

Administrative Procedure 414

Lead Teacher

Background

In recognition of additional administrative responsibilities assigned to teachers as a “Lead Teacher”, in those sites where a principal has multi-school responsibilities, the Board of Trustees provides an additional allowance as outlined below, in addition to the benefits provided in the Collective Agreement - Article 4.2.2.

Procedures

1. A “Lead Teacher” is defined as a teacher who has been assigned limited administrative responsibilities by the employer in those sites where a principal has multi-school responsibilities. The teacher shall not be subject to the provisions of Article 4.1, but shall be paid an additional allowance equivalent to the additional allowance provisions provided in Article 4.7 of the Collective Agreement.
2. The “Lead Teacher” Allowance does not apply to one-room, one-teacher or Hutterite Schools. The additional allowances for these teachers are addressed in Article 4.7 of the Collective Agreement.
3. The Superintendent or designate will appoint teachers on an annual basis for a one-year term as a “Lead Teacher”. The appointment will be confirmed in writing prior to the start of the respective school year.
4. Payment of these additional allowances shall commence the later of either September 1, 2013 or the effective date of the appointment.
5. A “Lead Teacher” who is employed on a part-time basis for the full school year or a portion thereof shall be paid that fraction of the annual additional allowance which corresponds to the fraction of time employed.