

Golden Hills School Division No. 75

Vision: Inspiring confident, connected, caring citizens of the world

Mission: Engaging all learners in achieving their highest levels of academic and

personal competence within a caring, innovative environment.

Regular Meeting of The Board of Trustees

Wednesday, August 31, 2016 Start time 10:30 AM

Boardroom of the Golden Hills School Division No. 75

AGENDA

- 1. Attendance
- 2. Call to Order
- 3. In Camera
- 4. Approval Of Agenda
- 5. Welcome Public, Vision and Mission Statements
- 6. Presentation of Minutes
 - 6.1 Special Meeting of The Board of Trustees (2016/07/12)
 - 6.2 Special Meeting Of The Board Of Trustees (2016/08/17)

7. REPORTS

- 7.1. Chair's Report
- 7.2. Board Committees
- 7.3. Board Representatives to External Organizations
- 7.4. Administration Reports

8. **NEW BUSINESS**

- 8.1. Action Items
 - 8.1.1. Board Annual Leadership Plan
 - 8.1.2. Locally Developed Acquired Course
 - 8.1.3. Appointment of Auditors

B. Daverne

W. Miskiman

T. Sabir

8.2. Information Items

8.2.1. Monthly Enrolment Monitoring Report (June 2015)

T. Sabir

9. **ADJOURNMENT**





Golden Hills School Division No. 75

Special Meeting of The Board of Trustees

Meeting Type: SPECIAL BOARD MEETING
Date: Tuesday, July 12, 2016

Start time: 9:00 AM

Location: Boardroom of the Golden Hills School Division No. 75

Minutes

Attendance

Present were:

- a) Chair
 - David Price
- b) Vice-Chair
 - Larry Tucker
- c) Trustees
 - Joyce Bazant
 - Barry Kletke
 - Alan Larsen
 - Sherri Nielsen
- d) Superintendent
 - Bevan Daverne
- h) Recording Secretary
 - Kristy Polet

Absent:

- e) Associate Superintendent
 - Wes Miskiman
- f) Deputy Superintendent
 - Dr. Kandace Jordan
- g) Secretary Treasurer
 - Tahra Sabir

Call to Order

Chair Price called the meeting to order at 9:05 a.m.

In Camera

Resolution #SM20160712.1001

MOVED by Trustee Nielsen that the Board of Trustees go *In Camera* at 9:06 a.m. to discuss legal matters.

Carried

Resolution #SM20160712.1002

MOVED by Trustee Nielsen that the Board of Trustees rise from In Camera at 10:34 a.m.

BREAK

Recessed at 10:34 a.m.

Trustee Tucker excused himself from the meeting at 10:44 a.m.

Superintendent Daverne excused himself from the meeting at 10:44 a.m. due to another engagement.

Reconvene at 10:45 a.m.

Trustee Tucker returned to meeting at 11:00 a.m.

Approval of Agenda

Resolution #SM20160712.1003

MOVED by Trustee Tucker that the Board of Trustees approve the agenda as amended:

Add Chair's Report

Carried

Presentation of Minutes

Resolution #SM20160712.1004

MOVED by Trustee Bazant that the Board of Trustees approve Regular Minutes of June 21, 2016 as presented.

Carried

Chair's Report:

Chair Price and Trustee Larsen discussed the Alberta School Boards Association (ASBA) Zone 5 Networking Event that they attended in Calgary on July 7, 2016 at the Southern Alberta Pioneer Hall.

 The Event was well attended, discussion around Teacher Employer Bargaining Association (TEBA).

BREAK

Recessed at 11:14 a.m.

- Trustees recessed to update their technological devices (iPads) with Todd Kennedy, Technology Manager.
- Golden Hills School Division No. 75 is converting our e-mail from Exchange to Gmail.

Reconvene at 11:34 a.m.

Resolution #SM20160712.1005

MOVED by Trustee Tucker that the Board of Trustees go *In Camera* at 11:35 a.m. to discuss legal matters.

Carried

Resolution #SM20160712.1006

MOVED by Trustee Tucker that the Board of Trustees rise from In Camera at 1:04 p.m.

Carried

Resolution #SM20160712.1007

MOVED by Trustee Kletke that Chair Price be authorized to present to Superintendent Daverne the Booard of Trustees initial offer for his contract renewal and to report back to the Board at the August 31, 2016 Board Meeting. Trustee Larsen requested that the vote on his motion be recorded.

Chair Price asked each Trustee for their vote.

- Trustee Nielsen voted in favour
- Trustee Bazant voted in favour
- Trsutee Kletke vosted in favour

- Trustee Larsen voted in oppositionVice Chair Tucker voted in favour
- Chair Price voted in favour

Chair Price declared the motion carried.

Carried

ADJOURNMENT	Resolution #SM20160712.1008 MOVED by Trustee Tucker the meeting adjourn at 1:10 p.m.
Chair	
Secretary-Treasure	r





Golden Hills School Division No. 75

Special Meeting Of The Board Of Trustees

Meeting Type: SPECIAL BOARD MEETING
Date: Wednesday, August 17, 2016

Start time: 10:00 AM

Location: Boardroom of the Golden Hills School Division No. 75

Minutes

Attendance

Present were:

- a) Chair
 - David Price
- b) Vice-Chair
 - Larry Tucker (arrived at 10:15 a.m.)
- c) Trustees
 - Joyce Bazant
 - Barry Kletke
 - Alan Larsen
- d) Superintendent
 - Bevan Daverne
- g) Secretary Treasurer
 - Tahra Sabir

Absent:

- c) Trustees
 - Sherri Nielsen
- e) Associate Superintendent
 - Wes Miskiman
- f) Deputy Superintendent
 - Dr. Kandace Jordan
- h) Recording Secretary
 - Kristy Polet

Call to Order

Chair Price called the meeting to order at 10:06 a.m.

Approval of Agenda

Resolution #SM20160817.1001

MOVED by Trustee Kletke that the Board of Trustees approve the agenda as presented.

Carried

In Camera

Resolution #SM20160817.1002

MOVED by Trustee Larsen that the Board of Trustees go In Camera at 10:07 a.m. to

discuss legal matters.

Carried

Resolution #SM20160817.1003

MOVED by Trustee Larsen that the Board of Trustees rise from In Camera at 10:58 a.m.

Carried

BREAK

Recessed at 11:00 a.m. to attend tour of Wheatland Crossing.

Reconvene at 12:30 p.m.

Resolution #SM20160817.1004

MOVED by Trustee Larsen that the Board of Trustees hold a Public Meeting at the Standard School on Monday, August 29, 2016 at 7:00 p.m. with a follow up meeting to be held in September 2016.

Carried

Resolution #SM20160817.1005

MOVED by Trustee Bazant that the Board of Trustees approve August 31, 2016 Organizational and Regular meeting to start at 10:30 a.m.

Carried

ADJOURNMENT

Resolution #SM20160817.1006

MOVED by Trustee Kletke the meeting adjourn at 12:36 p.m.

Carried

Chair	
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Secretary-Treasurer	
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BOARD ANNUAL LEADERSHIP PLAN

"Inspiring confident, connected, caring citizens of the world"

August 31, 2016

Background:

In the Board's policy handbook at 2. Role of the Board, specifically 9, Selected Responsibilities, (9.1) "The board shall: Establish a comprehensive annual leadership plan with suggested timelines."

The Board's Annual Leadership Plan provides corporate direction and informs leadership flow for the administrative functions. A copy of the Board's Annual Leadership Plan is provided in the trustee's agenda packages for each regular board meeting. It is understood that internal forces as well as external organizations, such as Alberta Education, also establish timelines for various functions and these may result in ongoing changes and updates.

The Board of Trustees is urged to review the attached Annual Leadership Plan, to suggest and discuss any desired changes, and to consider additional opportunities for community engagement. The Board's Annual Leadership Plan is usually approved with the understanding that internal and external factors may necessitate changes as the year progresses.

Recommendation:

That the Board of Trustees approves the Board's Annual Leadership Plan subject to the necessity for ongoing changes as a result of internal and external influences.

Bevan Daverne

Superintendent



GOLDEN HILLS SCHOOL DIVISION BOARD ANNUAL LEADERSHIP PLAN 2016-2017

Vision: Inspiring confident, connected, caring citizens of the world

Mission: Engaging all learners in achieving their highest levels of academic and personal competence within a caring,

innovative environment

		The Board developed the following 1. Position our schools as "schools of choice" for students and thei	
es		2. Continue to build relationship with Alberta government and oth	er partners including other partner School Boards.
Board Priorities		3. Developing a relationship with the ATA Local that advances the	quality of education in Golden Hills.
d Pri		4. Build on existing advocacy strategies and strengthen the approa	ch.
Soar		5. Continue to develop understanding of measures and the outcon	nes of the linkages between planning and budget processes.
		6. Explore authentic opportunities to inform and consult with all co	ommunities.
		7. Continue to expand and implement a strategy on social media.	
		ORGANIZATIONAL MEETING	Other Events:
August	REGULAR & Organizational AUGUST 3.1 AGENDA SETTING AUGUST 24 2016	REGULAR MEETING ITEMS	GHSD Collaborative PD Day (Aug. 30, 2016) Organizational Professional Day (Aug. 29 and 31, 2016)
September	REGULAR SEPTEMBER 27 AGENDA SETTING SEPTEMBER 21 2016	Agenda and Monitoring Reports: Preliminary Enrolment Monitoring Report IMR and Capital Projects Report (summer update) System Enhancement Advocacy Planning Provincial Exam Results (annual and five year trends – incamera as per AB ED protocol) AP 402 – Support Staff, Supervision and Evaluation Communications/Consultations:	Other Events: First Day for Students (Sept. 1, 2016) ASBA Zone 5 Meeting (Sept. 2, 2016) New Teacher Orientation (Sept. 13, 2016) New Administration Orientation (Sept. 14, 2016) Professional Day (Sept. 23, 2016) ASBA Provincial Issues Forum (Sept 27 – 28, 2016) Matrix Hotel, Edmonton
October	REGULAR OCTOBER 25 AGENDA SETTING OCTOBER 19 2016	Agenda and Monitoring Reports:	Other Events: ASBA Zone 5 meeting (Oct 7, 2016) PSBAA Fall Events (Wed Oct. 19-21, 2016) Double Tree by Hilton, West Edmonton Collaborative PD Day (Oct. 28, 2016)



GOLDEN HILLS SCHOOL DIVISION BOARD ANNUAL LEADERSHIP PLAN 2016-2017

November REGULAR NOVEMBER 29 AGENDA SETTING NOVEMBER 23 2016	Agenda and Monitoring Reports: Audited Financial Statements Enrolment Monitoring Report (October) Final Budget Submission 2015-2016 2015-2018 Three Year Education and 2014-2015 AERR – Final Field Trip Request – PCA, Bogota Colombia – Feb 5-15, 2016 Field Trip Request – PCA, Europe – March 24-April 3, 2016 Advocacy Planning Presentations/School Reports: •	Other Events: ASBA Zone 5 Meeting (Nov 4, 2016) PSBAA Council Meeting (Nov 18-19, 2016) Double Tree by Hilton, W. Edmonton ASBA Fall General Meeting (Nov. 20 – 22, 2016) Westin Hotel Edmonton New Teacher Orientation (TBD) Remembrance Day ceremonies
December REGULAR DECEMBER 13 AGENDA SETTING DECEMBER 7 2016	Agenda and Monitoring Reports: • Enrolment Monitoring Report (November) • Technology Services Report • School Summaries Monitoring Report 2014-2015 • Class Size Report • SHS Field Trip Request - Europe Trip – March 24, 2016-April 3, 2016 • Travel Advisory Presentations/School Reports: •	Other Events: ASBA Zone 5 meeting (Dec.2, 2016) Christmas Lunch with Division Office & Maintenance Staff (TBD)
January REGULAR JANUARY 24 AGENDA SETTING JANUARY 18 2017	Agenda and Monitoring Reports: 1st Quarter Financial Report (Sept/Oct/Nov) Enrolment Monitoring Report (December) RCSD Report International Services Report (2014-15 Results & 2015-16 Planning) Inclusive Education Report (2014-15 Results & 2015-16 Plans) Acme Field Trip Request - Switzerland Three Hills Field Trip Request - Indianapolis CMJH Field Trip Request - Eastern Canada Presentations/School Reports:	Other Events: ASBA Zone 5 meeting (Jan. 6, 2017) Professional Development Day (Jan. 31, 2017)
February REGULAR FEBRUARY 28 AGENDA SETTING FEBRUARY 22 2017	Agenda and Monitoring Reports: • Enrolment Monitoring Report (January) • Budget Process Begins – (Principles, Direction, Envelope Review) • Transportation Monitoring Report Presentations/School Reports: (1:00 p.m) •	Other Events: ASBA Zone 5 meeting (Feb. 3, 2017) PSBAA Meeting (Feb. 9-11, 2017) Double Tree by Hilton Hotel, W. Edmonton Family Day (Feb. 20, 2017) Teachers' Convention (Feb. 23 – 24, 2017) Collaborative Day (Feb. 22, 2017)
March REGULAR MARCH 28 AGENDA SETTING MARCH 22 2017	Agenda and Monitoring Reports:	Other Events: Rural Education Symposium (Mar. 5-7, 2017) Banff Centre, Banff *Trustees booked ASBA Zone 5 meeting (Mar. 3, 2017) Council of Councils Meeting – Division Office (TBD) Collaborative Day (Mar. 31, 2017)



GOLDEN HILLS SCHOOL DIVISION BOARD ANNUAL LEADERSHIP PLAN 2016-2017

April	REGULAR APRIL 25 AGENDA SETTING APRIL 19 2017	Agenda and Monitoring Reports: Budget Planning Announcement Enrolment Monitoring Report (March) 2nd Quarter Financial Report (Dec/Jan/Feb) AB Ed New Reporting Requirements AP 140 – Acceptable Technology Use Presentations/School Reports:	Other Events: Spring Break (Apr. 14-21, 2017) ASBA Zone 5 meeting (April 8, 2016) PSBAA (April 6-8, 2017) Double Tree by Hilton West Edmonton
Мау	REGULAR MAY 23 AGENA SETTING MAY 17 2017	Agenda and Monitoring Reports:	Other Events:
June	REGULAR JUNE 20 AGENDA SETTING JUNE 14 2017	Agenda and Monitoring Reports: Board and CEO Evaluations Enrolment Monitoring Report (May) Report on Administrative Appointments Interim Three Year Education Plan for 2015-2018 Locally Developed and/or Acquired Courses Report and Approvals for Semester I Budget Submission School Closure Final(Hussar/Standard/Rockyford/CBV) Presentations/School Reports:	Other Events: PSBAA Spring Assembly (June 2-4, 2017) Sheraton, Red Deer ASBA Zone 5 Meeting (not yet posted on ASBA Calendar) ASBA Spring General Meeting (June 5-6, 2017)

SCHOOL DIVISION NO. 17

LOCALLY DEVELOPED/ACQUIRED COURSES

"Inspiring confident, caring citizens of the world"

August 31, 2016

Background:

Alberta Education supports the local development and authorization of senior high school complementary courses which do not duplicate provincially authorized courses. The opportunity to authorize complementary courses allows boards to respond to the unique interests and abilities of its students and to foster educational improvement and excellence through innovation at the local level. Authorization for locally developed/acquired courses "shall be by board motion and shall be for a maximum of four years" (Alberta Education Policy 1.2.1, Locally Developed/Acquired and Authorized Junior and Senior High School Complementary Courses).

The following locally acquired course has been forwarded to Alberta Education for review and is being submitted for the Board's consideration.

Aviation 25 (2 gradits)	Acquired from Chinook's Edge	September 1, 2016 until August
Aviation 35 (3 credits)	School Division No. 73	31, 2019

Recommendation:

That the Board of Trustees authorizes the use of the above acquired locally developed course and any learning resources detailed in the course outline for use in Golden Hills School Division.

Bevan Daverne Superintendent Jeff Grimsdale Director of Student Assessment and Curriculum Support



APPOINTMENT OF AUDITORS

"Inspiring confident, connected, caring citizens of the world"

August 31, 2016

Background:

Pursuant to the School Act s 146 the Board shall appoint an auditor and further to Golden Hill's Administrative Procedure 515, contracts for auditing shall be tendered a minimum of once every five fiscal years.

The following timeline shows what has happened in the past.

Audit Fiscal Years	Issue	Who	Motion
Year 2004/2005	Tendered in April 7,	Gregory Harriman	2005-06-28-370
Year 2005/2006	2005		
Year 2006/2007			
Year 2007/2008	Reappointment	Gregory Harriman	2008-04-22-906
Year 2008/2009	Reappointment	Gregory Harriman	2009-05-26-1224
Year 2010/2011		Collins Barrow	2010-05-11-185
Year 2011/2012			
Year 2012/2013			
Year 2013/2014	Reappointment	Collins Barrow	Letter dated Aug 27,
Year 2014/2015	- Engagement letters		2014
Year 2015/2016			Letter dated Sept 22,
			2015
	<u> </u>		Motion:
Year 2016/2017 –	To be Tendered	Board of Trustees	
2019/2020			

Recommendation:

That the Board of Trustees approves the reappointment of Collins Barrow as auditors for the fiscal year of 2015/2016.

That the Board of Trustees approves the recommendation to Tender for Auditors in March 2017 for a 3 year appointment beginning with the fiscal period of 2016/2017 and ending 2019/2020.

Bevan Daverne

Superintendent of Schools

Tahra Sabir

SecretaryTreasurer

Talva Sabir



ENROLMENT BACKGROUNDER

"Inspiring confident, connected, caring citizens of the world"

Talva Sabir

August 31, 2016

Background:

The Board of Trustees regularly monitors enrolment and notes trends over time. Funding is primarily enrolment-driven and monitoring and projecting enrolment trends informs the board's budgeting processes.

As per the attached monitoring report, information is provided on September 30, 2015 enrolment of provincially funded students, Siksika funded students and International funded students.

Alberta Education calculates funding for Kindergarten to Grade 9 based on the full-time equivalent student count as of September 30, 2015. High school funding is based on the Credit Enrolment Units earned per student.

Recommendation:

That the Board of Trustees receives the Enrolment Monitoring Report for information and for the record.

Bevan Daverne Tahra Sabir

Superintendent Secretary-Treasurer

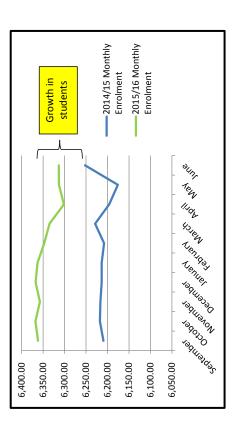
Golden Hills School Division No. 75 Enrolment

Summary of Totals - Year to Year Comparison

May 31, 2016 & June 30, 2016

	30-June-16	30-May-16		
Funded Total Enrolment	Enrolment	Enrolment	Difference % Change	% Change
Provincially Funded Students	6,026.00	6,025.50	05.0	0.01%
Siksika Students	154.00	154.00	00'0	%0'0
International Students	133.60	133.60	00'0	%0'0
Total	6,313.60	6,313.10	05'0	%0'0

Last Year Monthly Enrolment & Comparison to September 2014



Grade Figure Analysis Comparison of Sept 2015 and Sept 2014

Provincially Funded	30-Sep-15	30-Sep-14	Difference	% Change
Kindergarten	215.50	234.00	-18.50	-7.9%
Grades 1-3	1,414.00	1,426.00	-12.00	-0.8%
Grades 4-6	1,445.00	1,414.00	31.00	7.2%
Grades 7-9	1,458.00	1,347.00	111.00	8.2%
Grades 10-12	1,533.50	1,493.00	40.50	7.7%
Total	6,066.00	5,914.00	152.00	7:6%

Total FTE Enrolment September 1, 2015

6,362.10

Schools - Year to Year Comparison

		June 30, 2016	May 30, 2016		
Configuration	SCHOOL	Provincially Funded	Provincially Funded	Difference	% Change
K-6, 10-12	Acme School	198.00	199.00	-1.00	-0.5%
K-6	Brentwood Elementary School	355.50	355.50	00.0	0.0%
K-9	Carbon School	00'66	97.00	2.00	2.1%
K-6	Carseland School	05'25	57.50	0.00	0.0%
K-8	Central Bow Valley School	27.50	27.50	0.00	0.0%
7-9	Crowther Memorial Jr. High School	260.00	562.00	-2.00	-0.4%
K-9	Dr. Elliott Community School	167.50	167.50	00.0	0.0%
7-12	Drumheller Valley Secondary School	396:00	392.00	4.00	1.0%
K-6	Greentree School	418.00	421.50	-3.50	-0.8%
K-6	Hussar School	37.50	37.50	0.00	0.0%
K-12	Prairie Christian Academy School	246.00	246.00	0.00	0.0%
K-6	Rockyford School	30.50	30.50	0.00	0.0%
K-12	Standard School	231.50	235.50	-4.00	-1.7%
10-12	Strathmore High School	286.00	581.00	5.00	0.9%
K-12	Three Hills School	469.00	471.00	-2.00	-0.4%
K-9	Trinity Christian Academy	148.00	148.00	0.00	0.0%
K-12	Trochu Valley School	302.50	301.50	1.00	0.3%
K-6	Westmount School	444.00	445.00	-1.00	-0.2%
K-6	Wheatland Elementary School	367.50	365.50	2.00	0.5%
	Totals	5,141.50	5,141.00	0.50	0.0%
Configuration	SCHOOL	Provincially Funded	Provincially Funded	Difference	% Change
7-9	Anchors II Outreach	10.00	10.00	0.00	0.0%
7-12	Drumheller Outreach	18.00	18.00	0.00	0.0%
1-12	Golden Hills Learning Academy	109.00	109.00	0.00	0.0%
1-12	NorthStar Academy	380.50	380.50	0.00	0.0%
7-12	Strathmore StoreFront	32.00	32.00	0.00	0.0%
10-12	Trochu Valley Outreach	0.00	0.00	0.00	0.0%
	Totals	549.50	549.50	0.00	0.0%
Configuration	COLONY SCHOOLS	Provincially Funded	Provincially Funded	Difference	% Change
K-9	Colonies	335.00	335.00	0.00	0.0%