

AGENDA

Golden Hills School Division No. 75

"Powering Hope and Possibilities"

Vision: Inspiring confident, connected, caring citizens of the world

Mission: Intentionally maximizing learning for all

Regular Meeting of The Board of Trustees

Tuesday, August 28, 2018 Start time 9:30 AM

Boardroom of the Golden Hills School Division No. 75

AGENDA

- 1. Attendance
- 2. Call to Order
- 3. Acknowledgment
- 4. In Camera
- 5. Approval Of Agenda
- 6. Welcome Public, Vision and Mission Statements
- 7. Presentation of Minutes
 - 7.1 Regular Meeting of The Board of Trustees (2018/06/19)
- 8. REPORTS
 - 8.1. Chair's Report
 - 8.2. Board Committees
 - 8.3. Board Representatives to External Organizations
 - 8.4. Administration Reports
- 9. **NEW BUSINESS**
 - 9.1. Action Items
 - 9.1.1. Board Annual Leadership Plan 2018-2019
 - 9.2. Information Items

B. Daverne

9.2.2. Transportation Agreement

T. Sabir

10. **ADJOURNMENT**



Golden Hills School Division No. 75

Regular Meeting of The Board of Trustees

Meeting Type: REGULAR BOARD MEETING

Date: Tuesday, June 19, 2018

Start time: 9:30 AM

Location: Boardroom of the Golden Hills School Division No. 75

Minutes

Attendance

Present were:

a) Chair

Laurie Huntley

b) Vice Chair

Barry Kletke

c) Trustee

Jim Northcott

Justin Bolin

• Rob Pirie

Jennifer Mertz

d) Superintendent

Bevan Daverne

f) Deputy Superintendent

• Dr. Kandace Jordan

g) Secretary - Treasurer

Tahra Sabir

h) Recording Secretary

Kristy Polet

Absent:

e) Associate Superintendent

Wes Miskiman

Call to Order

Chair Huntley called the meeting to order at 9:35 a.m.

Acknowledgment

We would like to acknowledge that we are on lands in the Treaty 7 area. We are making this acknowledgment to demonstrate our commitment to work together as a community in laying the foundation for reconciliation through education.

In Camera

Resolution #BD20180619.1001

MOVED by Trustee Bolin that the Board of Trustees go In Camera at 9:35 a.m. to discuss legal matters.

Carried

Resolution #BD20180619.1002

MOVED by Trustee Kletke that the Board of Trustees rise from In Camera at 11:13 a.m.

Carried

Resolution #BD20180619.1003

MOVED by Trustee Kletke that the Board of Trustees approves an increase in compensation for Exempt School-Based Support Staff and Exempt Other Support Staff effective September 1, 2018 as recomended in Schedule A and B, dated September 1, 2018.

Carried

Presentation - Acme Alumni Association Superintendent Daverne welcomed Matt Price, Ben Woolley and Murray Regehr from the Acme Alumni Association. They presented information on proposed construction of a community complex that would be located at the Acme School in Acme, AB. Superintendent Daverne and Chair Huntley thanked them for their presentation.

In Camera

Resolution #BD20180619.1004

MOVED by Trustee Pirie that the Board of Trustees go In Camera at 11:40 a.m. to discuss legal matters.

Carried

Resolution #BD20180619.1005

MOVED by Trustee Kletke that the Board of Trustees rise from In Camera at 11:55 a.m.

Carried

Presentation - Acme Alumni Association Resolution #BD20180619.1006

MOVED by Trustee Northcott that the Board of Trustes approve Administration to draft a letter of support for the Acme Alumni Association to fundraise for a new Acme Community Complex.

Carried

BREAK

Recessed at 12:00 p.m.

Reconvene at 12:40 p.m.

Approval Of Agenda

Resolution #BD20180619.1007

MOVED by Trustee Mertz that the Board of Trustees approve the agenda as presented.

Carried

Presentation of Minutes

Resolution #BD20180619.1008

MOVED by Trustee Pirie that the Board of Trustees approve Regular Minutes of May 29, 2018 as presented.

Carried

Chair's Report (REPORTS)

Chair Huntley reported on the following items:

- Rural School Board Caucus (RSBC) Meeting discussion around transportation, health and funding, feedback from round table discussion will be forth coming.
- Additional Regulations for Superintendent Compensation were announced.
- Conference call with Education Minister Eggen Re: Superintendent Compensation. Trina Boymook, ASBA Vice President, conducted the Q&A portion

Chair Initials	Secretary Treasurer Initials:

of the call.

- Discussed Public School Message Board pros and cons issues in other school divisions.
- Summer Leadership opportunities.

Board Committees

Trustee Pirie presented information on the Albeta School Board Association (ASBA) Zone 5 meeting held May 4, 2018

 2018 Networking Event is being held July 5, 2018 at the Southern Alberta Pioneers Building. Trustees are to extend invitaitons out to their local MLA's for a meet and greet.

Trustee Kletke had no new information to report on from the Public School Boards' Association of Alberta (PSBAA).

Board Representatives to External Organizations (REPORTS)

No information to report on at this time.

Administration Reports

(REPORTS)

Secreta

Secretary Treasurer Sabir reported on the following items:

- Transportation Action plan generated for "start up" improvments.
- Trinity Christian Academy flooded during storm on Friday, June 15, 2018, maintenance was able to remove water from the gym with minimal damage, meeting with the town to discuss.

Superintendent Daverne reported on the following items:

- Golden Hills held an informational meeting evening with Strathmore Realtors at Division Office.
- International Programs all dormatories are at capacity, enrolment is increasing at a steady rate.
- Informed Trustees of the flooding that took place at Trinity Christian Academy.
- Siksika students will continue to be bused to Carseland school.
- Teacher & Non-Teaching positions are 90% complete, harder to fill the temporary or interim positions, might recruit in the fall also.
- Proposed School Nutrition Program funded through Alberta Education grants;
 - Wheatland Crossing continuing from last year from 2018/19
 - Carseland School new hot lunch program for 2018/19
 - Carbon School new breakfast club for 2018/19
- Canadian Union of Public Employees (CUPE) Bargaining finalized between all groups.
- Teachers Employer Bargaining Association (TEBA) has been ratified, requires signatures.
- Evaluations Principal/Teachers/Central Office evaluations have been completed.
- Summer School NorthStar Academy and Golden Hills Learning Academy will go forward with summer school programs.
- Right at School before and after program that will be offered in Golden Hills Elementary schools starting Fall 2018.
 - École Brentwood School
 - Greentree School
 - Westmount Elementary
 - Wheatand Elementary

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Resolution #BD20180619.1009

MOVED by Trustee Pirie that the Board of Trustees approve the meeting date for the Organizational and Regular meeting.

• Tuesday, August 28, 2018 at 9:30 a.m.

Carried

Locally Developed Acquired Courses (Action Items)

Resolution #BD20180619.1010

MOVED by Truste Pirie that the Board of Trustees authorizes the use of the acquired locally developed courses and any learning resources detailed in the course outline for use in Golden Hills School Division.

Arabic Language and Culture -12Y 15 (5 credits only)	Acquired from Northern Lights School Division No. 69	September 1, 2018 until August 31, 2022
Chemistry (Advanced) (2018) 35 (3 credits only)	Acquired from Calgary School District No. 19	September 1, 2018 until August 31, 2022
Competencies in Math 15 (5 credits only)	Acquired from Red Deer Public School District No. 104	September 1, 2018 until August 31,2022
Forensic Studies 25/35 (3 credits only)	Acquired from Edmonton School District No. 7	September 1, 2018 until August 31, 2022
Intercultural Studies (2018) 15 (3 credits only)	Acquired from Calgary School District No. 19	September 1, 2018 until August 31, 2022
Learning Strategies (2018) 15/25/35 (3 or 5 credits)	Acquired from Calgary Roman Catholic Separate School District No.	September 1, 2018 until August 31, 2022
Psychology - Abnormal 35 (3 credits only)	Acquired from Pembina Hills Regional Division No. 7	September 1, 2018 until August 31, 2022
Speech and Debate 15 (3 credits)	Acquired from Edmonton School District No. 7	September 1, 2018 until August 31, 2022
Technical Theatre 15/25/35 (3 or 5 credits)	Acquired from Calgary School District No. 19	September 1, 2018 until August 31, 2022
Advance Dance 25 (3 or 5 credits)	Acquired from Lethbridge School District No. 51	September 1, 2018 until August 31, 2019
Advanced Dance 35 (3 or 5 credits)	Acquired from Lethbridge School District No. 51	September 1, 2018 until August 31, 2020
Portfolio Art 35 (3 or 5 credits)	Acquired from Edmonton Catholic Separate School District No. 7	September 1, 2014 until August 31, 2019

Carried

Monthly Enrolment Monitoring Report (May 2018)

Administrative Procedure 350 -Welcoming, Caring, Respectful and Safe Learning Environments,

Secretary Treasurer Sabir presented information on the Monthly Enrolment Monitoring Report for May 2018.

Superintendent Daverne presented revised information on AP 350 - Welcoming, Caring, Respectful and Safe Learning Environments, Student Conduct and Discipline.

Chair Initials Secretary Treasurer Initials:

Student Conduct and Discipline

(Information Items)

Interim Three Year Education Plan for 2018-2021

(Information Items)

Superintendent Daverne presented the Interim Education Plan as described as the "Report to the Community" for information.

Third Quarter Financial Report (Mar/Apr/May 2018) Secretary Treasurer Sabir presented information on the Third Quarter Report for September 2017 - May 2018.

Administrative Designations (Information Items)

(Information Items)

Superintendent Daverne presented information on Administrative Designations for 2018-2019 on behalf of Associate Superintendent Miskiman.

ADJOURNMENT

Resolution #BD20180619.1011

MOVED by Trustee Northcott that the Board of Trustees adjourn at 2:50 p.m.

Carried

Chair	
Secretary Treasurer	



BOARD ANNUAL LEADERSHIP PLAN

"Inspiring confident, connected, caring citizens of the world"

August 28, 2018

Background:

In the Board's policy handbook at 2. Role of the Board, specifically 9, Selected Responsibilities, (9.1) "The board shall: Establish a comprehensive annual leadership plan with suggested timelines."

The Board's Annual Leadership Plan provides corporate direction and informs leadership flow for the administrative functions. A copy of the Board's Annual Leadership Plan is provided in the trustee's agenda packages for each regular board meeting. It is understood that internal forces as well as external organizations, such as Alberta Education, also establish timelines for various functions and these may result in ongoing changes and updates.

The Board of Trustees is urged to review the attached Annual Leadership Plan, to suggest and discuss any desired changes, and to consider additional opportunities for community engagement. The Board's Annual Leadership Plan is usually approved with the understanding that internal and external factors may necessitate changes as the year progresses.

Recommendation:

That the Board of Trustees approves the Board's Annual Leadership Plan subject to the necessity for ongoing changes as a result of internal and external influences.

Bevan Daverne Superintendent

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GOLDEN HILLS SCHOOL DIVISION BOARD ANNUAL LEADERSHIP PLAN 2018-2019

Motto: Powering hope and possibilities

Vision: Inspiring confident, connected, caring citizens of the world

Mission: Intentionally maximizing learning for all

Board Priorities	The Board developed the following 1. Position our schools as "schools of choice" for students and thei 2. Continue to build relationship with Alberta government and oth 3. Developing a relationship with the ATA Local that advances the off 4. Build on existing advocacy strategies and strengthen the approaful of the continue to develop understanding of measures and the outcom 6. Explore authentic opportunities to inform and consult with all continue to expand and implement a strategy on social media.	r families. er partners including other partner School Boards. quality of education in Golden Hills. ich. nes of the linkages between planning and budget processes.
August REGULAR AUGUST 28 AGENDA SETTING AUGUST 22 (Tentative)	ORGANIZATIONAL MEETING: Regular Meeting: Monthly Enrolment Monitoring Report (June 2018) Board Leadership Plan	Other Events: PSBAA Council Meeting (Aug 16-18, 2018) Medicine Hat Lodge, Medicine Hat AB ASBA Summer Leadership (Aug 23-25, 2018) Coast Canmore Hotel, Canmore AB Organizational Professional Day (Aug 28 and 30, 2018) GHSD Collaborative PD Day (Aug 29, 2018)
September REGULAR SEPTEMBER 25 AGENDA SETTING SEPTEMBER 19 (Tentative)	Agenda and Monitoring Reports: Preliminary Enrolment Monitoring Report IMR and Capital Projects Report System Enhancement Advocacy Planning Provincial Exam Results (annual and five year trends – incamera as per AB ED protocol) Family School Community Resource Program Report Presentations/School Reports: TBD	Other Events: First Day for Students (Sept 4, 2018) ASBA Zone 5 Meeting (Sept 7, 2018) Professional Day (Sept 21, 2018) New Teachers Orientation (Sept 26, 2018)
October REGULAR OCTOBER 23 AGENDA SETTING OCTOBER 17 (Tentative)	Agenda and Monitoring Reports:	Other Events: ASBA Zone 5 meeting (Oct 5, 2018) New Teacher Orientation (TBD) PSBAA AGM (Oct 24-26, 2018) DoubleTree by Hilton, Hotel West Edm. Collaborative Day (Oct 26, 2018)



GOLDEN HILLS SCHOOL DIVISION BOARD ANNUAL LEADERSHIP PLAN 2018-2019

November REGULAR NOVEMBER 27 AGENDA SETTING NOVEMBER 21 (Tentative)	Agenda and Monitoring Reports:	Other Events: ASBA Zone 5 Meeting (Nov 2, 2018) ASBA Fall General Meeting, (Nov 18-20, 2018) Westin Hotel 10135-100 St Edmonton PSBAA Council Meeting (Nov 16-18 2018) Double Tree by Hilton Hotel West Edmonton Remembrance Day Ceremonies (TBD)
December REGULAR DECEMBER 18 AGENDA SETTING DECEMBER 12 (Tentative)	Agenda and Monitoring Reports: • Enrolment Monitoring Report (November) • Technology Services Report Presentations/School Reports: • TBD	Other Events: ASBA Zone 5 Meeting (Dec 7, 2018) Christmas Luncheon with Division Office & Maintenance Staff (TBD) Christmas Break – Schools (Dec 24 – Jan 4, 2019)
January REGULAR JANUARY 22 AGENDA SETTING JANUARY 16 (Tentative)	Agenda and Monitoring Reports: • First Quarter Financial Report (Sept/Oct/Nov) • Enrolment Monitoring Report (December) • School Summaries Report • RCSD Report • International Services Report (2017-18 Results & 2018-19 Planning) • Inclusive Education Report (2017-18 Results & 2018-19 Plans) Presentations/School Reports: • TBD	Other Events: ASBA Zone 5 Meeting (Jan 2018 TBD) Professional Development Day (Jan 31, 2019)
February REGULAR FEBRUARY 26 AGENDA SETTING FEBRUARY 20 (Tentative)	Agenda and Monitoring Reports: • Enrolment Monitoring Report (January) • Budget Process Begins – (Principles, Direction, Envelope Review) • Transportation Monitoring Report 2017-18 Presentations/School Reports: • TBD	Other Events: ASBA Zone 5 Meeting (Feb 2018 TBD) PSBAA Council Meeting (Feb 7-9, 2019) Location: TBD Family Day (Feb 18, 2019) Collaborative Day (Feb 20, 2019) Teachers' Convention (Feb 21-22, 2019)
March REGULAR MARCH 26 AGENDA SETTING MARCH 20 (Tentative)	Agenda and Monitoring Reports: • Enrolment Monitoring Report (February) • Capital Planning: Asset Management, Review of Facilities, IMR Plans and Capital Priorities Submission • Calendar 2020-21 (Division Office) • Budget Announcement Presentations/School Reports: • TBD	Other Events: ASBA Zone 5 Meeting (Mar 2018 TBD) Rural Education Symposium (Mar 3-5, 2019) Location: Fantasyland Hotel Edmonton, AB Collaborative Day (Mar 29, 2019)



GOLDEN HILLS SCHOOL DIVISION BOARD ANNUAL LEADERSHIP PLAN 2018-2019

	Agoudo and Manitovina Donorto	Other Frants
	Agenda and Monitoring Reports: • Second Quarter Financial Report (Dec/Jan/Feb)	Other Events: ASBA Zone 5 Meeting (Apr 2018 TBD)
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i i i	Enrolment Monitoring Report (March) Rudget Blanning	Spring Break (Apr 19-26, 2019)
AR 30 ETT ent	Budget Planning BCRAA March archic Parisary	□ PSBAA Council Meeting (Apr 11–13, 2019) Location: TBD
April REGULAR APRIL 30 NDA SETT	PSBAA Membership Review Class Size Report	LOCATION: 18D
REG API ND, ND,	Class Size Report	
April REGULAR APRIL 30 AGENDA SETTING APRIL 24 (Tentative	Presentations/School Reports:	
4 4	TBD	
	Agenda and Monitoring Reports:	Other Events:
	 Locally Developed and/or Acquired Courses Report and 	☐ ASBA Zone 5 Meeting (May 2018 TBD)
🙃	Approvals for Semester I	 Edwin Parr Teacher Award Recognition (TBD)
May REGULAR MAY 28 AGENDA SETTING	Enrolment Monitoring Report (April)	 Employee Retirement and Long Service Recognition
# # # E #	Budget Submission	Event (TBD)
May REGULAR MAY 28 NDA SETT	Policy Review	Professional Day (May 10, 2019)
MA NA		☐ GHSD Graduations (TBD)
SE Z		☐ PSBAA Spring General Meeting (May 31-June 2, 2019)
ďξ	Presentations/School Reports:	Sheraton Hotel, Red Deer, AB
	• TBD	
	Agenda and Monitoring Reports:	Other Events:
	Board and CEO Evaluations	☐ ASBA Zone 5 Meeting (TBD)
<u>ဗ</u> 🥞	Enrolment Monitoring Report (May)	☐ ASBA Spring General Meeting (Jun 3-4, 2019)
a i	Report on Administrative Appointments	Sheraton Hotel, Red Deer
LAF SET SET	Third Quarter Financial Report (Mar/Apr/May)	
June REGULAR JUNE 25 NDA SETT	Interim Three Year Education Plan for 2019-2022	
June REGULAR JUNE 25 AGENDA SETTING	Buses at the sea of th	
AG NO	Presentations/School Reports: TBD	
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ENROLMENT BACKGROUNDER

"Inspiring confident, connected, caring citizens of the world"

August 28, 2018

Background:

The Board of Trustees regularly monitors enrolment and notes trends over time. Funding is primarily enrolment-driven and monitoring and projecting enrolment trends informs the board's budgeting processes.

As per the attached monitoring report, information is provided on September 30, 2017 enrolment of provincially funded students, Siksika funded students and International funded students.

Alberta Education calculates funding for Kindergarten to Grade 9 based on the full-time equivalent student count as of September 30, 2017. High school funding is based on the Credit Enrolment Units earned per student.

Recommendation:

That the Board of Trustees receives the Enrolment Monitoring Report for information and for the record.

Bevan Daverne

Superintendent

Tahra Sabir

Secretary Treasurer

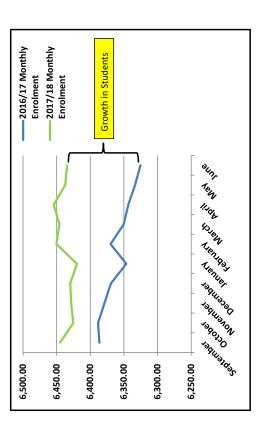
Talva Sabir

Golden Hills School Division No. 75 Enrolment

Summary of Totals - Year to Year Comparison May 31, 2018 & June 31, 2018

	31-June-18	1-June-18 31-May-18		
Funded Total Enrolment	Enrolment	Enrolment	Difference % Change	% Change
Provincially Funded Students	6,055.75	6,058.75	-3.00	-0.05%
Siksika Students	156.00	156.00	0.00	%0'0
International Students	222.60	222.60	0.00	%0'0
Total	6,434.35	6,437.35	-3.00	%0'0

Last Year Monthly Enrolment & Comparison to September 2017



Schools - Year to Year Comparison

		June 31, 2018	May 31, 2018		
Configuration	SCHOOL	Provincially Funded	Provincially Funded	Difference	% Change
K-6, 10-12	Acme School	197.00	197.00	00'0	%0'0
K-6	Brentwood Elementary School	345.00	345.00	00'0	%0'0
К-9	Carbon School	05'98	05'98	00'0	%0'0
K-6	Carseland School	05'85	05.09	-2.00	%8'8-
6-2	Crowther Memorial Jr. High School	249.00	548.00	1.00	0.2%
K-9	Dr. Elliott Community School	184.00	184.00	00'0	0.0%
7-12	Drumheller Valley Secondary School	428.00	428.00	00'0	%0:0
K-6	Greentree School	365.00	365.00	00'0	%0'0
K-12	Prairie Christian Academy School	283.00	00.882	00'0	%0'0
10-12	Strathmore High School	582.00	582.00	00'0	%0'0
K-12	Three Hills School	444.50	444.50	00'0	%0'0
К-9	Trinity Christian Academy	170.00	173.00	-3.00	-1.7%
K-12	Trochu Valley School	259.00	259.00	00'0	%0.0
K-6	Westmount School	455.00	455.00	00'0	%0.0
K-12	Wheatland Crossing	341.00	341.00	0.00	%0:0
K-6	Wheatland Elementary School	355.50	354.50	1.00	0.3%
	Totals	5,103.00	5,106.00	-3.00	-0.1%
Configuration	SCHOOL	Provincially Funded	Provincially Funded	Difference	% Change
6-2	Anchors II Outreach	10.00	10.00	0.00	0.0%
7-12	Drumheller Outreach	18.00	18.00	00'0	%0'0
1-12	Golden Hills Learning Academy	146.75	146.75	00'0	%0'0
1-12	NorthStar Academy	390.50	390.50	00'0	%0'0
7-12	Strathmore StoreFront	43.00	43.00	0.00	%0.0
	Totals	608.25	608.25	0.00	0.0%
Configuration	COLONY SCHOOLS	Provincially Funded	Provincially Funded	Difference	% Change
К-9	Colonies	344.50	344.50	00'0	0.0%



TRANSPORTATION AGREEMENT

"Inspiring confident, connected, caring citizens of the world"

August 28, 2018

Background:

Boards are required to provide transportation for students who are enrolled in a school within their attendance area and who live more than 2.4 km away. Parents may enrol their children in any school that has the resources and facilities to accommodate them. In short, while parents have the right to choose a school, there is no requirement or expectation for jurisdictions to provide transportation.

Golden Hills has various Transportation agreements with other school jurisdictions to allow students to attend a school in another school jurisdiction and to also allow students who are in other neighboring school jurisdictions to be enrolled in Golden Hills Schools.

Grasslands School Division anticipates for 2018-19 to have 16 students in the Golden Hills Boundary attend the Bassano School in Grasslands School Division. There have been inquiries about Wheatland Crossing School, but to date, there are no registrations.

The consideration made by these families are:

- Geography (distance is closer to a Bassano School than Wheatland Crossing)
- Ties to community
- Historical patterns of attendance.

Golden Hills continues to encourage families to choose schools in Golden Hills, however, given the considerations above, also supports the family's choices.

Golden Hills also supports this in other areas of the school division and has transportation agreements with Chinook's Edge, Palliser and Prairieland School Divisions.

Alberta Education requires jurisdictions to have agreements with neighboring boards to access the transportation funding.

Recommendation:

That the Board of Trustees receives the transportation agreement with Grasslands School Division as information and for the record.

Tahra Sabir

Secretary Treasurer

Talva Sabir