Daverne
Superintendent

A handwritten signature in blue ink, appearing to read "Tahra Sabir".

Tahra Sabir
Secretary-Treasurer



ENROLMENT BACKGROUNDER

"Inspiring confident, connected, caring citizens of the world"

November 5, 2013

Background:

The Board of Trustees regularly monitors enrolment and notes trends over time. Funding is primarily enrolment-driven and monitoring and projecting enrolment trends informs the board's budgeting processes.

As per the attached monitoring report, information is provided on September 30, 2013 enrolment of resident funded students, Siksika funded students and International funded students.

Alberta Education calculates funding for Kindergarten to Grade 9 based on the full-time equivalent student count as of September 30, 2013. High school funding is based on the Credit Enrolment Units earned per student.

Recommendation:

That the Board of Trustees receives the Enrolment Monitoring Report for information and for the record.

A handwritten signature in blue ink, appearing to read "Bevan Daverne".

Bevan Daverne
Superintendent

A handwritten signature in blue ink, appearing to read "Tahra Sabir".

Tahra Sabir
Secretary-Treasurer

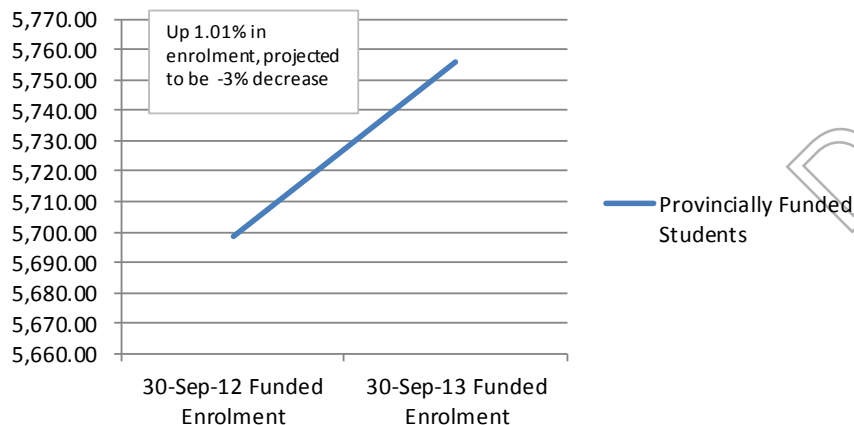
Golden Hills School Division No. 75 Enrolment

Appendix 1 for 9.2.2.. September 30, 2013 Enrolment

Summary of Totals

| | This Year | Last Year | | |
|-------------------------------|---------------------|---------------------|--------------|-------------|
| | 30-Sep-13 Enrolment | 30-Sep-12 Enrolment | Difference | % Change |
| Funded Total Enrolment | | | | |
| Provincially Funded Students | 5,756.00 | 5,698.50 | 57.50 | 1.01% |
| Siksika Students | 155.00 | 178.00 | -23.00 | -12.9% |
| International Students | 145.00 | 158.00 | -13.00 | -8.2% |
| Total | 6,056.00 | 6,034.50 | 21.50 | 0.4% |

Provincially Funded Students



Grade Figure Analysis

| | 30-Sep-13 Provincially Funded Enrolment | 30-Sep-12 Provincially Funded Enrolment | Difference | % Change |
|--------------|---|---|--------------|-------------|
| Kindergarten | 216.00 | 204.50 | 11.50 | 5.6% |
| Grades 1-3 | 1,385.00 | 1,430.00 | -45.00 | -3.1% |
| Grades 4-6 | 1,361.00 | 1,312.00 | 49.00 | 3.7% |
| Grades 7-9 | 1,311.00 | 1,322.00 | -11.00 | -0.8% |
| Grades 10-12 | 1,483.00 | 1,430.00 | 53.00 | 3.7% |
| Total | 5,756.00 | 5,698.50 | 57.50 | 1.0% |

*Kindergarten expressed at 1/2 FTE

Schools

| | | 2013-2014 Enrolment | 2012-2013 Enrolment | Difference | % Change |
|---------------|------------------------------------|---------------------|---------------------|--------------|-------------|
| Configuration | SCHOOL | Provincially Funded | Provincially Funded | | |
| K-6, 10-12 | Acme School | 171.00 | 181.50 | -10.50 | -5.8% |
| K-6 | Brentwood Elementary School | 334.00 | 320.50 | 13.50 | 4.2% |
| K-9 | Carbon School | 90.50 | 100.00 | -9.50 | -9.5% |
| K-6 | Carseland School | 71.00 | 79.00 | -8.00 | -10.1% |
| K-8 | Central Bow Valley School | 28.00 | 41.00 | -13.00 | -31.7% |
| 7-9 | Crowther Memorial Jr. High School | 533.00 | 525.00 | 8.00 | 1.5% |
| K-9 | Dr. Elliott Community School | 174.50 | 162.50 | 12.00 | 7.4% |
| 7-12 | Drumheller Valley Secondary School | 348.00 | 342.00 | 6.00 | 1.8% |
| K-6 | Greentree School | 416.50 | 408.50 | 8.00 | 2.0% |
| K-6 | Hussar School | 48.50 | 52.50 | -4.00 | -7.6% |
| K-12 | Prairie Christian Academy School | 255.50 | 259.50 | -4.00 | -1.5% |
| K-6 | Rockyford School | 31.00 | 29.50 | 1.50 | 5.1% |
| K-12 | Standard School | 210.00 | 186.50 | 23.50 | 12.6% |
| 10-12 | Strathmore High School | 640.00 | 616.00 | 24.00 | 3.9% |
| K-12 | Three Hills School | 450.50 | 458.00 | -7.50 | -1.6% |
| K-9 | Trinity Christian Academy | 110.50 | 90.00 | 20.50 | 22.8% |
| K-12 | Trochu Valley School | 322.00 | 342.50 | -20.50 | -6.0% |
| K-6 | Westmount School | 418.50 | 428.00 | -9.50 | -2.2% |
| K-6 | Wheatland Elementary School | 365.00 | 350.50 | 14.50 | 4.1% |
| | Totals | 5,018.00 | 4,973.00 | 45.00 | 0.9% |
| Configuration | SCHOOL | Provincially Funded | Provincially Funded | Difference | % Change |
| 7-9 | Anchors II Outreach | 10.00 | 8.00 | 2.00 | 25.0% |
| 7-12 | Drumheller Outreach | 22.00 | 23.00 | -1.00 | -4.3% |
| 1-12 | Golden Hills Learning Academy | 89.00 | 91.00 | -2.00 | -2.2% |
| 1-12 | NorthStar Academy | 204.00 | 163.00 | 41.00 | 25.2% |
| 7-12 | Sequoia Outreach | 0.00 | 20.00 | -20.00 | -100.0% |
| 7-12 | Strathmore StoreFront | 38.00 | 39.00 | -1.00 | -2.6% |
| 10-12 | Trochu Valley Outreach | 25.00 | 28.00 | -3.00 | -10.7% |
| | Totals | 388.00 | 372.00 | 16.00 | 4.3% |
| Configuration | | Provincially Funded | Provincially Funded | Difference | % Change |
| K-9 | Colonies | 350.00 | 353.50 | -3.50 | -1.0% |



Elections 2013

"Inspiring confident, connected, caring citizens of the world"

November 5, 2013

Background:

Golden Hills School Division No. 75 Trustee Elections were held October 21, 2013.

Results

| Ward 1 (Three Hills, Torrington, Huxley, Trochu and area) | | | | | |
|---|---------------------------|--------------|-------------|----------|------------|
| Polling Station | Colleen Annette Eyjolfson | Barry Kletke | Larry Maerz | Spoiled | Total |
| Huxley | 17 | 33 | 2 | | 52 |
| Three Hills | 120 | 51 | 121 | | 292 |
| Three Hills Advance | 4 | 2 | 9 | | 15 |
| Torrington | 10 | 9 | 8 | | 27 |
| Trochu | 38 | 180 | 25 | | 243 |
| Trochu Advance | 2 | 25 | | 1 | 28 |
| Total | 191 | 300 | 165 | 1 | 657 |

| Ward 5 (Carseland, Gleichen, Cluny, Hussar, Rockyford, Standard and area) | | | | |
|---|---------------------|----------------|----------|------------|
| Polling Station | Corey Albert Fisher | Alan K. Larsen | Spoiled | Total |
| Carseland | 66 | 104 | 3 | 173 |
| Cheadle | 3 | 4 | | 7 |
| Cluny | 23 | 0 | | 23 |
| Gleichen | 30 | 66 | | 96 |
| Hussar | 157 | 8 | | 165 |
| Lyalta | 3 | 14 | | 17 |
| Rockyford | 26 | 88 | | 114 |
| Rosebud | 3 | 5 | | 8 |
| Standard | 12 | 178 | 1 | 191 |
| Wheatland County | 36 | 62 | | 98 |
| Wheatland Advance | 8 | 11 | | 19 |
| Total | 367 | 540 | 4 | 911 |

Ward Representatives 2013-2017

| Trustee | Ward | Ward Description | Status |
|----------------|------------|--|-----------|
| Barry Kletke | Ward One | Three Hills, Torrington, Huxley and area | Elected |
| David L. Price | Ward Two | Acme, Carbon, Linden and area | Acclaimed |
| Sherri Nielsen | Ward Three | Drumheller | Acclaimed |
| Joyce Bazant | Ward Four | Strathmore | Acclaimed |
| Larry Tucker | Ward Four | Strathmore | Acclaimed |
| Alan K. Larsen | Ward Five | Carseland, Gleichen, Cluny, Hussar, Rockyford, Standard and area | Elected |

Appendix 1 for 8.2.3.: Elections 2013

Advance Polling Stations

Golden Hills had 3 advance polling stations on November 11 at the following locations:

Three Hills Town office

Trochu Town office

Wheatland County, in cooperation with Wheatland County

Election Day Polling Stations

Golden Hills had 14 polling stations in the following locations:

For Ward 1:

Huxley Community Centre

Three Hills Community Centre

Torrington Community Centre

Trochu Community Centre

For Ward 5:

Gleichen Community Centre, in cooperation with Wheatland County

Carseland Community Centre, in cooperation with Wheatland County

Wheatland County Office, in cooperation with Wheatland County

Cheadle Hall

Cluny Community Centre

Hussar Church

Lyalta Community Centre

Rockyford Community Centre

Rosebud Community Centre

Standard Village Office

Expenses

| Description | Amount |
|--|--------------------|
| Advertising (includes Notice of Nomination, Advance Poll and Election Day) as required by Local Authorities Election Act | \$5,028.00 |
| Supplies (ballots, paper, box supplies) | \$1,084.21 |
| Polling Station rentals | \$1,810.00 |
| *Workers (6 for advance poll and 31 for election day) | \$10,026.69 |
| Total | \$17,948.90 |

*Note: Worker costs are reduced as a result of many Golden Hills employees acting as election workers.

Recommendation:

That the Board of Trustees receives as information.



Bevan Daverne
Superintendent



Tahra Sabir
Secretary-Treasurer