



# AGENDA

## Golden Hills School Division No. 75

**Vision:** *Inspiring confident, connected, caring citizens of the world*

**Mission:** *Engaging all learners in achieving their highest levels of academic and personal competence within a caring, innovative environment.*

### Regular Meeting of the Board of Trustees

Tuesday, November 25, 2014

Start time 9:30 AM

Boardroom of the Golden Hills School Division No. 75

### AGENDA

1. **Attendance**
2. **Call to Order**
3. **In Camera**
4. **Approval Of Agenda**
5. **Welcome Public, Vision and Mission Statements**
6. **Presentation of Minutes**
  - 6.1 **Regular Meeting of the Board of Trustees (2014/10/21)**
7. **REPORTS**
  - 7.1. **Chair's Report**
  - 7.2. **Board Committees**
  - 7.3. **Board Representatives to External Organizations**
  - 7.4. **Administration Reports**
8. **NEW BUSINESS**
  - 8.1. **Action Items**
    - 8.1.1. **Audited Financial Statements for the year ending August 31, 2014**
    - 8.1.2. **Final Budget Submission 2014-2015**
    - 8.1.3. **Three Year Education Plan and AERR**
    - 8.1.4. **Field Studies Excursion (Prairie Christian Academy)**

T.Sabir

T.Sabir

B.Daverne

B.Daverne

8.1.5. **Field Studies Excursion (Drumheller Valley Secondary School)**

B.Daverne

8.2. **Information Items**

8.2.1. **Field Studies Excursion Information (Strathmore High School)**

B.Daverne

8.2.2. **Monthly Enrolment Monitoring Report (September 2014)**

T.Sabir

9. **ADJOURNMENT**

Draft



# MINUTES

## Golden Hills School Division No. 75

### Regular Meeting of the Board of Trustees

Meeting Type : REGULAR BOARD MEETING

Date : Tuesday, October 21, 2014

Start time : 9:30 AM

Location : Boardroom of the Golden Hills School Division No. 75

### Minutes

#### Attendance

Present were:

**a) Chair**

- David Price

**b) Vice-Chair**

- Larry Tucker

**c) Trustee**

- Barry Kletke
- Sherri Nielsen
- Alan Larsen
- Joyce Bazant

**d) Superintendent of Schools**

- Bevan Daverne

**e) Associate Superintendents**

- Kandace Jordan
- Wes Miskiman

**f) Secretary/Treasurer**

- Tahra Sabir

**g) Reporting Secretary**

- Kristy Polet

#### Call to Order

Chair Price called the meeting to order at 9:34 a.m.

#### In Camera

**Resolution #BD20141021.1001**

**MOVED by Trustee Bazant** that the Board go in-camera at 9:35 a.m. to discuss legal issues.

**Carried**

**Resolution #BD20141021.1002**

**MOVED by Trustee Kletke** that the Board of Trustees rise from in-camera at 10:00 a.m.

**Carried**

**BREAK**

**Recessed at 10:01 a.m.**

**Reconvene at 10:09 a.m.**

**Resolution #BD20141021.1003**

**MOVED by Trustee Kletke** that the Board go in-camera at 10:10 a.m.

**Carried**

**Resolution #BD20141021.1004**

**MOVED by Trustee Bazant** that the Board rise from in-camera at 10:24 a.m.

**Carried**

**Approval Of Agenda**

**Resolution #BD20141021.1005**

**MOVED by Trustee Bazant** that the Board of Trustees approve the agenda as presented.

**Carried**

**Presentation of  
Minutes**

**Resolution #BD20141021.1006**

**MOVED by Trustee Kletke** that the Board of Trustees approve the minutes of the September 30, 2014 Regular meeting as presented.

**Carried**

**Chair's Report  
(REPORTS)**

Chair Price reported on the following items:

- Discussed signing of Siksika Agreement between Golden Hills School Division No. 75 and Siksika Board of Education on October 3, 2014. In attendance for Siksika was: Jaylene Maguire(Chairperson), Lenora Rabbit Carrier (Assistant Superintendent) and Darren Pietrobono (SecretaryTreasurer).
- Attended Zone 5 Meeting on October 3, 2014 and made an informational presentation "Strengthening the Provincial Voice of School Boards" on behalf of the ASBA's Provincial Voice Task Force.
- Discussed October 8, 2014 announcement by Premier Jim Prentice and Honorable G. Dirks in regards to the NEW K-9 school for Strathmore. Also announced was a one year increase over previously reduced funds for IMR (Infrastructure Maintenance and Renewal)
- Chair Price informed the Board that he would be involved in a Task Force presentation to Zones 2 and 3 on October 24, 2014, then one to the ASBA Board of Directors in early November.

**Board Committees  
(REPORTS)**

Nothing to report on at this time.

**Board  
Representatives to  
External  
Organizations  
(REPORTS)**

Trustee Kletke presented information on the PSBAA Governance Seminar, Trustee University II and the Annual General Meeting that he attended on October 15-17, 2014.

- Guest speaker Maurice Fritz presented on "difficult conversations".
- Guest speakers Dr. Fred and Dr. Pat Renihan presented review of University I, then revisited Governance; focus on student achievement, resource allocation, return on investment and engagement of served communities.
- Guest speakers Chair Dvornek and Trustee Scholl presented on their journey to Governance Assessment.
- Edmonton journalist Graham Thomson spoke on Alberta's political future.
- Nancy McLure was elected to the PSBAA board.

**Administration**

## Reports (REPORTS)

Associate Superintendent Miskiman presented information on the following topics:

- Human Resource update.

Associate Superintendent Jordan presented information on the following topics:

- Discussed SIS (Student Information System).
- Next Collaborative Day will be held Friday, October 24, 2014 between Strathmore High School, Crowther Mem. Jr. High, Three Hills and Drumheller Valley Secondary School.
- Discussed and informed the Board that the Teachers provide input on information presented at the Collaborative Days.

Secretary-Treasurer Sabir presented information on the following topics:

- Informed the Board that the Auditors from Collins Barrow are here until October 24, 2014 and an Audit report will be presented at the November 25, 2014 Board Meeting.
- Discussed the different situations that the Transportation Dept. is encountering.
- Golden Hills School Division No. 75 has many capital projects which include Trochu Valley, modernization of Prairie Christian Academy, new school in East Wheatland and the most recently announced new K-9 School for Strathmore.

Superintendent Daverne presented information on the following topics:

- Discussed the new K-9 school announcement made by Premier Jim Prentice.
- Received Development Permit for the East Wheatland school and lots of work going on behind the scenes. Next step is for the project to go out for Tender. Alberta Infrastructure is reviewing and we hope to receive approval soon.
- PCA is in the final design stages and will be going out for tender.
- Discussed Planning meeting with Strathmore schools, various potential partnerships, involvement of community, parents and students going forward.

## Field Studies Excursion(Three Hills and Trochu Valley) (Action Items)

L. Boody, Principal (Three Hills School) was on the phone to respond to Trustee questions regarding the field trip.

### Resolution #BD20141021.1007

**MOVED by Trustee Kletke** that the Board of Trustees approves the proposed high school field studies/excursion for Three Hills and Trochu Valley Schools to Europe from April 1, 2015 to April 10, 2015 subject to advisory notices from Foreign Affairs and International Trade Canada website

[http://www.voyage.gc.ca/countries\\_pays/updates\\_mise-a-jour-eng.asp](http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp) such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

**Carried**

## Annual Modular Request Submission (Action Items)

Secretary-Treasurer Sabir presented information on the modulars request for 2015-2016.

### Resolution #BD20141021.1008

**MOVED by Trustee Tucker** that the Board of Trustees approves the recommended modular requests for the 2015/2016 school year.

School	Request
Strathmore High School (Strathmore)	2 modulars
Crowther Memorial Junior High (Strathmore)	5 modulars (replacement)
Brentwood School (Strathmore)	1 modular

**Carried**

**Monthly Enrolment  
Monitoring  
Report(September  
2014)**

(Information Items)

Secretary-Treasurer Sabir presented information on the monthly enrolment report.

**Human Resource  
Monitoring Report**

(Information Items)

Associate Superintendent Miskiman presented information on the Human Resources Monitoring Report.

**BREAK**

**Recessed at 12:15 p.m.**

**Reconvene at 12:40 p.m.**

**Provincial Exam  
Results(Annual and  
Five Year Trends)**

(Information Items)

Associate Superintendent Miskiman presented information on the 2013-2014 Provincial Testing Results for Diploma Exams and Provincial Achievement Tests.

**Three Year  
Education Plan and  
AERR**

(Information Items)

Superintendent Daverne presented information of the Three Year Education Plan and Annual Education Results Report for the 2014/15 - 2016/17.

**Family School  
Community  
Resource Program**

(Information Items)

Associate Superintendent Jordan presented information on the Family School Community Resource Program Report for information and the record.

**ADJOURNMENT**

**Resolution #BD20141021.1009**

**MOVED by Trustee Tucker** that the meeting adjourn at 12:55 p.m.

**Carried**

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Chair

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Secretary-Treasurer



## AUDITED FINANCIAL STATEMENT

*"Inspiring confident, connected, caring citizens of the world"*

**November 25, 2014**

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### **Background:**

Pursuant to Section 151(1) of the School Act, the Board of Trustees is responsible for submitting to the Minister by November 30<sup>th</sup> the Audited Financial Statements for the fiscal year September 1<sup>st</sup>, 2013 - August 31<sup>st</sup>, 2014. The auditors, Collins Barrow will attend the Regular Meeting of the Board of Trustees to present the Auditor's Report including an analysis and commentary on the financial statements.

As the annual financial statements are an important tool in evaluating the Division's performance, Trustees will have an opportunity to ask due diligence questions of both Administration and the Auditor.

### **Recommendation:**

That the Board of Trustees approves the Audited Financial Statements for the year ending August 31, 2014 for submission to Alberta Education by November 30, 2014 subject to the Board being advised of any minor adjustments which may be necessary before the budget is submitted to Alberta Education November 30, 2014.

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Bevan Daverne  
Superintendent

A handwritten signature in blue ink, appearing to read "Tahra Sabir".

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Tahra Sabir  
Secretary-Treasurer



## Audit 2013/2014 – Quick Fact Sheet



Audited Financial Statements – 2013/2014 - \$1.8M



### Deficit Budgets

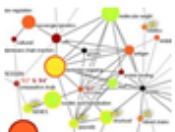
- Transportation (\$290K)
- POM (\$935K)



Operating Reserve - \$8M – sustainability of services/programs



Cash/Investments – Better Investment Rates 1.48% to 2.07%



Complexity – Alberta Education Reporting Requirements





## BUDGET 2014-2015

*"Inspiring confident, connected, caring citizens of the world"*

**November 25, 2014**

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### **Background:**

The submission deadline for boards is November 30, 2014. This submission incorporates final student counts for the 2014/2015 school year and funding changes.

The September 30, 2014 enrolment has been finalized, therefore this budget represents actual student numbers versus projected numbers.

Attached is the draft 2014/2015 Budget in the Alberta Education format required.

Changes from the Spring Budget submission include:

1. Increase in Enrolment (4%) from projected (2.75% increase from 2013/2014)
2. IMR Funding Increase;
3. Alignment of expenditures;
4. Lease Funding shortages; and
5. Less use of reserves resulting in less of a deficit.

The Budget 2014-15 template to be submitted to Alberta Education is attached.

A budget presentation will be provided at the meeting and posted on the website under agendas shortly after.

### **Recommendation:**

That the Board of Trustees approves Budget 2014-15 for submission to Alberta Education by November 30, 2014 as required subject to the Board being advised of any minor adjustments which may be necessary before the budget is submitted to Alberta Education November 30, 2014.

A handwritten signature in blue ink, appearing to read "Bevan Daverne".

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Bevan Daverne  
Superintendent

A handwritten signature in blue ink, appearing to read "Tahra Sabir".

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Tahra Sabir  
Secretary-Treasurer

# 2155 Golden Hills Regional Division No. 75

School Jurisdiction Code and Name

## FALL 2014 UPDATE TO THE 2014/2015 BUDGET

	Fall 2014 Update to the Budget 2014/2015	Spring 2014 Budget Report 2014/2015	Variance	% Variance
<b>OPERATIONS (SUMMARY)</b>				
<b>Revenues</b>				
Alberta Education	\$70,330,780	\$64,990,949	\$5,339,831	8.2%
Other - Government of Alberta	\$215,000	\$0	\$215,000	100.0%
Federal Government and First Nations	\$1,378,536	\$1,420,000	(\$41,464)	-2.9%
Other Alberta school authorities	\$0	\$0	\$0	0.0%
Out of province authorities	\$0	\$0	\$0	0.0%
Alberta Municipalities - special tax levies	\$46,000	\$39,200	\$6,800	17.3%
Property taxes	\$0	\$0	\$0	0.0%
Fees	\$2,055,170	\$1,845,170	\$210,000	11.4%
Other sales and services	\$4,721,703	\$4,838,137	(\$116,434)	-2.4%
Investment income	\$190,000	\$188,600	\$1,400	0.7%
Gifts and donation	\$175,000	\$175,000	\$0	0.0%
Rental of facilities	\$107,000	\$771,906	(\$664,906)	-86.1%
Fundraising	\$685,000	\$685,000	\$0	0.0%
Gain on disposal of capital assets	\$0	\$0	\$0	0.0%
Other revenue	\$127,479	\$1,152,579	(\$1,025,100)	-88.9%
<b>Total revenues</b>	<b>\$80,031,668</b>	<b>\$76,106,541</b>	<b>\$3,925,127</b>	<b>5.2%</b>
<b>Expenses By Program</b>				
Instruction (ECS - Grade 12)	\$61,347,872	\$60,774,960	\$572,912	0.9%
Plant operations and maintenance	\$9,919,277	\$9,096,019	\$823,258	9.1%
Transportation	\$4,120,306	\$4,046,462	\$73,844	1.8%
Board & system administration	\$2,721,123	\$2,592,691	\$128,432	5.0%
External services	\$3,270,000	\$3,270,000	\$0	0.0%
<b>Total expenses</b>	<b>\$81,378,578</b>	<b>\$79,780,132</b>	<b>\$1,598,446</b>	<b>2.0%</b>
<i>Operating Surplus (Deficit)</i>	<i>(\$1,346,910)</i>	<i>(\$3,673,591)</i>	<i>\$2,326,681</i>	<i>-63.3%</i>
<b>Accumulated Surplus from Operations (Projected)</b>				
Accumulated Surplus from Operations - Aug.31, 2014	\$8,041,334	\$7,500,792	\$540,542	7.2%
Accumulated Surplus from Operations - Aug.31, 2015	\$6,694,424	\$4,173,512	\$2,520,912	60.4%
<b>Expenses by Object</b>				
Certificated salaries & wages	\$37,116,694	\$33,987,951	\$3,128,743	9.2%
Certificated benefits	\$8,706,385	\$10,417,525	(\$1,711,140)	-16.4%
Non-certificated salaries & wages	\$11,998,115	\$11,022,441	\$975,674	8.9%
Non-certificated benefits	\$3,055,982	\$3,674,147	(\$618,165)	-16.8%
Services, contracts and supplies	\$16,988,052	\$17,312,498	(\$324,446)	-1.9%
Amortization expense	\$3,416,866	\$3,269,086	\$147,780	4.5%
Interest on capital debt	\$86,484	\$86,484	\$0	0.0%
Other interest and finance charges	\$10,000	\$10,000	\$0	0.0%
Losses on disposal of tangible capital assets	\$0	\$0	\$0	0.0%
Other expenses	\$0	\$0	\$0	0.0%
<b>Total Expenses</b>	<b>\$81,378,578</b>	<b>\$79,780,132</b>	<b>\$1,598,446</b>	<b>2.0%</b>
<b>Certificated Staff FTE's</b>				
School based	366.0	366.6	(0.6)	-0.2%
Non-school based	10.0	10.0	-	0.0%
<b>Total Certificated Staff FTE's</b>	<b>376.0</b>	<b>376.6</b>	<b>(0.6)</b>	<b>-0.2%</b>
<b>Non-Certificated Staff FTE's</b>				
Instructional	193.0	180.1	12.9	7.1%
Non-instructional	160.0	167.2	(7.2)	-4.3%
<b>Total Non-Certificated Staff FTE's</b>	<b>353.0</b>	<b>347.3</b>	<b>5.7</b>	<b>1.6%</b>
<b>Eligible Funded Students</b>				
Early childhood services (ECS headcount)	468.0	387.0	81.0	20.9%
Grades 1 to 9 (headcount)	4,187.0	4,085.0	102.0	2.5%
Grade 10 to 12 (FTE)	1,493.0	1,390.0	103.0	7.4%
<b>Total Eligible Funded Students</b>	<b>6,148.0</b>	<b>5,862.0</b>	<b>286.0</b>	<b>4.9%</b>

### Attestation of Secretary-Treasurer/Treasurer:

This information was formally received by the Board of Trustees at the meeting held on :

November 25, 2014

## 2155 Golden Hills Regional Division No. 75

School Jurisdiction Code and Name

### FALL 2014 UPDATE TO THE 2014/2015 BUDGET

#### Comments/Explanations of changes from original Spring 2014/2015 Budget Report:

Explain any changes in revenue items >5% (any highlighted items in cells S10-S24):

**Alberta Education** - up 8.2% - this is due to enrolment increase and IMR grant increase of \$981,671.

**Other - Government of Alberta** - In spring budget this amount was allocated to Alberta Education (line above).

**Alberta Municipalities** - special tax levies up 17.3% aligns with AFS from 2013/2014.

**Fees** - aligns with actual in 2013/2014.

**Facility Rentals** - Allocation issue - improved alignment of budget with AFS from 2013/2014. Actual amount in AFS is \$106,293 for 2013/2014.

**Other revenue** - in the Spring Budget Supported Amortization was allocated to this code, this was changed for the fall budget as it does not belong there and this number aligns with AFS from 2013/2014.

Explain any changes in program expenses >5% (any highlighted items in cells S27-S31):

**POM** increase is due to the IMR increase announced by Premier Prentice on October 29, 2014.

System Administration - increase in enrolment means increase in overall amount allowable for system administration and governance. Golden Hills historically only uses 3.2% to 3.5% of the allowable amount.

Explain any changes in expenses by object >5% (any highlighted items in cells S40-S49)

**Certificated salaries & wages** - Enrolment increases results in more students and requires hiring more teachers which means an increase in teacher costs.

**Certificated Benefits** - Benefits reflected more accurately as a result of the review of AFS which represent the actual benefits and salaries percentage configuration.

**Non-certificated salaries & wages** - Enrolment increases and higher rates of special needs students requires more support staff.

**Non-certificated benefit** - benefits reflected more accurately as a result of the review of AFS which represent the actual benefits and salaries percentage configuration.

Explain change in total certificated staff >3% (if cell S55 highlighted):

N/A

Explain change in total non-certificated staff >3% (if cell S60 highlighted):

N/A

Explain change in enrolment >3% (if cell S66 highlighted):

**Total Eligible Funded Students** -

Kindergarten numbers increased from projection as a result of the following:

Kindergarten rates projected based preschool numbers which follows a conservative approach. Workforce Planning data from Alberta Education predicted Kindergarten numbers would decrease by 4.66%. Baragar Software Planning projected similar numbers.

Golden Hills offered a full time fully funded Kindergarten Program and as a result parents chose our schools and Golden Hills has become the preferred choice. Many other initiatives have been contributed to the enrolment increase in other grades.

These initiatives include:

1. Enhanced technology at schools.
2. Reduced Resources fees.
3. Eliminated transportation fees.
4. Pre-school partnerships on school sites.
5. Enhanced Transportation System.
6. Full-time, fully funded Kindergarten, provided on some sites.
7. Hockey Programming available at some sites.
8. Additional Advanced Placement Courses.
9. Rural CTS partnership programming.
10. Direct engagement with parents through social media.

#### Attestation of Secretary-Treasurer/Treasurer:






This information was formally received by the Board of Trustees at the meeting held on :

November 25, 2014

What's  
the  
plan?



## Budget 2014/2015 – Quick Fact Sheet

- ✓  Enrolment has increased 2.75% from last year (2013/2014)
- ✓  Projected to use Reserves - \$1.3M results in deficit budget
- ✓  Deficit in Transportation (\$290k) in 2013/2014 and deficit projected for 2014/2015 (\$350k)
- ✓  Deficit in POM (\$935K) in 2013/2014 despite reduction in spending by over \$700K – budget 2014/2015 – projecting a break even position (IMR Grant increased); still have lease funding shortages.
- ✓  Overall financial health of Golden Hills is good.
- ✓  Continue to advocate –funding; need for reserves to sustain programs and services;



## School Division Three Year Education 2014-2017 Plan and Annual Education Results Report 2013-2015

*"Inspiring confident, connected, caring citizens of the world"*

November 25, 2014

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School boards must have an updated three-year education plan (3YEP) in place before the start of the school year, but plans are finalized after the new year of provincial achievement results become available in the fall. The combined three-year education plan (3YEP) and annual education results report (AERR) must be approved by the board, posted to the website, and sent to Alberta Education by November 30. Planning and reporting on results achieved provide assurance to the public and the provincial government on the quality of education in the school system.

The board approved the interim 3YEP (draft) June 24, 2014. The achievement results for 2013-14 were presented in camera, as per provincial protocol, on September 30, 2014. The results were presented in the regular meeting on October 21, 2014.

The combined 3YEP and AERR, in draft, were presented at the Regular Meeting, October 21, 2014 for information and to solicit any further input from the board.

The 3YEP and AERR meets the Boards fiduciary obligations for planning and reporting as outlined by Alberta Education <http://education.alberta.ca/admin/resources/planning/reporting2014.aspx>

Strategically, the board needs to consider how the goals, outcomes, priorities and strategies align with and promote Alberta Education's and the division's mission and vision for student learning. Does the plan promote *learning for all students*?

Generative governance looks for ways to provoke discussion that "generates" ideas, not necessarily immediate action, but to practice ways to reframe issues and gain new insights. Thinking about, "what external factors/forces will most affect the school division in the coming year(s);" or, "What are we overlooking;" or "What are the most attractive, least attractive, most worrisome aspects of the plan?" are possible questions to generate thinking about the "whys" of planning and reporting. The Board may also wish to spend some time considering opportunities for engagement with stakeholders to identify issues and priorities in promoting *learning for all students*.

### **Recommendation:**

That the Board of Trustees approves the combined Three Year Education Plan 2014-2017 and Annual Education Results Report 2013-2014 for submission to Alberta Education November 30, 2014.

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Bevan Daverne  
Superintendent of Schools



## FIELD TRIP STUDIES/STUDENT EXCURSION Prairie Christian Academy

*"Inspiring confident, connected, caring citizens of the world"*

**November 25, 2014**

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### **Background:**

Prairie Christian Academy requests permission, in accordance with Administrative Procedure 260 and Board Policy 2, for an international high school field trip to Bogota Colombia from February 7 to February 18, 2015. The trip will involve eleven grade 12 students and the students will miss five days of school.

The administration will complete a risk assessment as required by Administration Procedure 260- *Field Studies/ Student Excursions*. The risk assessment process will ensure that all the requirements of Procedure 260 are fully completed before departure.

### **Recommendation:**

That the Board of Trustees approves the proposed high school field studies/excursion for Prairie Christian Academy to Bogota, Colombia from February 7, 2015 – February 18, 2015 subject to advisory notices from Foreign Affairs and International Trade Canada website [http://www.voyage.gc.ca/countries\\_pays/updates\\_mise-a-jour-eng.asp](http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp) such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

A handwritten signature in blue ink, appearing to read "Bevan Daverne".

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Bevan Daverne  
Superintendent of Schools



## FIELD TRIP STUDIES/STUDENT EXCURSION Drumheller Valley Secondary School

*"Inspiring confident, connected, caring citizens of the world"*

**November 25, 2014**

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### **Background:**

Drumheller Valley Secondary School requests permission, in accordance with Administrative Procedure 260 and Board Policy 2, for an international high school field trip to New York City from March 21, 2016 to March 30, 2016. The trip will involve approximately 35 grade 12 students and the students will miss four days of school (the trip is partially during Easter Break).

The administration will complete a risk assessment as required by Administration Procedure 260- *Field Studies/ Student Excursions*. The risk assessment process will ensure that all the requirements of Procedure 260 are fully completed before departure.

### **Recommendation:**

That the Board of Trustees approves the proposed high school field studies/excursion for Drumheller Valley Secondary School to New York from March 21, 2016 to March 30, 2016 subject to advisory notices from Foreign Affairs and International Trade Canada website [http://www.voyage.gc.ca/countries\\_pays/updates\\_mise-a-jour-eng.asp](http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp) such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

A handwritten signature in blue ink, appearing to read "Bevan Daverne".

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Bevan Daverne  
Superintendent of Schools



## FIELD TRIP STUDIES/STUDENT EXCURSION Strathmore High School

*"Inspiring confident, connected, caring citizens of the world"*

**November 25, 2014**

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### **Background:**

Strathmore High School requests permission, in accordance with Administrative Procedure 260 and Board Policy 2, for a high school field trip to Smith Falls Ontario from April 23, 2015 to April 28, 2015. The YMCA Youth Exchange Canada Program offers students the opportunity to participate in a tour of Parliament Hill and other local sites, a walking tour of the Rideau Canal and Locks, team building activities and a rugby tournament and visits to local museums and historical. The trip will involve 30 grade 10-12 girls rugby team students and the students will miss four days of school.

The administration will complete a risk assessment as required by Administration Procedure 260- *Field Studies/ Student Excursions*. The risk assessment process will ensure that all the requirements of Procedure 260 are fully completed before departure.

### **Recommendation:**

That the Board of Trustees receives this as information.

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Bevan Daverne  
Superintendent of Schools





## ENROLMENT BACKGROUNDER

*"Inspiring confident, connected, caring citizens of the world"*

**November 25, 2014**

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### **Background:**

The Board of Trustees regularly monitors enrolment and notes trends over time. Funding is primarily enrolment-driven and monitoring and projecting enrolment trends informs the board's budgeting processes.

As per the attached monitoring report, information is provided on February 28, 2014 enrolment of provincially funded students, Siksika funded students and International funded students.

Alberta Education calculates funding for Kindergarten to Grade 9 based on the full-time equivalent student count as of September 30, 2013. High school funding is based on the Credit Enrolment Units earned per student.

### **Recommendation:**

That the Board of Trustees receives the Enrolment Monitoring Report for information and for the record.

A handwritten signature in blue ink, appearing to read "Bevan Daverne".

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Bevan Daverne  
Superintendent

A handwritten signature in blue ink, appearing to read "Tahra Sabir".

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Tahra Sabir  
Secretary-Treasurer

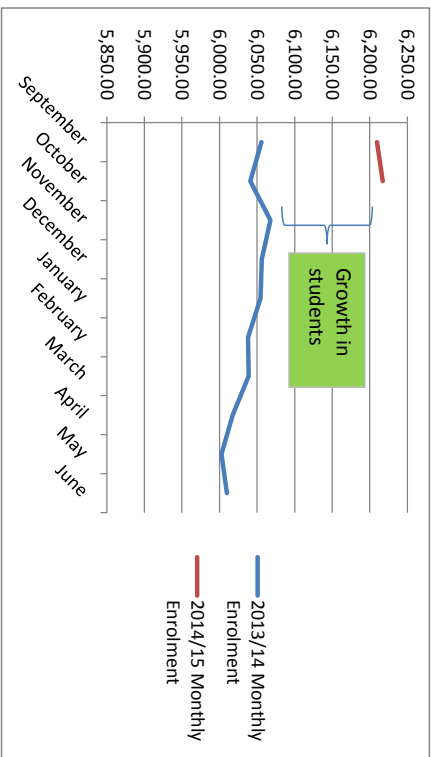
## Golden Hills School Division No. 75 Enrolment

### Summary of Totals - Year to Year Comparison

September 30, 2014 & October 31, 2014

Funded Total Enrolment	31-Oct-14 Enrolment	30-Sept-14 Enrolment	Difference	% Change
Provincially Funded Students	5,922.50	5,914.50	8.00	0.14%
Siksika Students	153.00	153.00	0.00	0.0%
International Students	142.00	142.00	0.00	0.0%
<b>Total</b>	<b>6,217.50</b>	<b>6,209.50</b>	<b>8.00</b>	<b>0.1%</b>

### Last Year Monthly Enrolment & Comparison to October 2014



### Grade Figure Analysis Comparison of Sept 2014 and Sept 2013

Provincially Funded	30-Sept-14	30-Sept-13	Difference	% Change
Kindergarten	234.00	216.00	18.00	8.3%
Grades 1-3	1,426.00	1,385.00	41.00	3.0%
Grades 4-6	1,414.00	1,361.00	53.00	3.9%
Grades 7-9	1,347.00	1,311.00	36.00	2.7%
Grades 10-12	1,493.00	1,483.00	10.00	0.7%
<b>Total</b>	<b>5,914.00</b>	<b>5,756.00</b>	<b>158.00</b>	<b>2.7%</b>

### Schools - Year to Year Comparison

Configuration	SCHOOL	October 31, 2014 Provincially Funded	September 30, 2014 Provincially Funded	Difference	% Change
K-6, 10-12	Acme School	187.50	186.50	1.00	0.5%
K-6	Brentwood Elementary School	351.50	351.00	0.50	0.1%
K-9	Carbon School	85.00	85.00	0.00	0.0%
K-6	Carseland School	60.50	60.50	0.00	0.0%
K-8	Central Bow Valley School	22.50	21.50	1.00	4.7%
7-9	Crowther Memorial Jr. High School	542.00	531.00	11.00	2.1%
K-9	Dr. Elliott Community School	177.50	181.00	-3.50	-1.9%
7-12	Drumheller Valley Secondary School	380.00	381.00	-1.00	-0.3%
K-6	Greentree School	418.00	418.00	0.00	0.0%
K-6	Hussar School	45.00	45.00	0.00	0.0%
K-12	Prairie Christian Academy School	241.50	234.50	7.00	3.0%
K-6	Rockyford School	40.50	42.50	-2.00	-4.7%
K-12	Standard School	215.50	212.50	3.00	1.4%
10-12	Strathmore High School	629.00	638.00	-9.00	-1.4%
K-12	Three Hills School	442.50	445.00	-2.50	-0.6%
K-9	Trinity Christian Academy	129.00	129.50	-0.50	-0.4%
K-12	Trochu Valley School	322.50	315.50	7.00	2.2%
K-6	Westmount School	447.00	444.00	3.00	0.7%
K-6	Wheatland Elementary School	370.50	375.50	-5.00	-1.3%
<b>Totals</b>		<b>5,107.50</b>	<b>5,097.50</b>	<b>10.00</b>	<b>0.2%</b>
<b>Configuration</b>	<b>SCHOOL</b>	<b>Provincially Funded</b>	<b>Provincially Funded</b>	<b>Difference</b>	<b>% Change</b>
7-9	Anchors II Outreach	10.00	10.00	0.00	0.0%
7-12	Drumheller Outreach	23.00	23.00	0.00	0.0%
1-12	Golden Hills Learning Academy	98.00	98.00	0.00	0.0%
1-12	NorthStar Academy	287.00	287.00	0.00	0.0%
7-12	Strathmore StoreFront	38.00	38.00	0.00	0.0%
10-12	Trochu Valley Outreach	12.00	12.00	0.00	0.0%
<b>Totals</b>		<b>468.00</b>	<b>468.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Configuration</b>	<b>COLONY SCHOOLS</b>	<b>Provincially Funded</b>	<b>Provincially Funded</b>	<b>Difference</b>	<b>% Change</b>
K-9	Colonies	347.00	349.00	-2.00	-0.6%