



AGENDA

Golden Hills School Division No. 75

Vision: *Inspiring confident, connected, caring citizens of the world*

Mission: *Engaging all learners in achieving their highest levels of academic and personal competence within a caring, innovative environment.*

Regular Meeting of the Board of Trustees

Tuesday, April 28, 2015

Start time 9:30 AM

Boardroom of the Golden Hills School Division No. 75

AGENDA

1. **Attendance**
2. **Call to Order**
3. **In Camera**
4. **Approval Of Agenda**
5. **Welcome Public, Vision and Mission Statements**
6. **Presentation of Minutes**
 - 6.1 **Regular Meeting of the Board of Trustees (2015/03/31)**
7. **REPORTS**
 - 7.1. **Chair's Report**
 - 7.2. **Board Committees**
 - 7.3. **Board Representatives to External Organizations**
 - 7.4. **Administration Reports**
8. **NEW BUSINESS**
 - 8.1. **Action Items**
 - 8.1.1. **PSBAA Membership Review**
 - 8.2. **Information Items**
 - 8.2.1. **Monthly Enrolment Monitoring Report (March)**

B. Daverne

T. Sabir

9. **SCHOOL MONITORING REPORTS**

9.1. **Three Hills School Report (L.Boody)**

10. **ADJOURNMENT**

Draft



MINUTES

Golden Hills School Division No. 75

Regular Meeting of the Board of Trustees

Meeting Type : REGULAR BOARD MEETING

Date : Tuesday, March 31, 2015

Start time : 9:00 AM

Location : Boardroom of the Golden Hills School Division No. 75

Minutes

Attendance

Present were:

a) Chair

- David Price

b) Vice-Chair

- Larry Tucker

c) Trustee

- Barry Kletke
- Sherri Nielsen
- Alan Larsen
- Joyce Bazant

d) Superintendent of Schools

- Bevan Daverne

e) Associate Superintendent

- Kandace Jordan
- Wes Miskiman

f) Secretary/Treasurer

- Tahra Sabir

g) Recording Secretary

- Kristy Polet

Call to Order

Chair Price called the meeting to order at 9:36 a.m.

In Camera

Resolution #BD20150331.2001

MOVED by Trustee Nielsen that the Board of Trustees go *In Camera* at 9:37 a.m.

Carried

Resolution #BD20150331.2002

MOVED by Trustee Tucker that the Board of Trustees rise from In Camera at 10:15 a.m.

Carried

Approval Of Agenda

Resolution #BD20150331.2003

MOVED by Trustee Kletke that the Board of Trustees approve the agenda as presented.

Carried

Presentation of Minutes

Resolution #BD20150331.2004

MOVED by Trustee Bazant that the Board of Trustees approve the minutes of February 24, 2015 Regular meeting as presented.

Carried

Resolution #BD20150331.2005

MOVED by Trustee Kletke that the Board of Trustees approve the minutes of March 25, 2015 Special meeting as presented.

Carried

Chair's Report (REPORTS)

Chair Price reported on the following items:

- Rural Education Symposium held in Canmore, AB on March 1-3, 2015.
 - Attended presentations on Dual Credit and CEU program development including our own Career Connections which was well received.
 - Spoke with ASBA President Helen Clease regarding the status of the Strengthening ASBA's Provincial Voice Task Force and the as yet unseen survey that was to be presented to members by the Board of Directors.
- Attended Zone 5 meeting along with Trustee Bazant.
 - Calgary Board of Education (CBE) is communicating to their School Council Advocacy efforts on Budget 2015. Written information will also be distributed.
 - CBE reported on the very successful cooperative efforts with the Calgary Police Service in having students get to know their officers with the in-school programs.
 - Budget 2015 embargoed telephone call with Honorable G. Dirks.
 - Confirmation that Golden Hills School Division's letter submission was received by President Helene Clease and Zone Director Doug Gardner for the ASBA Bylaw changes and will be presented at the ASBA Spring General Meeting.

Board Committees (REPORTS)

No information to report on at this time.

Board Representatives to External Organizations (REPORTS)

Trustee Bazant presented information on the Zone 5 Meeting:

- Edwin Parr Award - deadline: May 20, 2015.
- Zone 5 ASBA Budget 2015-16 will be presented on May 22, 2015.
- Zone 5 members have requested that the minutes from previous meetings be available sooner.

Administration Reports
(REPORTS)

Associate Superintendent Miskiman presented information on the following topics:

- HR Update;
 - Golden Hills School Division is pleased to announce that Laura Hintz has been nominated for the Edwin Parr Award.
- C2 Committee reviewed work and discussed future action plans;
 - will provide additional support, school based administration handbook and school based communicating strategies.
- Alberta Teachers' Association (ATA)
 - discussed meeting more frequently with S. Wiewel and C. Gerodo on an annual basis.

Associate Superintendent Jordan presented information on the following topics:

- Discussed Golden Hills School Divisions' Evergreen program. There is a need to upgrade our laptops, iPads, netbooks with in the schools. Golden Hills has been saving for several years and these funds are part of our reserves.
- First Leadership Training Session;
 - Very successful, brought in Calgary Regional Consortium. Would like to continue hosting sessions for 3 years, already have for 2 years.

Secretary-Treasurer Sabir presented information on the following topics:

- East Wheatland School - Delnor Construction Ltd. will begin construction April 1, 2015. The project is on schedule to finish July 2016.
- PCA Modernization and Addition Project - Westco Construction Ltd. has been awarded the construction contract.
- Trochu Valley School - Grand Re-Opening Celebration is planned for April 15, 2015 at 2:00 p.m.
- IMR Projects:
 - Brentwood - new canopy at front entrance will be installed.
 - Crowther Memorial Jr. High - three new and two used modulares will be installed over summer.

Superintendent Daverne presented information on the following topics:

- Discussed upcoming workshop being held at Christ The Redemer School in Okotoks, AB on May 19, 2015.

**Field Studies
Excursion(Strathmore
High School)**
(Action Items)

Resolution #BD20150331.2006

MOVED by Trustee Kletke that the Board of Trustees approves the proposed high school field studies/excursion for Strathmore High School to Berlin, Germany from May 6 - May 14, 2015 subject to advisory notices from Foreign Affairs and International Trade Canada website

http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

Carried

**Field Studies Excursion
(Standard School)**
(Action Items)

Resolution #BD20150331.2007

MOVED by Trustee Larsen that the Board of Trustees approves the proposed high school field studies/excursion for Standard School to Greece from March 24, 2016 - April 2, 2016 subject to advisory notices from Foreign Affairs and International Trade Canada website

http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

Carried

Capital Planning

(Action Items)

Resolution #BD20150331.2008

MOVED by Trustee Kletke that the Board of Trustees approve the Capital Plan for 2015-2016 as follows:

Modernizations in order of priority:

1. Westmount School
2. Greentree School
3. Dr. Elliott School
4. Acme School
5. Carbon School

Lease Requests:

1. Prairie Christian Academy (Jr/Sr High) (Please note new location opening 2015 and lease will Expire)
2. Trinity Christian Academy

New Schools for the following areas based on criteria for capital development, in order of priority:

1. new 500 student K-9 school in Strathmore (Announced January 23, 2015)
2. new 250 student K-9 school for Trinity Christian Academy (if we are unable to continue current lease arrangement)

Carried

School Year Calendar 2015-16 and 2016-17

(Action Items)

Resolution #BD20150331.2009

MOVED by Trustee Nielsen that the Board of Trustees approves the School Year Calendar for 2015-16 and the 2016-17 calendar for those school years.

Carried

Alternate Calendar 2015-16(Hussar/Rockyford)

(Action Items)

Resolution #BD20150331.2010

MOVED by Trustee Larsen that the Board of Trustees approves the Alternate School Year Calendar for Hussar and Rockyford Schools for 2015-16.

Carried

ASBA Survey of School Boards on Core Principles from Task Force

(Action Items)

Superintendent Daverne presented information on the ASBA Survey of School Boards on Core Principles from Task Force with the Board of Trustees. As a group they discussed the survey questions and provided feedback by completing the online survey.

Monthly Enrolment Monitoring Report (Jan-Feb 2015)

(Information Items)

Secretary-Treasurer Sabir presented information on the Monthly Enrolment Monitoring Report (January - February 2015)

Second Quarterly Financial Report(Dec/Jan/Feb)

(Information Items)

Secretary-Treasurer Sabir presented information on the 2nd Quarterly Financial Report (September 2014 - February 2015)

BREAK

Recessed at 12:16 p.m.

Reconvene at 1:05 p.m.

Budget Announcement
(Information Items)

Secretary-Treasurer Sabir presented information on the 2015-2016 budget announcement.

Superintendent Daverne suggested we break from the Budget Announcement discussion and reconvene after the School Monitoring Reports are presented.

**Hussar/Rockyford and
Standard Schools (K.
Smith)**
(SCHOOL MONITORING
REPORTS)

Superintendent Daverne welcomed K. Smith, Principal (Hussar, Rockyford and Standard Schools), who highlighted the School's education plan and results achieved. Superintendent Daverne and Chair Price thanked K. Smith for the presentation.

**Brentwood and Central
Bow Valley Schools
(L.Huntley)**
(SCHOOL MONITORING
REPORTS)

Superintendent Daverne welcomed L. Huntley, Principal (Brentwood and Central Bow Valley Schools), who highlighted the School's education plan and results achieved. Superintendent Daverne and Chair Price thanked L. Huntley for the presentation.

**Hutterite Colony Schools
(J. Bertsch and L.
Daverne)**
(SCHOOL MONITORING
REPORTS)

Superintendent Daverne welcomed J. Bertsch, Principal and L. Daverne, Associate Principal (Hutterite Colony Schools), who presented the Colony School's achievements. Superintendent Daverne and Chair Price thanked J. Bertsch and L. Daverne for their presentation.

BREAK

Recessed at 3:10 p.m.

Reconvene at 3:20 p.m.

Budget Announcement discussion reconvened at 3:21 p.m.

ADJOURNMENT

Resolution #BD20150331.2011

MOVED by Trustee Bazant that the meeting adjourn at 3:55 p.m.

Carried

Chair

Secretary-Treasurer



PUBLIC SCHOOL BOARDS ASSOCIATION OF ALBERTA

"Inspiring confident, connected, caring citizens of the world"

April 28, 2015

Background:

The Golden Hills School Division Board of Trustees joined the Public School Boards Association of Alberta for a trial period commencing in February, 2013. In April, 2014 the board approved the continuation of membership with a review to be scheduled for April, 2015.

The Association hosts the following meetings and events each year:

- a) **Public School Boards Council Meetings** – each Member Board chooses a representative who serves as their representative and attends each Council Meeting as a voting member. The Council meets three times a year – February, April and August. These meetings are also open to all Trustees, thus Boards often send additional Trustees who attend as Observers;
- b) **Spring General Assembly** – this gathering takes place May 29-31, 2015, in Red Deer, AB. Typically members bring the full Board along with their Superintendent and/or Secretary Treasurer.
- c) **Fall Events** – this includes our annual Trustee University / Lois E. Hole Dinner and Lecture / Annual General Meeting. The event begins on the Wednesday evening and concludes on the Saturday afternoon. October 21-23, 2015 Sutton Place Hotel, Edmonton these events are open to all Member Trustees and Senior Administration;
- d) **Governance Seminars** – these one day Professional Development seminars are offered in response to member requests.

The Trustee who serves as the Board's representative, attends each Council Meeting as a voting member.

Event	2015
Public School Board Council Meeting	February 5 th – 7 th Four Points Sheraton, Edmonton International Airport
Public School Board Council Meeting	April 16 th – 18 th DoubleTree by Hilton Hotel West Edmonton
Spring General Assembly	May 29 th – 31 st Sheraton, Red Deer
Public School Board Council Meeting	August 20 th – 22 nd Sawridge Inn Fort McMurray
Fall Events: – Trustee University – Lt. Gov. Lois E. Hole Lecture – Annual General Meeting	October 21 st – 23 rd Sutton Place Hotel, Edmonton
Public School Board Council Meeting	November 13 th – 14 th DoubleTree by Hilton Hotel West Edmonton

Recommendation:

That the Board of Trustees reviews membership in Public School Boards Association.



Bevan Daverne
Superintendent



ENROLMENT BACKGROUNDER

"Inspiring confident, connected, caring citizens of the world"

April 28, 2015

Background:

The Board of Trustees regularly monitors enrolment and notes trends over time. Funding is primarily enrolment-driven and monitoring and projecting enrolment trends informs the board's budgeting processes.

As per the attached monitoring report, information is provided on March 31, 2015 enrolment of provincially funded students, Siksika funded students and International funded students.

Alberta Education calculates funding for Kindergarten to Grade 9 based on the full-time equivalent student count as of September 30, 2014. High school funding is based on the Credit Enrolment Units earned per student.

Recommendation:

That the Board of Trustees receives the Enrolment Monitoring Report for information and for the record.

A handwritten signature in blue ink, appearing to read "Bevan Daverne".

Bevan Daverne
Superintendent

A handwritten signature in blue ink, appearing to read "Tahra Sabir".

Tahra Sabir
Secretary-Treasurer

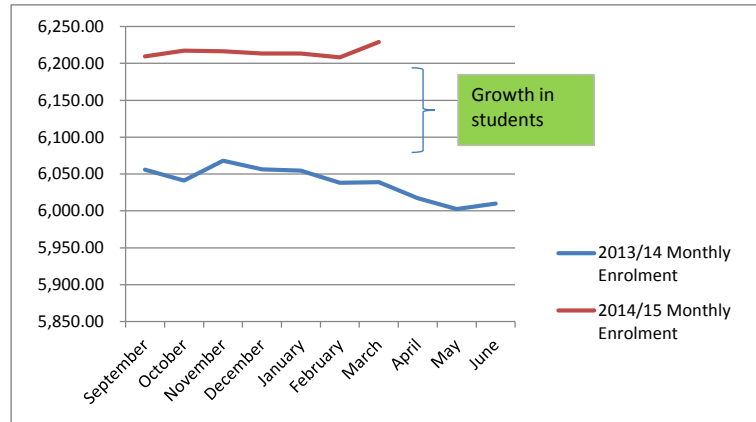
Golden Hills School Division No. 75 Enrolment

Summary of Totals - Year to Year Comparison

September 30, 2014 - March 31, 2015

Funded Total Enrolment	31-Mar-15 Enrolment	30-Sept-14 Enrolment	Difference	% Change
Provincially Funded Students	5,934.00	5,914.50	19.50	0.33%
Siksika Students	153.00	153.00	0.00	0.0%
International Students	142.00	142.00	0.00	0.0%
Total	6,229.00	6,209.50	19.50	0.3%

Last Year Monthly Enrolment & Comparison to March 31, 2015



Grade Figure Analysis Comparison of Sept 2014 and Sept 2013

Provincially Funded	30-Sep-14	30-Sep-13	Difference	% Change
Kindergarten	234.00	216.00	18.00	8.3%
Grades 1-3	1,426.00	1,385.00	41.00	3.0%
Grades 4-6	1,414.00	1,361.00	53.00	3.9%
Grades 7-9	1,347.00	1,311.00	36.00	2.7%
Grades 10-12	1,493.00	1,483.00	10.00	0.7%
Total	5,914.00	5,756.00	158.00	2.7%

Schools - Month to Month Comparison

		March 31, 2015	September 30, 2014			February 28, 2015
Configuration	SCHOOL	Provincially Funded	Provincially Funded	Difference	% Change	Provincially Funded
K-6, 10-12	Acme School	181.00	186.50	-5.50	-2.9%	181.00
K-6	Brentwood Elementary School	355.50	351.00	4.50	1.3%	354.50
K-9	Carbon School	84.00	85.00	-1.00	-1.2%	84.00
K-6	Carseland School	62.50	60.50	2.00	3.3%	60.50
K-8	Central Bow Valley School	23.50	21.50	2.00	9.3%	20.50
7-9	Crowther Memorial Jr. High School	542.00	531.00	11.00	2.1%	538.00
K-9	Dr. Elliott Community School	173.50	181.00	-7.50	-4.1%	173.50
7-12	Drumheller Valley Secondary School	388.00	381.00	7.00	1.8%	386.00
K-6	Greentree School	428.50	418.00	10.50	2.5%	428.50
K-6	Hussar School	45.00	45.00	0.00	0.0%	45.00
K-12	Prairie Christian Academy School	250.50	234.50	16.00	6.8%	247.50
K-6	Rockyford School	40.50	42.50	-2.00	-4.7%	40.50
K-12	Standard School	218.00	212.50	5.50	2.6%	216.00
10-12	Strathmore High School	625.00	638.00	-13.00	-2.0%	622.00
K-12	Three Hills School	447.00	445.00	2.00	0.4%	447.00
K-9	Trinity Christian Academy	135.50	129.50	6.00	4.6%	135.50
K-12	Trochu Valley School	318.00	315.50	2.50	0.8%	319.00
K-6	Westmount School	447.00	444.00	3.00	0.7%	445.00
K-6	Wheatland Elementary School	360.50	375.50	-15.00	-4.0%	359.50
Totals		5,125.50	5,097.50	28.00	0.5%	5,103.50
Configuration	SCHOOL	Provincially Funded	Provincially Funded	Difference	% Change	Provincially Funded
7-9	Anchors II Outreach	10.00	10.00	0.00	0.0%	10.00
7-12	Drumheller Outreach	23.00	23.00	0.00	0.0%	23.00
1-12	Golden Hills Learning Academy	98.00	98.00	0.00	0.0%	98.00
1-12	NorthStar Academy	287.00	287.00	0.00	0.0%	287.00
7-12	Strathmore StoreFront	38.00	38.00	0.00	0.0%	38.00
10-12	Trochu Valley Outreach	12.00	12.00	0.00	0.0%	12.00
Totals		468.00	468.00	0.00	0.0%	468.00
Configuration	COLONY SCHOOLS	Provincially Funded	Provincially Funded	Difference	% Change	Provincially Funded
K-9	Colonies	340.50	349.00	7.50	2.2%	341.50



BUDGET DEVELOPMENT PROCESS UPDATE

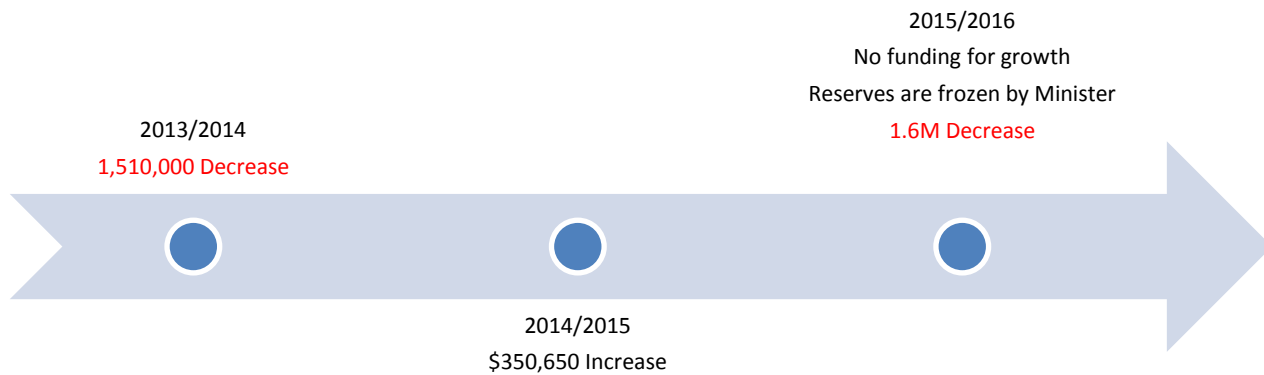
"Inspiring confident, connected, caring citizens of the world"

April 28, 2014

Background:

Alberta Education requires all Boards to submit a budget by May 31, of each year. Final budget is submitted by November 30, of each year.

Quick Recap of Budget Announcement



Loss of enrolment growth funding translates into **\$1,047,250** dollars less for Golden Hills to accommodate the needs of our students.

- Early Childhood Program Unit Funding decreases by 3.1% **(\$29,000)**
- English as a Second Language Funding decreases by 3.1% **(\$12,000)**
- Equity of Opportunity (diversity in districts) decreases by 3.1% **(\$45,000)**
- First nations, Metis and Inuit (FNMI) students decreases by 3.1% **(\$7,000)**
- Hutterite Colony Schools decreases by 3.1% **(\$6,000)**
- Inclusive education (special needs) decreases by 1.9% **(\$72,000)**
- Outreach funding decreases by 3.1% **(\$10,000)**
- Small Schools by Necessity decreases by 3.1% **(\$47,000)**
- Social Economic Status (diverse needs of students) decreased by 3.1% or **(\$19,000)**
- Plant Operations and Maintenance decreases by 3.1% **(\$154,000)**
- Transportation decreases by 1.4% **(\$52,000)**
- Infrastructure Maintenance and Renewal decreases by **(\$966,881)**

Although base funding rate for teachers increased by 2% (+785,000), the base funding rate for non-teaching staff decreased by 3.1% or (\$141,000).

Total:

This adds up to a funding shortfall of \$1.8M.

This does not take into account expenditures like grid increments and rising costs in supplies, insurance, etc.

Budget Principles

The Board's most significant policy decision is the budget as it directs the resources of the division to achieve the Board's objectives and ensure a balanced budget. The Board of Trustees sets the policy and direction for the school division by which administration develops key budget assumptions.

Current budget guidelines are as follows:

1. The budget will be a balanced budget (may include restricted reserves).
2. Enveloped revenues will balance expenditures within the envelope.
3. The budget process is open and involves stakeholders.
4. The budget will address the goals identified in the Education Plan and the Priorities of Alberta Education.
5. Resources will be allocated to provide equitable and fair opportunity for each student to receive a quality education program.
6. The budget is guided by principles of transparency and public accountability for the use of resources and the results achieved.
7. The budget will reflect appropriate reserves that ensure financial health and meet encumbrances.

In the past, Golden Hills has accessed accumulated operating reserves. However, Budget 2015 announcement has frozen reserves and specific permission from the Minister to access reserves is required. The stipulation is that schools boards can only access their reserves for transitional funding and they must demonstrate their ability to operate within their annual allocation by the following year.

Priorities:

1. Align with Golden Hills Mission and Vision – Beliefs and Values
2. Enrolment Projection
3. Program Continuity
4. System Improvements

Where are we in the Process?

- Approval of Budgeting Principles
- Budget Development Stage – Principals have projected enrolment and adjusted staffing levels and expenditures and are finalizing budgets.

Enrolment Projection Update (2015/2016)

- Number of Students anticipated to increase
- Siksika students cap may be adjusted and the information is unknown at this time
- International student count anticipated to remain stable for 2015/2016

Challenges:

- Unprecedented budget with no growth and contingency fund frozen by Minister
- Enrolment volatility and uncertainty
- Aging Infrastructure
- Rural Recruiting
- Funding Uncertainties (mid-year cuts)
- Escalating and unfunded expenses

Next Steps

Continue:

1. Reviewing Education Plan and Priorities to align with budget development
2. Working with Administrators and Managers on budget development
3. Reviewing Impact on Envelopes, Departments and Schools

Attached is an Infographic of the Budget 2015/2016 Impact on Golden Hills. There will also be a power point presentation at the board meeting.

Recommendation:

That the Board of Trustees receives for information and for the record.

That the Board of Trustees discuss, reviews and adopts Budgeting Principles for the 2015-2016 fiscal year.



Bevan Daverne
Superintendent



Tahra Sabir
Secretary-Treasurer

Golden Hills School Division No. 75

Inspiring Confident, Connected, Caring Citizens of the World



What does the New Budget Mean?

Negative short and long term impacts

Where does our funding come from?

Government – 92%
Fundraising – 4%
International Students – 4%

Rigorous cost cutting measures for the past 3 years
We are already LEAN

Golden Hills wants to continue to be responsive to parents and support choice.

Past Budget Challenges

- 3 years of decreased funding and increased costs
- No funding predictability from year to year
- We plan for and use our contingency funds to manage volatile funding

New Budget 2015



- Enrolment growth not funded – anticipate 2% growth
- Continued shrinking revenues coupled with rising costs.*

Cuts to our most Vulnerable

English as a Second Language
First Nations
ECS programming
Hutterite Funding
Small Schools by Necessity
Inclusive Education
Equity of Opportunity
Outreach

These cuts directly affect Classroom Supports

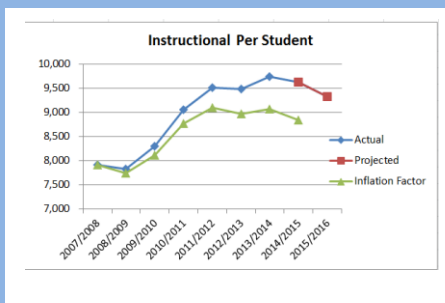
- **Frozen funding on CEU's; difficult to maintain programming**
- **Cuts to supports in the classroom**
- **Cuts to cleaning and utilities for school buildings**
- **Cuts to operating buses – fewer routes & longer ride times**

Our Contingency Fund

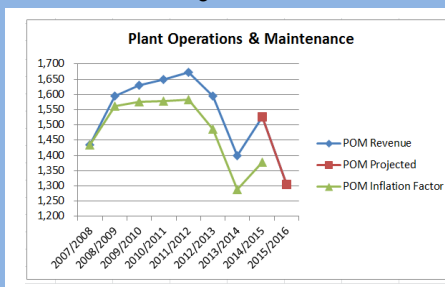
- Our contingency funds are now frozen and locally elected trustees cannot make local decisions about how to use contingency funds during budget cuts.

Our flexibility to respond has decreased when we need it the most

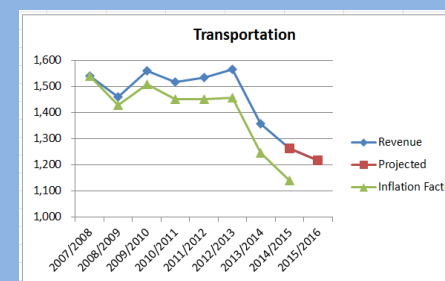
Per Student Funding History



Plant Operations funding is in a deficit – we have to keep lights on and clean the buildings.



Transportation funding is declining – we can't cut bus routes, rising diesel costs



Golden Hills Commits to:

- ✓ *Provide the best education for our students*
- ✓ *Respond to parents and students*
- ✓ *Make local decisions for local needs*

Protect Education + Protect our Future
= Reinvest in Education, in our children.....