

JOINT USE AGREEMENTS

The Board believes in strong school and community partnerships and in the advantages that shared facilities can offer to student programming as well as use by the community in general. Where such joint use of Board-owned facilities may occur, the Board believes a more formal document outlining the details around that use will serve the best interests of all parties.

Procedures:

1. A joint use agreement shall be developed when shared use of a Board-owned facility is in the best interests of the Board and other party and where that shared use is not easily accommodated through regular procedures under AP 556, *Community Use/Rental of School Facilities*.
2. A joint use agreement shall describe responsibilities and obligations of both parties toward shared maintenance, utility costs, or rental fees.
3. A joint use agreement shall describe the agreement of the availability of the facility for both parties as well as the priority for use.
4. A joint use agreement shall describe the process to resolve disputes and conflicts over shared responsibilities or scheduling.
5. Joint use agreements shall require approval from the Secretary -Treasurer.
6. Though alcohol is not permitted in concert with any school related activity, a joint use agreement may provide an exception for an adult community group if the following conditions are met:
 - a. The exception is approved by the Superintendent and each event where alcohol is to be consumed is approved by the school principal;
 - b. The Community group carries \$5,000,000 liability insurance coverage for events where alcohol is involved;
 - c. The Community group has the appropriate Alberta liquor licenses;
 - d. All Alberta liquor laws and regulations are followed.

Appeal Procedures:

Appeals on matters related to the use of the facilities are to be resolved first between the user and the principal or designate. If the matter cannot be satisfactorily resolved, then the Manager of Facilities will make a final ruling. The principal must advise refused applicants of the right to appeal to the Manager of Facilities.

Reference: Sections 60 (3)(a) School Act