



AGENDA

Golden Hills School Division No. 75

Vision: *Inspiring confident, connected, caring citizens of the world*

Mission: *Engaging all learners in achieving their highest levels of academic and personal competence within a caring, innovative environment.*

Regular Meeting of the Board of Trustees

Tuesday, August 25, 2015

Start time 9:30 AM

Boardroom of the Golden Hills School Division No. 75

AGENDA

1. **Attendance**
2. **Call to Order**
3. **In Camera**
4. **Approval Of Agenda**
5. **Welcome Public, Vision and Mission Statements**
6. **Presentation of Minutes**
 - 6.1 **Regular Meeting of the Board of Trustees (2015/06/23)**
 - 6.2 **Special Meeting of The Board of Trustees (2015/07/08)**
7. **REPORTS**
 - 7.1. **Chair's Report**
 - 7.2. **Board Committees**
 - 7.3. **Board Representatives to External Organizations**
 - 7.4. **Administration Reports**
8. **NEW BUSINESS**
 - 8.1. **Action Items**
 - 8.1.1. **Board Annual Leadership Plan**
 - 8.1.2. **Busing Boundary Review**
 - 8.2. **Information Items**

B. Daverne

T. Sabir

- 8.2.1. **Monthly Enrolment Monitoring Report (June 2015)**
- 8.2.2. **IMR and Capital Projects Report (Summer Update)**
- 8.2.3. **Grant Funded Projects - New Alberta Education Process**

T. Sabir

T. Sabir

T. Sabir

9. **ADJOURNMENT**

Draft



MINUTES

Golden Hills School Division No. 75

Regular Meeting of the Board of Trustees

Meeting Type : REGULAR BOARD MEETING

Date : Tuesday, June 23, 2015

Start time : 9:30 AM

Location : Boardroom of the Golden Hills School Division No. 75

Minutes

Attendance

Present were:

a) Chair

- David Price

b) Vice-Chair

- Larry Tucker

c) Trustee

- Barry Kletke
- Sherri Nielsen
- Alan Larsen
- Joyce Bazant

d) Superintendent of Schools

- Bevan Daverne

e) Associate Superintendent

- Kandace Jordan
- Wes Miskiman

f) Secretary/Treasurer

- Tahra Sabir

g) Recording Secretary

- Kristy Polet

Call to Order

Chair Price called the meeting to order at 9:33 a.m.

In Camera

Resolution #BD20150623.1001

MOVED by Trustee Bazant that the Board of Trustees go *In Camera* at 9:34 a.m. to discuss legal matters.

Carried

Resolution #BD20150623.1002

MOVED by Trustee Tucker that the Board of Trustees rise from *In Camera* at 10:01 a.m.

Carried

BREAK

Recessed at 10:02 a.m.

Reconvene at 10:10 a.m.

Approval Of Agenda

Resolution #BD20150623.1003

MOVED by Trustee Tucker that the Board of Trustees approve the agenda as presented.

Carried

Presentation of Minutes

Resolution #BD20150623.1004

MOVED by Trustee Kletke that the Board of Trustees approve the minutes of May 26, 2015 Regular Meeting as presented.

Carried

Chair's Report
(REPORTS)

Chair Price reported on the following items:

- Town Hall Meeting in regards to Range Road 222 upgrade.
- Discussed Survey results - ASBA Taskforce.
- Discussed follow up from the ASBA SGM and meeting with the Education Minister, Honorable David Eggen. Reinforced the necessity of CEU and dual credit funding, drafted a letter requesting the possibility of a meeting between Honorable David Eggen, Trustees and School Division's in the Province of Alberta. Note: there will be a phone conference in August.

Board Committees
(REPORTS)

No information to report on at this time.

Board Representatives to External Organizations
(REPORTS)

No information to report on at this time.

Administration Reports
(REPORTS)

Associate Superintendent Jordan didn't have any information to report on at this time.

Associate Superintendent Miskiman presented information on the following topics:

- HR Update;
 - Ellen E Thompson Award Scholarship will be awarded to two students.
- Staffing;
 - Recruiting fairs have helped immensely for staffing replacements.

Secretary-Treasurer Sabir presented information on the following topics:

- Project updates;
 - New East Wheatland - majority of foundation walls are up.
 - Prairie Christian Academy (PCA) Modernization - drywall and electrical complete.
 - Crowther Memorial Jr. High (CMJH) - installation of replacement modulars will start soon.

- Greentree - receiving a modular from Campus 1.
- Trinity Christian Academy (TCA) - common area will be changed to make room for classrooms.
- Strathmore High School (SHS) - will be getting new carpet installed over the summer.
- Dr. Elliott - will be getting new flooring.
- Carbon - stucco will be done this summer.

Superintendent Daverne presented information on the following topics:

- Prairie Christian Academy (PCA) Modernization - is on schedule and on budget. Trochu Town Council has been extremely accommodating.
- East Wheatland - opening September 2016 and is on budget.
- Meeting with Wheatland County July 8, 2015.
- Siksika Board of Education is in the midst of hiring a new Superintendent. Once this has been finalized, we hope to finalize the Siksika Education Agreement for the 2015-2016 year.
- Long Service Awards had a great turnout and appreciated by all.

Resolution #BD20150623.1005

MOVED by Trustee Kletke that the Board of Trustees approve compensations as recommended per Schedule A and B dated June 23, 2015, *Exempt School-Based Support Staff and Exempt Other Support Staff* effective September 1, 2015.

Carried

**Locally Developed
and/or Acquired
Courses**

(Action Items)

Resolution #BD20150623.1006

MOVED by Trustee Kletke that the Board of Trustees authorizes the use of the acquired locally developed course *Advanced Acting/Touring 15/25/35 (3 or 5 credits)* acquired from Calgary School District No. 19 beginning September 1, 2015 until August 31, 2019 and any learning resources detailed in the course outline for use in Golden Hills School Division No. 75.

Carried

Resolution #BD20150623.1007

MOVED by Trustee Larsen that the Board of Trustees authorizes the use of the acquired locally developed course *Creative Writing and Publishing 15/25/35 (3 or 5 credits)* acquired from Calgary School District No. 19 beginning September 1, 2015 until August 31, 2019 and any learning resources detailed in the course outline for use in Golden Hills School Division No. 75.

Carried

Resolution #BD20150623.1008

MOVED by Trustee Tucker that the Board of Trustees authorizes the use of the acquired locally developed course *FACES Principles (15), FACES Practicum (25) and FACES (35) (5 credits)* acquired from Livingstone Range School Division No. 68 beginning September 1, 2015 until August 31, 2016 and any learning resources detailed in the course outline for use in Golden Hills School Division No. 75.

Carried

Resolution #BD20150623.1009

MOVED by Trustee Kletke that the Board of Trustees authorizes the use of locally developed course *Korean Language and Culture 3-Y 15/25/35 (5 credits)* developed by Calgary School District No. 19 beginning September 1, 2015 until August 31, 2019 and any learning resources detailed in the course outline for use in Golden Hills School Division No. 75.

Carried

Resolution #BD20150623.1010

MOVED by Trustee Nielsen that the Board of Trustees authorizes the use of the acquired locally developed course *Portfolio Art 35 (3 or 5 credits)* acquired from Edmonton Catholic Separate School District No. 7 beginning September 1, 2015 until August 31, 2018 and

any learning resources detailed in the course outline for use in Golden Hills School Division No. 75.

Carried

Resolution #BD20150623.1011

MOVED by Trustee Tucker that the Board of Trustees authorizes the use of locally developed course *Religious Studies 15/25 (3 or 5 credits)* and *Religious Studies 35 (5 credits)* developed by Koinonia Christian School - Red Deer Society beginning September 1, 2015 until August 31, 2019 and any learning resources detailed in the course outline for use in Golden Hills School Division No. 75.

Carried

Resolution #BD20150623.1012

MOVED by Trustee Larsen that the Board of Trustees authorizes the use of locally developed course *Self-Directed Learning 15 (3 credits)* developed by Calgary Roman Catholic Separate School District No. 1 beginning September 1, 2015 until August 31, 2019 and any learning resources detailed in the course outline for use in Golden Hills School Division No. 75.

Carried

Budget Submission
(Action Items)

Resolution #BD20150623.1013

MOVED by Trustee Kletke that the Board of Trustees approves the 2015/2016 budget for submission to Alberta Education, subject to the Board being advised of any minor adjustments which may be necessary before the budget is submitted to Alberta Education.

Carried

Resolution #BD20150623.1014

MOVED by Trustee Larsen that the Board of Trustees approves use of restricted reserves to sustain staffing positions and other initiatives.

Carried

Resolution #BD20150623.1015

MOVED by Trustee Tucker that the Board of Trustees approved the use of unrestricted reserves to maintain the safety of students and continue to maintain the School Facilities.

Carried

Resolution #BD20150623.1016

MOVED by Trustee Nielsen that the Board of Trustees approves use of unrestricted reserves to sustain transportation's current level of service which includes bus routes and ride times.

Carried

School Resource Fees
(Action Items)

Secretary-Treasurer Sabir presented information on School Resource Fees.

BREAK

Recessed at 12:05 p.m.

Reconvene at 12:45 p.m.

Interim Three Year Education Plan
(Action Items)

Superintendent Daverne presented the Interim Education Plan described as the "Report to the Community" for information and to be reviewed.

Friends of Tro-Val
(Action Items)

Resolution #BD20150623.1017

MOVED by Trustee Nielsen that the Board of Trustees supports the proposal for the fitness center by coordinating the construction and acting as a general contractor for Friends of Tro-Val (FOTV). The Board will endeavor to build the fitness center to the

same standards as the remainder of the school and to stay within the FOTV budget amount. To ensure transparency, costs to date and project costs, will be reported at 50% and 75% completion to both groups.

Carried

**Monthly Enrolment
Monitoring Report
(May)**
(Information Items)

Secretary-Treasurer Sabir presented information on the Monthly Enrolment Monitoring Report (May 2015).

**Report on
Administrative
Appointments**
(Information Items)

Associate Superintendent Miskiman reported on the Administrative Designations for 2015-2016.

**Third Quarter
Financial Report**
(Information Items)

Secretary-Treasurer Sabir presented information on the Third Quarterly Report for September 2014 - May 2015.

**Boundary Change
Review**
(Information Items)

Superintendent Daverne presented information on proposed boundary reviews.

BREAK

Recessed at 2:00 p.m.

Reconvene at 2:15 p.m.

Resolution #BD20150623.1018

MOVED by Trustee Tucker that the Board of Trustees go *In Camera* at 2:15 p.m to discuss legal matters.

Carried

Resolution #BD20150623.1019

MOVED by Trustee Nielsen that the Board of Trustees rise from *In Camera* at 4:30 p.m.

Carried

Resolution #BD20150623.1020

MOVED by Trustee Nielsen that the Board of Trustees go *In Camera* at 4:30 p.m. to discuss legal matters.

Carried

Resolution #BD20150623.1021

MOVED by Trustee Bazant that the Board of Trustees rise from *In Camera* at 5:43 p.m.

Carried

ADJOURNMENT

Resolution #BD20150623.1022

MOVED by Trustee Larsen that the meeting adjourn at 5:50 p.m.

Carried

Chair

Secretary-Treasurer



MINUTES

Golden Hills School Division No. 75

Special Meeting of The Board of Trustees

Meeting Type : SPECIAL BOARD MEETING

Date : Wednesday, July 08, 2015

Start time : 12:00 PM

Location : Boardroom of the Golden Hills School Division No. 75

Minutes

Attendance

Present were:

a) Chair

- David Price

b) Vice-Chair

- Larry Tucker

c) Trustees

- Joyce Bazant
- Barry Kletke
- Alan Larsen
- Sherri Nielsen

d) Superintendent of Schools

- Bevan Daverne

f) Secretary/Treasurer

- Tahra Sabir

Call to Order

Chair Price called the meeting to order at 12:40 p.m.

Resolution #SM20150708.1001

MOVED by Trustee Kletke that the Board of Trustees approve the agenda as revised:

- Move In Camera to follow Action Item 5.4

Carried

Locally Developed and/or Acquired Courses

(Action Items)

Resolution #SM20150708.1002

MOVED by Trustee Kletke that the Board of Trustees approves the use of the following acquired locally developed courses:

- *Exercise Science 35 (5 credits)* acquired from Edmonton School District No. 7 beginning September 1, 2015 until August 31, 2016 and any learning resources detailed in the course outline for use in Golden Hills School Division No. 75.
- *Fitness Leader 35 (5 credits)* acquired from Edmonton School District No. 7

beginning September 1, 2015 until August 31, 2016 and any learning resources detailed in the course outline for use in Golden Hills Division Office No. 75.

- *Contemporary Dance 25/35 (5 credits)* acquired from Edmonton School District No. 7 beginning September 1, 2015 until August 31, 2019 and any learning resources detailed in the course outline for use in Golden Hills School Division No. 75.
- *Dance 15/25/35 (5 credits)* developed by Edmonton School District No. 7 beginning September 1, 2015 until August 31, 2019 and any learning resources detailed in the course outline for use in Golden Hills School Division No. 75.
- *Paleontology 15/25/35 (3 or 5 credits)* developed by Golden Hills School Division No. 75 beginning September 1, 2015 until August 31, 2019 and any learning resources detailed in the course outline for use in Golden Hills School Division No. 75.

Carried

Boundary Change Review

(Action Items)

Secretary-Treasurer Sabir presented information on Boundary Change Review for information to the Board of Trustees, awaiting for further information from Administration to make long term decision.

Edgefield Boundary Addition

(Action Items)

Resolution #SM20150708.1003

MOVED by Trustee Tucker that the Board of Trustees approves the following recommended attendance boundary change:

Add to Wheatland Elementary School Catchment Area:
NW 13 24-25-W4 East of George Freeman Trail Currently including residences on: Edgefield Gate Edgefield Crescent

Carried

Field Studies/Student Excursion (Three Hills School)

(Action Items)

Resolution #SM20150708.1004

MOVED by Trustee Kletke that the Board of Trustees approves the proposed junior high and high school field studies/excursion for Three Hills School to Havana, Cuba from April 23, 2016 to April 30, 2016 subject to advisory notices from Foreign Affairs and International Trade Canada website

http://www.voyage.gc.ca/countries_pays/updates_mise-a-jour-eng.asp such that if a travel warning is issued prior to the trip and not rescinded before the departure date, the trip will be cancelled and parents must be advised that this will be the case.

Carried

Resolution #SM20150708.1005

MOVED by Trustee Kletke that the Board of Trustees approve the meeting date for the Organizational and Regular Meetings.

- August 25, 2015 Organizational and Regular Meeting

Carried

In Camera

Resolution #SM20150708.1006

MOVED by Trustee Tucker that the Board of Trustees go *In Camera* at 2:20 p.m. to discuss legal matters.

Carried

Resolution #SM20150708.1007

MOVED by Trustee Larsen that the Board of Trustees rise from *In Camera* at 3:45 p.m.

Carried

Resolution #SM20150708.1008

MOVED by Trustee Tucker that the Board of Trustees approve the Board Self-Evaluation Report as developed at the facilitated workshop of June 23, 2015 and that the Board Chair be authorized to monitor the priorities and suggestions agreed to and bring items forward for Board consideration as deemed appropriate.

Carried

Resolution #SM20150708.1009

MOVED by Trustee Nielsen that the Board of Trustees approve the Superintendent Evaluation Report as developed in the evaluation workshop of June 23, 2015 as an accurate accounting of the Superintendent's performance for the period June 1, 2014 to May 31, 2015; and further, the Board authorizes the Chair to make any required technical edits and to sign the report on the Board's behalf.

Carried

ADJOURNMENT

Resolution #SM20150708.1010

MOVED by Trustee Bazant that the meeting adjourn at 3:55 p.m.

Carried

Chair

Secretary-Treasurer

Draft



BOARD ANNUAL LEADERSHIP PLAN

"Inspiring confident, connected, caring citizens of the world"

August 25, 2015

Background:

In the Board's policy handbook at 2. Role of the Board, specifically 9, Selected Responsibilities, (9.1) "The board shall: Establish a comprehensive annual leadership plan with suggested timelines."

The Board's Annual Leadership Plan provides corporate direction and informs leadership flow for the administrative functions. A copy of the Board's Annual Leadership Plan is provided in the trustee's agenda packages for each regular board meeting. It is understood that internal forces as well as external organizations, such as Alberta Education, also establish timelines for various functions and these may result in ongoing changes and updates.

The Board of Trustees is urged to review the attached Annual Leadership Plan, to suggest and discuss any desired changes, and to consider additional opportunities for community engagement. The Board's Annual Leadership Plan is usually approved with the understanding that internal and external factors may necessitate changes as the year progresses.

Recommendation:

That the Board of Trustees approves the Board's Annual Leadership Plan subject to the necessity for ongoing changes as a result of internal and external influences.

A handwritten signature in blue ink, appearing to read "Bevan Daverne".

Bevan Daverne
Superintendent



GOLDEN HILLS SCHOOL DIVISION BOARD ANNUAL LEADERSHIP PLAN 2015-2016

Vision: *Inspiring confident, connected, caring citizens of the world*

Mission: *Engaging all learners in achieving their highest levels of academic and personal competence within a caring, innovative environment*

Board Priorities	<p style="text-align: center;">The Board developed the following priorities for itself for 2015/16:</p> <ol style="list-style-type: none"> 1. Position our schools as “schools of choice” for students and their families. 2. Continue to build relationship with Alberta government and other partners including other partner School Boards. 3. Developing a relationship with the ATA Local that advances the quality of education in Golden Hills. 4. Build on existing advocacy strategies and strengthen the approach. 5. Continue to develop understanding of measures and the outcomes of the linkages between planning and budget processes. 6. Explore authentic opportunities to inform and consult with all communities. 7. Continue to expand and implement a strategy on social media. 	
August Regular Meeting REGULAR & Organizational AUGUST 25 2015	<p><u>ORGANIZATIONAL MEETING</u></p> <p><u>REGULAR MEETING ITEMS</u></p> <ul style="list-style-type: none"> • Monthly Enrolment Monitoring Report • Board Leadership Plan 	<p><u>Other Events:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> School Organizational Day (Aug. 28 and 31, 2015) <input type="checkbox"/> GHSD Collaborative PD Day (Aug. 27, 2015)
September REGULAR SEPTEMBER 22 AGENDA SETTING SEPTEMBER 16 2015	<p><u>Agenda and Monitoring Reports:</u></p> <ul style="list-style-type: none"> • Preliminary Enrolment Monitoring Report • IMR and Capital Projects Report (summer update) • System Enhancement • Advocacy Planning • Provincial Exam Results (annual and five year trends – in-camera as per AB ED protocol) <p><u>Communications/Consultations:</u></p>	<p><u>Other Events:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> First Day for Students (Sept. 1, 2015) <input type="checkbox"/> ASBA Zone 5 Meeting (Sept. 4, 2015) <input type="checkbox"/> ASBA Day for Advocacy (Sept 30, 2015 Royal Glenora Club, Edmonton) <input type="checkbox"/> New teacher Orientation (Sept. 16, 2015) <input type="checkbox"/> Professional Day (Sept. 25, 2015)
October REGULAR OCTOBER 27 AGENDA SETTING OCTOBER 21 2015	<p><u>Agenda and Monitoring Reports:</u></p> <ul style="list-style-type: none"> • Enrolment Monitoring Report (September) • Diploma and Provincial Exam Results • Three Year Education and AERR – Draft – includes class size report • Human Resources Staffing Report • Provincial Exam Results (annual and five year trends) <p><u>Presentations/School Reports:</u></p>	<p><u>Other Events:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> ASBA Zone 5 meeting (not yet posted on ASBA Calendar) <input type="checkbox"/> New Teacher Orientation (Oct. 14, 2015) <input type="checkbox"/> GHSD Collaborative PD Day (Oct. 30, 2015) <input type="checkbox"/> PSBAA Governance Seminar (Wed Oct. 21 8:30 – 3:30), AGM Oct. 21-23 – Sutton Place Hotel, Edmonton <input type="checkbox"/> ? ASBA Chairs/Superintendent Reimagining School Board Governance – Oct. 6 – 9:30 – 3:30 pm- Four Points Sheraton Calgary Airport Hotel



GOLDEN HILLS SCHOOL DIVISION BOARD ANNUAL LEADERSHIP PLAN 2015-2016

<p style="text-align: center;">November</p> <p style="text-align: center;">REGULAR NOVEMBER 24 AGENDA SETTING NOVEMBER 18 2015</p>	<p><u>Agenda and Monitoring Reports:</u></p> <ul style="list-style-type: none"> • Audited Financial Statements • Enrolment Monitoring Report (October) • Final Budget Submission 2015-2016 • Three Year Education and AERR – Final <p><u>Presentations/School Reports:</u></p>	<p><u>Other Events:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> ASBA Fall General Meeting (Nov. 15 – 17, 2015 Westin Hotel Edmonton) <input type="checkbox"/> PSBAA Council Meeting (Nov 13-14, 2015 Double Tree by Hilton, W. Edmonton) <input type="checkbox"/> ASBA Zone 5 Meeting (not yet posted on ASBA Calendar)
<p style="text-align: center;">December</p> <p style="text-align: center;">REGULAR DECEMBER 15 AGENDA SETTING DECEMBER 9 2015</p>	<p><u>Agenda and Monitoring Reports:</u></p> <ul style="list-style-type: none"> • Enrolment Monitoring Report (November) • Technology Services Report • School Summaries Monitoring Report 2014-2015 • Class Size Report <p><u>Presentations/School Reports:</u></p>	<p><u>Other Events:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> ASBA Zone 5 meeting (not yet posted on ASBA Calendar) <input type="checkbox"/> Christmas Lunch with Division Office & Maintenance Staff (Dec. 16th at noon)
<p style="text-align: center;">January</p> <p style="text-align: center;">REGULAR JANUARY 26 AGENDA SETTING JANUARY 20 2016</p>	<p><u>Agenda and Monitoring Reports:</u></p> <ul style="list-style-type: none"> • 1st Quarter Financial Report (Sept/Oct/Nov) • Enrolment Monitoring Report (December) • RCSD Report • International Services Report (2014-15 Results & 2015-16 Planning) • Inclusive Education Report (2014-15 Results & 2015-16 Plans) <p><u>Presentations/School Reports:</u></p>	<p><u>Other Events:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> ASBA Zone 5 meeting (not yet posted on ASBA Calendar)
<p style="text-align: center;">February</p> <p style="text-align: center;">REGULAR FEBRUARY 23 AGENDA SETTING FEBRUARY 17 2016</p>	<p><u>Agenda and Monitoring Reports:</u></p> <ul style="list-style-type: none"> • Enrolment Monitoring Report (January) • Budget Process Begins – (Principles, Direction, Envelope Review) • Policy Review • Transportation Monitoring Report • Calendar 2016/17 <p><u>Presentations/School Reports:</u></p>	<p><u>Other Events:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> ASBA Zone 5 meeting (not yet posted on ASBA Calendar) <input type="checkbox"/> PSBC Meeting (Feb. 4-6 Double Tree by Hilton Hotel, W. Edmonton 16615 109 Ave.) <input type="checkbox"/> Family Day (Feb. 15, 2016) <input type="checkbox"/> Teachers' Convention (Feb. 18 – 19, 2016) <input type="checkbox"/> Collaborative Day (Feb. 17, 2016)



GOLDEN HILLS SCHOOL DIVISION BOARD ANNUAL LEADERSHIP PLAN 2015-2016

<p style="text-align: center;">March</p> <p style="text-align: center;">REGULAR MARCH 22 AGENDA SETTING MARCH 16 2016</p>	<p><u>Agenda and Monitoring Reports:</u></p> <ul style="list-style-type: none"> • Enrolment Monitoring Report (February) • School Year Calendars 2016-2017 and 2017-2018 and Hussar/Rockyford Alternate Calendars 2016-2017 • Budget Announcement • Capital Planning: Asset Management, Review of Facilities, IMR Plans and Capital Priorities Submission • 2nd Quarter Financial Report (Dec/Jan/Feb) <p><u>Presentations/School Reports:</u></p> <ul style="list-style-type: none"> • CBV & Brentwood School – L. Huntley • Rockyford, Standard, Hussar Schools – K. Smith • Hutterite Colony Schools – J. Bertsch 	<p><u>Other Events:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Rural Education Symposium (Mar. 6-8, 2016 Banff Centre, Banff) <input type="checkbox"/> ASBA Zone 5 meeting (not yet posted on ASBA Calendar) <input type="checkbox"/> Council of Councils Meeting – Division Office (?) <input type="checkbox"/> Collaborative Day (Mar. 18, 2016)
<p style="text-align: center;">April</p> <p style="text-align: center;">REGULAR APRIL 28 AGENDA SETTING APRIL 22 2015</p>	<p><u>Agenda and Monitoring Reports:</u></p> <ul style="list-style-type: none"> • Presentation of Budget Planning • PSBAA Membership review • Enrolment Monitoring Report (March) <p><u>Presentations/School Reports:</u></p> <ul style="list-style-type: none"> • Three Hills School 	<p><u>Other Events:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Easter Break (Mar. 25- Apr. 1, 2016) <input type="checkbox"/> ASBA Zone 5 meeting (not yet posted on ASBA Calendar) <input type="checkbox"/> PSBAA (April 14-16, Edmonton, Double Tree by Hilton West Edmonton Hotel 16615-109 Ave Edmonton)
<p style="text-align: center;">May</p> <p style="text-align: center;">REGULAR MAY 24 AGENDA SETTING MAY 18 2016</p>	<p><u>Agenda and Monitoring Reports:</u></p> <ul style="list-style-type: none"> • Enrolment Monitoring Report (April) • Budget Update <p><u>Presentations/School Reports:</u></p>	<p><u>Other Events:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Edwin Parr Teacher Award Recognition (?) <input type="checkbox"/> ASBA Zone 5 Meeting (not yet posted on ASBA Calendar) <input type="checkbox"/> Employee Retirement and Long Service Recognition Event (Date: TBD, Strathmore Travelodge) <input type="checkbox"/> Professional Development Day (May 6, 2016) <input type="checkbox"/> Graduations
<p style="text-align: center;">June</p> <p style="text-align: center;">REGULAR JUNE 21 AGENDA SETTING JUNE 15 2016</p>	<p><u>Agenda and Monitoring Reports:</u></p> <ul style="list-style-type: none"> • Board and CEO Evaluations • Enrolment Monitoring Report (May) • Report on Administrative Appointments • 3rd Quarter Financial Report (Mar/Apr/May) • Interim Three Year Education Plan for 2015-2018 • Locally Developed and/or Acquired Courses Report and Approvals for Semester I • Budget Submission <p><u>Presentations/School Reports:</u></p>	<p><u>Other Events:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> ASBA Spring General Meeting (June 6-7, 2016 Sheraton Hotel, Red Deer) <input type="checkbox"/> PSBAA Spring Assembly (June 3-5, 2016 Sheraton, Red Deer) <input type="checkbox"/> Graduations <input type="checkbox"/> ASBA Zone 5 Meeting (not yet posted on ASBA Calendar)



Busing Boundary Review

"Inspiring confident, caring citizens of the world"

August 25, 2015

Background:

In June 2015, the Board discussed the busing boundaries in Golden Hills as a result of a request received from two families who would like to have their children receive gate service to Rockyford and/or Standard School. Currently their designated schools are in Strathmore.

The Board requested Administration provide further information regarding bussing boundaries.

Currently the Transportation Funding Model is under review by the Province and Golden Hills has had a deficit in transportation for the last six years despite cost rigorous measures imposed. Golden Hills is trying to keep the level of service reasonable to accommodate the needs of the students as much as possible while staying within Board Policy. As a result, complaints have been reducing over the years. Currently Golden Hills provides gate service to rural residents attending their designated school and choice riders can meet an existing stop while urban riders have group stops in Town. No fee is charged for services in transportation.

The current request would like gate service to their school of choice. Administration looks at the following when reviewing these requests:

1. Distance to the Choice and Designated Schools;
2. Impact of ride times for current riders and current bus capacity; and
3. Cost implications.

A power point will be presented at the meeting exploring various considerations.

Recommendation:

That the Board of Trustees reviews the considerations.

A handwritten signature in blue ink, appearing to read "Bevan Daverne".

Bevan Daverne
Superintendent

A handwritten signature in blue ink, appearing to read "Tahra Sabir".

Tahra Sabir
Secretary- Treasurer



ENROLMENT BACKGROUNDER

"Inspiring confident, connected, caring citizens of the world"

August 25, 2015

Background:

The Board of Trustees regularly monitors enrolment and notes trends over time. Funding is primarily enrolment-driven and monitoring and projecting enrolment trends informs the board's budgeting processes.

As per the attached monitoring report, information is provided on June 30, 2015 enrolment of provincially funded students, Siksika funded students and International funded students.

Alberta Education calculates funding for Kindergarten to Grade 9 based on the full-time equivalent student count as of September 30, 2015. High school funding is based on the Credit Enrolment Units earned per student.

Recommendation:

That the Board of Trustees receives the Enrolment Monitoring Report for information and for the record.

A handwritten signature in blue ink, appearing to read "Bevan Daverne".

Bevan Daverne
Superintendent

A handwritten signature in blue ink, appearing to read "Tahra Sabir".

Tahra Sabir
Secretary-Treasurer

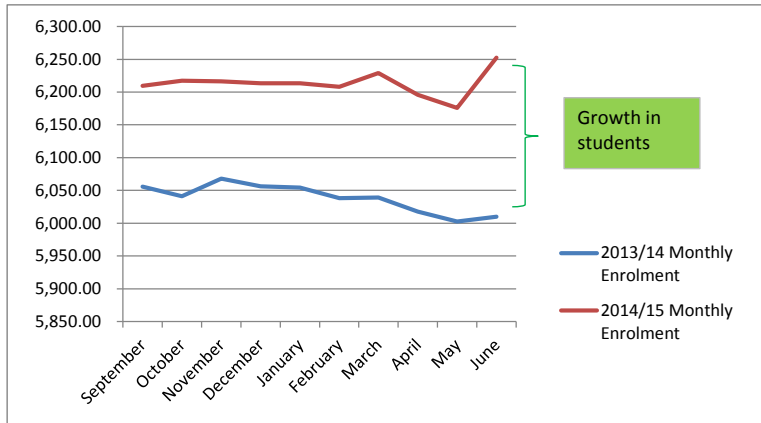
Golden Hills School Division No. 75 Enrolment

Summary of Totals - Year to Year Comparison

September 30, 2014 - June 30, 2015

Funded Total Enrolment	30-June-15 Enrolment	30-Sept-14 Enrolment	Difference	% Change
Provincially Funded Students	5,935.50	5,914.50	21.00	0.36%
Siksika Students	155.00	153.00	2.00	1.3%
International Students	162.00	142.00	20.00	14.1%
Total	6,252.50	6,209.50	43.00	0.7%

Last Year Monthly Enrolment & Comparison to June 30, 2015



Grade Figure Analysis Comparison of Sept 2014 and Sept 2013

Provincially Funded	30-Sep-14	30-Sep-13	Difference	% Change
Kindergarten	234.00	216.00	18.00	8.3%
Grades 1-3	1,426.00	1,385.00	41.00	3.0%
Grades 4-6	1,414.00	1,361.00	53.00	3.9%
Grades 7-9	1,347.00	1,311.00	36.00	2.7%
Grades 10-12	1,493.00	1,483.00	10.00	0.7%
Total	5,914.00	5,756.00	158.00	2.7%

Schools - Month to Month Comparison - May to June

		June 30, 2015	September 30, 2014			May 31, 2015
Configuration	SCHOOL	Provincially Funded	Provincially Funded	Difference	% Change	Provincially Funded
K-6, 10-12	Acme School	181.00	186.50	-5.50	-2.9%	181.00
K-6	Brentwood Elementary School	354.50	351.00	3.50	1.0%	354.50
K-9	Carbon School	86.00	85.00	1.00	1.2%	86.00
K-6	Carseland School	62.50	60.50	2.00	3.3%	62.50
K-8	Central Bow Valley School	24.50	21.50	3.00	14.0%	24.50
7-9	Crowther Memorial Jr. High School	540.00	531.00	9.00	1.7%	540.00
K-9	Dr. Elliott Community School	171.50	181.00	-9.50	-5.2%	173.50
7-12	Drumheller Valley Secondary School	375.00	381.00	-6.00	-1.6%	370.00
K-6	Greentree School	431.50	418.00	13.50	3.2%	428.50
K-6	Hussar School	45.00	45.00	0.00	0.0%	45.00
K-12	Prairie Christian Academy School	247.00	234.50	12.50	5.3%	246.50
K-6	Rockyford School	39.50	42.50	-3.00	-7.1%	39.50
K-12	Standard School	217.00	212.50	4.50	2.1%	218.50
10-12	Strathmore High School	633.00	638.00	-5.00	-0.8%	608.00
K-12	Three Hills School	450.00	445.00	5.00	1.1%	450.00
K-9	Trinity Christian Academy	133.00	129.50	3.50	2.7%	135.50
K-12	Trochu Valley School	318.00	315.50	2.50	0.8%	315.00
K-6	Westmount School	441.00	444.00	-3.00	-0.7%	441.50
K-6	Wheatland Elementary School	363.50	375.50	-12.00	-3.2%	363.00
Totals		5,113.50	5,097.50	16.00	0.3%	5,083.00
Configuration	SCHOOL	Provincially Funded	Provincially Funded	Difference	% Change	Provincially Funded
7-9	Anchors II Outreach	10.00	10.00	0.00	0.0%	10.00
7-12	Drumheller Outreach	23.00	23.00	0.00	0.0%	23.00
1-12	Golden Hills Learning Academy	110.00	98.00	12.00	12.2%	98.00
1-12	NorthStar Academy	298.00	287.00	11.00	3.8%	287.00
7-12	Strathmore StoreFront	40.00	38.00	2.00	5.3%	38.00
10-12	Trochu Valley Outreach	12.00	12.00	0.00	0.0%	12.00
Totals		493.00	468.00	25.00	5.3%	468.00
Configuration	COLONY SCHOOLS	Provincially Funded	Provincially Funded	Difference	% Change	Provincially Funded
K-9	Colonies	329.00	349.00	-20.00	-5.7%	330.00
TOTAL		5,935.50	5,914.50	21.00	0.4%	5,881.00



IMR MONITORING REPORT

Presented to the Board of Trustees by Bevan Daverne, Superintendent of Schools

Resource Persons:

Don Hartman

August 25, 2015

OVERVIEW:

Alberta Education funds school divisions on an annual basis for buildings owned by the jurisdiction. Currently, about 50% of Golden Hills school buildings are over 40 years old.

School facilities continue to age, and this is exacerbated by the gap in maintenance funding. Although for 2014/2015 we are very appreciative of the extra funding received in Infrastructure both through projects approved and funding for building upgrades.

Alberta Education provides two envelopes of funding for Facilities as follows:

Plant Operations and Maintenance (POM) funding is for general maintenance and operation of school buildings to ensure safe, comfortable, and suitable learning. The majority of POM is based on a per student allocation.

Infrastructure Maintenance Renewal (IMR) funding is to provide upgrading and/or replacing major building components to meet regulatory requirements for health and safety, extend the life and quality of school facilities meeting requirement of educational programs and students with special needs, and improve energy efficiency to achieve cost savings. IMR funding is determined using student enrolment (50%), age of building (24%), area of building (21%), geographic location (3%), and other factors (2%).

IMR Funding:

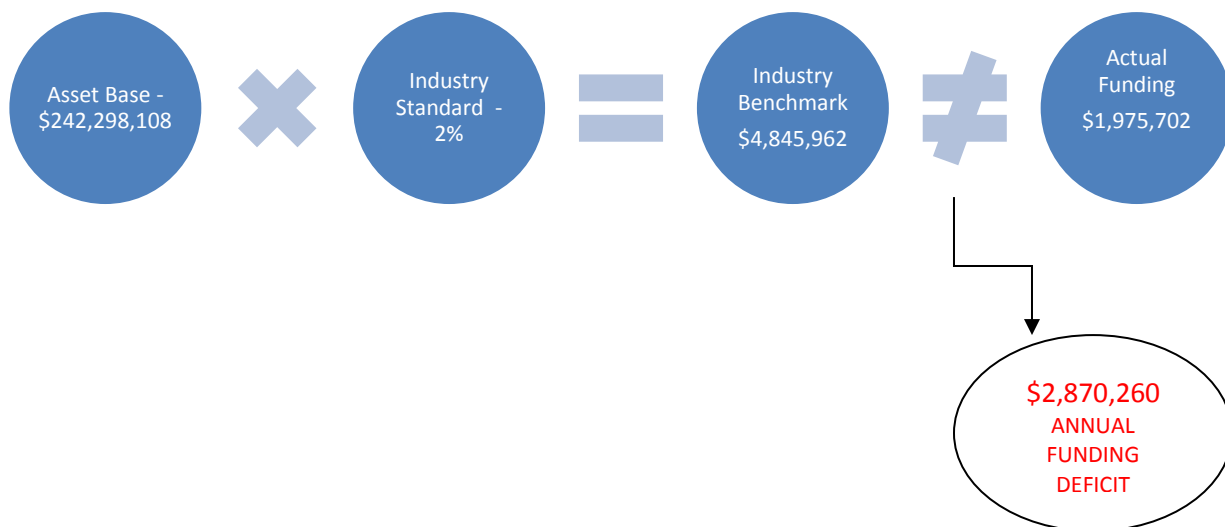
Description	Year	Dollar Amount
Prior Year Carry Over	2012/2013	\$ 285,083.14
IMR Funding	2013/2014	\$ 769,236.00
Total IMR Funding	2013/2014	\$ 1,054,319.14
Prior Year Carry Over	2013/2014	\$261,294.00
IMR Funding	2014/2015	\$1,975,702.00

During the 2014/2015 year, the Facilities Department completed 30 projects in 14 schools as per the attached power point of projects. Of the 30 projects, 23 were completed in the two summer months. There are no projects planned to be carried over into September.

SUMMARY & IMPLICATIONS:

Currently Golden Hills has an asset replacement cost of \$242,298,108 in owned schools and facilities. Industry standard advises a minimum benchmark of 1.5% - 3% of Infrastructure Maintenance Renewal Funding. These are funds considered necessary for annual preservation and maintenance of buildings.

For the school year 2014/2015, Golden Hills received \$1,975,702 (\$769,236 – 2013/2014) which is less than the industry standard but substantially more than received in the past. Preferred funding at 2% is equivalent to \$4,689,155 which is a gap of \$2,713,453 in funding.



Deferring regular maintenance leads to dramatically increased loss of condition and value, and may carry other risks as well.

RECOMMENDATION:

Board receives as information and continues to advocate for funding closer to the industry standard.

Bevan Daverne
Superintendent

Tahra Sabir
Secretary-Treasurer

Summer 2015 Capital, IMR & Other Projects

August 2015

PCA - Exterior



PCA Modernization

Classroom painted, T-bar ceilings in



New Gym black walls going up



East Wheatland Exterior



East Wheatland School

Last section of cribbing for foundation interior blocking for column support



Carbon EIFS (stucco)

• Exterior Insulation and Finishing System



Carbon EIFS

Insulation installed over repaired wood



Finished EIFS colours, cleanup, painting and metal flashings to be completed.



CMJHS

Old modulars - to be moved



footings: being installed for foundations



CMJHS

Foundations Blocking for new modulars



New modulars in place



Greentree Work

Modular from Trochu connected to school Inside of modular – ready for school



Greentree

• Link to 2014 new modular

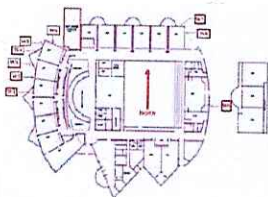


Adding 2 Washrooms in Library



Wheatland Elementary EIFS

• Phase 3 of 3 for EIFS Replacement



Brentwood Canopy

- Canopy installed to identify the front of the school.

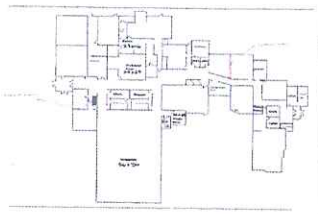


TCA – new classrooms

- Two new 24 student classrooms from 4 smaller rooms. Structural walls were removed, columns and beams were installed.



TCA – Line Drawing



FOTV – Fitness Centre

Rebar cage being lowered into piling

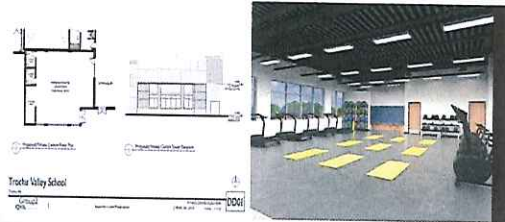
1 of 14 piling for fitness centre red circle



Tro Val Fitness Centre

Layout and exterior look

interior of fitness centre



OTHER PROJECTS

Before Summer Projects

School	Project	Contractor
Vernon	Security system upgrade	Goddard Security
CMHS	Shop floor cleaning	all floor & cleaning
Rockford	Front entry steps	In house
MSD	Shop floor cleaning	all floor & cleaning
Tro Val	Additional wheelchair lift	In house
Westmont	Painting on Shop floor	Steelhouse Painting
Wheeland Hill	New Alarm Panel upgrade	Swamp Construction
Wheeland Hill	Testing Temp	Contingent

Summer Projects

School	Project	Contractor
Active	Roofing	Steelhouse Roofing
Beaumont	Roofing	Pyram
Beaumont	Fire Panel	Pyram
Carleton	new floor	Active Paving
Comber	Conductor Unit	Gateway
Comber	Concrete Pad	AI Concrete
Dr. Elkhart	Drainage	H&C Electric
Dr. Elkhart	Roofing	Four Star
Dr. Elkhart	Front Door replacement	In house
DPVS	Exterior Painting	Joe Berkeford
DPVS	Barrel Free	Sealwork Paving
Gowrie	Crane	Sealwork Paving
Gowrie	Barrel Free	Upstream
Standard	Classroom Remodeling	In house
Standard	Driveway	Grey's
MSD	new flooring	Steelhouse Roofing
MSD	Theatre Maintenance	Colony's Welding
MSD	Theatre Roofing System	Active Cleaners
MSD	Conductor Unit (RTU #1)	Gateway
Truhe	Landscaping	Drone and Earth
Westmont	Acoustics noise	In house
Westmont	Front Entry Roof	Gateway
Wheeland Hill	Classroom Remodeling	In house
Wheeland Hill	Ballroom renovation	Pyram
Steelhouse Dunes 4	Add additional lighting	Pyram Electric
Steelhouse Dunes 4	Washer & Dryer installation	In house
Steelhouse Dunes 4	Painting	East Hill
Steelhouse Dunes 3	Ballroom renovation	Pyram
Steelhouse Dunes 2 & 3	Washer & Dryer installation	In house

Schools ready to go – Thanks to janitorial staff

• Carbon



Crowther



Strathmore – Alberta 55+ Summer Games



The Strathmore – Alberta 55+ Summer Games was a success and GHSD played a big part in the games. Many of the activities were held in our schools. Strathmore High School, Crowther Memorial Junior High School, Wheatland Elementary, Brentwood Elementary, Westmount Elementary and the Strathmore Dorms were all part of the games. Assistant Facilities Manager Kevin Paschal and Caretaking Supervisor Maria Gingras lead their teams in preparing the schools and sites for the games. Once the games were over, they then provided the leadership in getting the schools ready for students and teachers. The games would not have been as successful without their leadership.



Grant Funded Projects
New Alberta Education Process
"Inspiring confident, caring citizens of the world"

August 25, 2015

Background:

Alberta Education has advised they are "implementing a new process for disbursing grant funds for school capital projects in order to minimize provincial costs of borrowing. The payment of future grants will be provided on an "as needed basis", based on individual progress payments, up to 90% of the grant."

Alberta Education is also requesting enhanced monthly reporting on each capital project. In the past we provided milestone reporting.

As a result of this change, interest can no longer be earned on the funds disbursed. Currently interest rates are low, however on a \$15M dollar project this can add up to \$250,000 to a project that will help offset change orders and other unknown expenses.

Recommendation:

That the Board of Trustees receives this as information.

A handwritten signature in blue ink, appearing to read "Bevan Daverne".

Bevan Daverne
Superintendent

A handwritten signature in blue ink, appearing to read "Tahra Sabir".

Tahra Sabir
Secretary-Treasurer