



# AGENDA

## Golden Hills School Division No. 75

**Vision:** *Inspiring confident, connected, caring citizens of the world*

**Mission:** *Engaging all learners in achieving their highest levels of academic and personal competence within a caring, innovative environment.*

### Regular Meeting of The Board of Trustees

Tuesday, May 24, 2016

Start time 9:30 AM

Boardroom of the Golden Hills School Division No. 75

### AGENDA

1. **Attendance**
2. **Call to Order**
3. **In Camera**
4. **Approval Of Agenda**
5. **Welcome Public, Vision and Mission Statements**
6. **Presentation of Minutes**
  - 6.1 **Regular Meeting of The Board of Trustees (2016/04/22)**
7. **REPORTS**
  - 7.1. **Chair's Report**
  - 7.2. **Board Committees**
  - 7.3. **Board Representatives to External Organizations**
  - 7.4. **Administration Reports**
8. **NEW BUSINESS**
  - 8.1. **Action Items**
    - 8.1.1. **School Resource Fees**
    - 8.1.2. **French Immersion - Brentwood School**
  - 8.2. **Information Items**

T. Sabir  
B. Daverne

8.2.1. **Monthly Enrolment Monitoring Report (April)**

T. Sabir

8.2.2. **Budget Update 2016/2017**

T. Sabir

9. **ADJOURNMENT**

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# MINUTES

## Golden Hills School Division No. 75

### Regular Meeting of The Board of Trustees

Meeting Type : REGULAR BOARD MEETING

Date : Friday, April 22, 2016

Start time : 9:30 AM

Location : Boardroom of the Golden Hills School Division No. 75

### Minutes

#### Attendance

Present were:

**a) Chair**

- David Price

**b) Vice-Chair**

- Larry Tucker

**c) Trustee**

- Barry Kletke
- Sherri Nielsen
- Alan Larsen
- Joyce Bazant

**d) Superintendent**

- Bevan Daverne

**g) Secretary - Treasurer**

- Tahra Sabir

**h) Recording Secretary**

- Kristy Polet

Absent:

**e) Associate Superintendent**

- Wes Miskiman

**f) Deputy Superintendent**

- Dr. Kandace Jordan

#### Call to Order

Chair Price called the meeting to order at 9:37 a.m.

#### In Camera

**Resolution #BD20160422.1001**

**MOVED by Trustee Larsen** that the Board of Trustees go *In Camera* at 9:38 a.m. to discuss legal matters.

**Carried**

Trustee Tucker excused himself from the meeting at 11:01 a.m. due to conflict of interest.

Trustee Tucker returned to meeting at 11:04 a.m.

**Resolution #BD20160422.1002**

**MOVED by Trustee Bazant** that the Board of Trustees rise from *In Camera* at 11:04 a.m.

**Carried**

**BREAK**

**Recessed at 11:05 a.m.**

**Reconvene at 11:20 a.m.**

**Approval Of Agenda**

**Resolution #BD20160422.1003**

**MOVED by Trustee Kletke** that the Board of Trustees approve the agenda as presented.

**Carried**

**Presentation of  
Minutes**

**Resolution #BD20160422.1004**

**MOVED by Trustee Kletke** that the Board of Trustees approve the Special Minutes of March 30, 2016 as amended:

**Carried**

**Resolution #BD20160422.1005**

**MOVED by Trustee Nielsen** that the Board of Trustees approve Regular Minutes of March 22, 2016 as presented.

**Carried**

**Chair's Report  
(REPORTS)**

Chair Price reported on the following items:

- Thanked fellow Golden Hills Trustees for attending Wheatland County meeting on his behalf.
- Alberta School Boards Association Issues Forum held April 12-13, 2016 in Edmonton, AB. Topics discussed:
  - Municipal Government Act (MGA) will be reviewed and have significant potential changes made to it.
    - Concerns with City Charters developed initially for Calgary and Edmonton. Municipalities could change school land reserve requirements.
    - potential for cities to apply levies on school boards without any provincial reimbursement.
  - Discussed current status of the Teaching Quality Standard/School Leader Standard, School Authority Leader Standard.
  - Discussion on trends and key issues for boards:
    - Transportation, Infrastructure and Funding; highlighting the issues Divisions face.
    - Need for a strong provincial voice to advocate on these issues for boards, whether urban or rural.
  - Discussed Inclusive Education Policy.
  - Member of Legislative Assembly (MLA) Reception was well attended.

**Board Committees  
(REPORTS)**

No information to present at this time.

**Board  
Representatives to  
External  
Organizations  
(REPORTS)**

Trustee Nielsen presented information on the Alberta School Boards Association (ASBA) Zone 5 meeting held on April 8, 2016.

- Guest Speaker, Lorna Crowshoe, City of Calgary - Support for First Nation, Metis and Inuit Students, provided an in depth presentation discussing the trials and tribulations that these students encounter.
- Networking event will be held on July 7, 2016 at the Southern Alberta Pioneers

- Building.
- Edwin Parr Award is being held on May 19, 2016 at the Calgary Ramada.
- Zone 5 Handbook of Bylaws for Operation (first Draft was sent out).
- Discussion on Bill 504 - *Phasing out Funding for Private Schools*.
- Reminder:
  - May 1, 2016 deadline for submitting any Emergent Issues for the Spring General Meeting (SGM).
  - May 27, 2016 deadline for submitting any Policy Positions for the Fall General meeting (FGM).
- Next meetings are May 20 and June 3, 2016 (if needed).

Trustee Kletke presented information on Public School Boards' Association of Alberta (PSBAA) Council Meeting held April 14 - 16, 2016.

- Guest Speaker - Luke Fevin, parent activist, discussing the ongoing debate whether school prayer should be in public schools.
- PSBAA President, Arlene Hrynyk, gave her report. Also, discussed Lesbian, Gay, Bisexual, Transgender, Queer (LGBTQ) understanding. It is equally important to find that balance between community values and adherence to the laws and expectations of Government.
- Discussion amongst other Board members was;
  - the process in which our Division handled International Field Trips was appreciated.
  - the process of closing down schools and what some Divisions take into consideration.
  - disposal of school property - what other Boards do.
- Truth and Reconciliation Commissions of Canada (TRC), discussion on the current state of troubled relations between Indigenous and non-Indigenous people in our current educational system and how education is the key to reconciliation.

## Administration Reports (REPORTS)

Superintendent Daverne presented information on the following topics:

- Facility and project updates.
- Golden Hills School Division is exploring the option to offer French Immersion at Brentwood Elementary School. Public meeting will be planned and advertised in the local paper.
- Council of Council Meeting being held Tuesday, May 10, 2016 at Division Office.
- Long Service Awards evening being held Thursday, May 26, 2016 at Strathmore Travel Lodge. This year, Golden Hills has 24 retiree's.
- New K-9 School in Strathmore - Advertisement for Administrators will be placed and interviews will be held in the beginning of May.
- Discussed closure process for the four schools (Hussar, Standard, Rockyford and Central Bow Valley).
- Siksika Board of Education - working directly with their Board to decide which schools their students will be attending.
- Wheatland Crossing School - enrolment numbers for the new school is positive.

Secretary-Treasurer Sabir presented information on the following topics:

- Powerpoint presentation on the proposed layout of the New K-9 school in Strathmore.
  - Request for Proposal (RFP) for Construction Management Team closed on April 14, 2016, interviews will be held week of April 25.
  - Opening date - possibly 2017.
- Prairie Christian Academy - presented pictures showing the progress being made in the modernization of the classrooms; Science, Foods, Administrative area, front entrance, hallways, gathering area, Library/Media room and gym.
- Wheatland Crossing - presented pictures showing progress.
- Trochu Valley Fitness Facility - quotes are being reviewed for various trades.

**BREAK**

**Recessed at 12:10 p.m.**

**Reconvene at 12:46 p.m.**

**Sale of Property  
Request - Village of  
Linden**

(Action Items)

**Resolution #BD20160422.1006**

**MOVED by Trustee Kletke** that the Board of Trustees request detailed information from the Village of Linden and collect information for next steps.

**Carried**

**Monthly Enrolment  
Monitoring Report  
(March 2016)**

(Information Items)

Secretary-Treasurer Sabir presented the Monthly Enrolment Monitoring Report (March 2016).

**Second Quarter  
Financial Report  
(Dec/Jan/Feb)**

(Information Items)

Secretary-Treasurer Sabir presented information on the Second Quarterly Financial Report (September 2015 - February 2016).

**Budget  
Announcement  
Reporting**

(Information Items)

Secretary-Treasurer Sabir presented information on the 2016-2017 budget announcement.

**Alberta Education  
New Reporting  
Requirements**

(Information Items)

Secretary-Treasurer Sabir informed the Board of Trustees that Alberta Education has implemented a New Reporting Requirement that will be required on a monthly basis.

**AP 140 - Acceptable  
Technology Use**

(Information Items)

Superintendent Daverne presented information on Administrative Procedure 140 - *Acceptable Technology Use*

**Three Hills School  
Report (L. Boody)**

(School Monitoring  
Reports)

Superintendent Daverne welcomed L. Boody, Principal (Three Hills School ), who presented the Schools' Educational Plan and results achieved. Superintendent Daverne and Chair Price thanked him for his presentation.

**Hutterite School  
Report (J. Bertsch/L.  
Daverne)**

(School Monitoring  
Reports)

Superintendent Daverne welcomed J. Bertsch, Principal and L. Daverne, Associate Principal (Hutterite Colony Schools), who presented the Colony Schools' Achievements. Superintendent Daverne and Chair Price thanked J. Bertsch and L. Daverne for their presentation.

**Resolution #BD20160422.1007**

**MOVED by Trustee Tucker** that the Board of Trustees approve submission of a conditional offer for acquisition for Plan 8010862, Block 10 (Trinity Christian Academy and Dorms) subject to requirements of the School Act and/or Ministerial Approval.

**Carried**

**ADJOURNMENT**

**Resolution #BD20160422.1008**

**MOVED by Trustee Kletke** the meeting adjourn at 2:55 p.m.

**Carried**

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Chair

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Secretary-Treasurer

Draft



## SCHOOL RESOURCE FEES

*“Inspiring confident, connected, caring citizens of the world”*

**May 24, 2016**

### Background:

### Resources Fees

In accordance with the School Act s. 60(2) Powers of boards (j), A board may charge a parent of a student fees with respect to instructional supplies or materials. Golden Hills Policy 2, Role of the Board at (4) notes the board approves the annual operating and capital budgets. This includes fees to parents. Administrative Procedure 505, School Fees elaborates fee definitions and guidelines. The Board sets resource fees.

### Current Rates

The table below shows the history of Resources Fees in Golden Hills

	2015/2016	2014/2015	2013/2014	2012/2013	2011/2012	2010/2011
<b>Kindergarten</b>	\$30	\$30	\$30	\$30	\$60	\$60
<b>Elementary</b>	\$50	\$50	\$50	\$50	\$105	\$105
<b>Junior High</b>	\$60	\$60	\$60	\$60	\$120	\$120
<b>Senior High</b>	\$65	\$65	\$65	\$65	\$130	\$130

Family rate discount of \$5.00 each/3 children; \$10.00 each/4 children; \$15 each/5; \$20 each/6 or more.

#### Collection rate of Resource Fees are as follows:

2015/2016 – 73% as of February 2016  
2014/2015 – 87%  
2013/2014 – 88%  
2012/2013 – 84%  
2011/2012 – 88%

#### Waived rate of Resource Fees are as follows:

2015/2016 – 0.594% as of February 2016  
2014/2015 – 0.687%  
2013/2014 – 1.208%  
2012/2013 – 0.75%  
2011/2013 – 1.28%



## Comparison

Fees for neighboring jurisdictions are similar or less than Golden Hills. Attached is a chart showing the comparison of some jurisdictions:

RESOURCE FEES COMPARISON					
2015/2016					
Jurisdiction	Kindergarten	Grades 1-6	Grades 7-9	Grades 10-12	2016/2017
Chinook's Edge	No Fee	\$64.00	\$79.00	\$104.00	same
Christ the Redeemer	\$50.00	\$55.00	\$60.00	\$65.00 \$170.00 (Family maximum)	same Monitoring cycle - Triennial
Foothills School	Nil	\$70	\$70	\$37.50/semester or \$75.00	same
Golden Hills	\$30.00	\$50.00	\$60	\$65.00	reviewing
Grasslands	Nil	Nil	Nil	Nil	eliminated 2014/15
Lethbridge District	Nil	\$53	\$53	\$70	eliminated (just recently)
Rockyview	\$25.00	\$105.00 (Grade 1-8)		\$145.00 (Grade 9-12)	same

### Recommendation:

That the Board of Trustees considers resource fees in Golden Hills Schools.



Bevan Daverne  
Superintendent



Tahra Sabir  
Secretary-Treasurer



## FRENCH IMMERSION PROGRAM

### BRENTWOOD ELEMENTARY

*"Inspiring confident, caring citizens of the world"*

**May 24, 2016**

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#### **Background:**

Golden Hills School Division along with Brentwood Elementary School is exploring the need to offer a French Immersion Program to our Strathmore Area students in the 2016-2017 School Year for Kindergarten and Grade 1.

#### **Why French Immersion?**

Studies have shown that Bilingual individuals have enhanced problem solving skills, show increased sensitivity to others, able to communicate with a large variety of people and skills required to learn a second language are transferable to other academic areas. Statistics Canada data reaffirms students entering French Immersion prior to Grade Four have a higher likelihood of remaining bilingually conversant by age 21. There is no requirement for parents to be bilingual to have their child/enrolled into the program.

The French Immersion Program follows the Alberta curriculum.

- K-3, students are exposed to French 100% of their instructional time and are permitted to use English in the classroom while teachers will respond with words and phrases in French.
- K-2, English Language Arts is not part of the curriculum.
- Grade Three, English is introduced as a core subject and continued every year after. Social, Math and Science are taught in French Language Arts.

#### **Recommendation:**

That the Board of Trustees approves the proposed French Immersion Program to be offered at Brentwood Elementary School.

A handwritten signature in blue ink, appearing to read "Bevan Daverne".

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Bevan Daverne  
Superintendent

A handwritten signature in blue ink, appearing to read "Tahra Sabir".

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Tahra Sabir  
Secretary-Treasurer



## ENROLMENT BACKGROUNDER

*"Inspiring confident, connected, caring citizens of the world"*

**May 24, 2016**

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### **Background:**

The Board of Trustees regularly monitors enrolment and notes trends over time. Funding is primarily enrolment-driven and monitoring and projecting enrolment trends informs the board's budgeting processes.

As per the attached monitoring report, information is provided on September 30, 2015 enrolment of provincially funded students, Siksika funded students and International funded students.

Alberta Education calculates funding for Kindergarten to Grade 9 based on the full-time equivalent student count as of September 30, 2015. High school funding is based on the Credit Enrolment Units earned per student.

### **Recommendation:**

That the Board of Trustees receives the Enrolment Monitoring Report for information and for the record.

A handwritten signature in blue ink, appearing to read "Bevan Daverne".

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Bevan Daverne  
Superintendent

A handwritten signature in blue ink, appearing to read "Tahra Sabir".

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Tahra Sabir  
Secretary-Treasurer

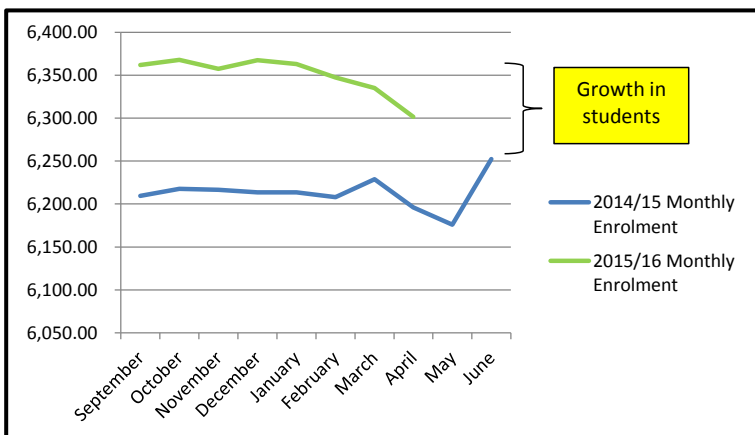
## Golden Hills School Division No. 75 Enrolment

### Summary of Totals - Year to Year Comparison

March 31, 2016 & April 30, 2016

Funded Total Enrolment	30-Apr-16 Enrolment	31-Mar-16 Enrolment	Difference	% Change
Provincially Funded Students	6,014.00	6,047.50	-33.50	-0.55%
Siksika Students	154.00	154.00	0.00	0.0%
International Students	133.60	133.60	0.00	0.0%
<b>Total</b>	<b>6,301.60</b>	<b>6,335.10</b>	<b>-33.50</b>	<b>-0.5%</b>

### Last Year Monthly Enrolment & Comparison to September 2014



### Grade Figure Analysis Comparison of Sept 2015 and Sept 2014

Provincially Funded	30-Sep-15	30-Sep-14	Difference	% Change
Kindergarten	215.50	234.00	-18.50	-7.9%
Grades 1-3	1,414.00	1,426.00	-12.00	-0.8%
Grades 4-6	1,445.00	1,414.00	31.00	2.2%
Grades 7-9	1,458.00	1,347.00	111.00	8.2%
Grades 10-12	1,533.50	1,493.00	40.50	2.7%
<b>Total</b>	<b>6,066.00</b>	<b>5,914.00</b>	<b>152.00</b>	<b>2.6%</b>

### Schools - Year to Year Comparison

Configuration	SCHOOL	April 30, 2016 Provincially Funded	March 31, 2016 Provincially Funded	Difference	% Change
K-6, 10-12	Acme School	197.00	197.00	0.00	0.0%
K-6	Brentwood Elementary School	352.00	353.50	-1.50	-0.4%
K-9	Carbon School	94.50	93.00	1.50	1.6%
K-6	Carseland School	58.50	60.50	-2.00	-3.3%
K-8	Central Bow Valley School	26.50	26.50	0.00	0.0%
7-9	Crowther Memorial Jr. High School	561.00	563.00	-2.00	-0.4%
K-9	Dr. Elliott Community School	166.50	167.50	-1.00	-0.6%
7-12	Drumheller Valley Secondary School	393.00	390.00	3.00	0.8%
K-6	Greentree School	417.00	418.50	-1.50	-0.4%
K-6	Hussar School	37.50	37.50	0.00	0.0%
K-12	Prairie Christian Academy School	248.00	248.00	0.00	0.0%
K-6	Rockyford School	30.50	30.50	0.00	0.0%
K-12	Standard School	236.50	239.50	-3.00	-1.3%
10-12	Strathmore High School	584.00	602.00	-18.00	-3.0%
K-12	Three Hills School	468.00	468.00	0.00	0.0%
K-9	Trinity Christian Academy	148.00	148.00	0.00	0.0%
K-12	Trochu Valley School	298.50	300.50	-2.00	-0.7%
K-6	Westmount School	447.00	449.50	-2.50	-0.6%
K-6	Wheatland Elementary School	365.50	367.50	-2.00	-0.5%
	<b>Totals</b>	<b>5,129.50</b>	<b>5,160.50</b>	<b>-31.00</b>	<b>-0.6%</b>
Configuration	SCHOOL	Provincially Funded	Provincially Funded	Difference	% Change
7-9	Anchors II Outreach	10.00	10.00	0.00	0.0%
7-12	Drumheller Outreach	18.00	18.00	0.00	0.0%
1-12	Golden Hills Learning Academy	109.00	109.00	0.00	0.0%
1-12	NorthStar Academy	380.50	380.50	0.00	0.0%
7-12	Strathmore StoreFront	32.00	32.00	0.00	0.0%
10-12	Trochu Valley Outreach	0.00	0.00	0.00	0.0%
	<b>Totals</b>	<b>549.50</b>	<b>549.50</b>	<b>0.00</b>	<b>0.0%</b>
Configuration	COLONY SCHOOLS	Provincially Funded	Provincially Funded	Difference	% Change
K-9	Colonies	335.00	337.50	-2.50	-0.7%



## BUDGET UPDATE 2016/2017

*"Inspiring confident, caring citizens of the world"*

**May 24, 2016**

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### **Background:**

On April 14, 2016, Education Minister David Eggen announced 2016/2017 budget.

A quick summary of information provided:

- No changes in all the grant rates
- IMR 70% increase - \$652,000
- RCSD 2.7% increase - \$13,270
- Carbon Tax Levy Expense estimated to be approximately \$75K for 2016/2017 budget totaling \$300K over the next 2 years

Alberta Education requires all Boards to submit a budget by May 31, of each year. For this year it was announced that the budget deadline was changed to June 30, 2016.

### **Priorities**

1. Align with Golden Hills Mission and Vision;
2. Program Continuity; and
3. System Improvements

### **Where are we in the Process?**

- Board established Budgeting Principles March 3, 2016.
- Budget Development Stage – Principals and Managers have projected enrolment and adjusted staffing levels and expenditures and have finalized budgets.

Enrolment Projection for Provincial Students

- Currently projected to be down 81 students:

Grades	Projection for 2016/2017	Enrolment 2015/2016	Enrolment Students	Difference Percentage
Kindergarten	361	431	-70	-16%
Grades 1-3	1,439	1,414	25	2%
Grades 4-6	1,405	1,445	-40	-3%
Grades 7-9	1,452	1,453	-1	0%
Grades 10-12	1,474	1,503	-29	-2%
Total (k@1/2)	5,950.5	6,030.5	-80	-1.33%

Enrolment for International (150 students) and Siksika (155 students) are projected to be the same as last year.

**Challenges include:**

- Projecting enrolment in a volatile economy
- Rural Recruiting
- Escalating and unfunded expenses (ex. carbon tax added for 16/17)

**Continuing to Project and have Deficit Budgets in**

- Plant Operations and Maintenance
- Transportation

**Next Steps**

Continue to:

- Monitor enrolment projections
- Continue to work on Plant Operations and Maintenance and Transportation budget to reduce deficit
- Submit budget to Alberta Education before June 30, 2016 (deadline extended from May 30, 2016)

**Recommendation:**

That the Board of Trustees receives the Budget Update 2016-2017 for information and for the record.



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Bevan Daverne  
Superintendent



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Tahra Sabir  
Secretary-Treasurer