



## STUDENTS WITH SEVERE MEDICAL CONDITIONS

### Background

The Division recognizes that students may have special medical conditions which require the sharing of additional information with the appropriate personnel and the development of procedures.

### Procedures

1. Parents are responsible for:
  - Informing the school of any severe medical condition(s) including life threatening allergies;
  - Providing current emergency contact information;
  - Working with the school to complete a medical management plan (see **Form 312-1: Medical Management Plan Template**);
  - Updating the school if changes to the student's situation or condition(s) occur;
  - Reviewing the medical management plan annually with the school;
  - Ensuring the student has a MedicAlert bracelet or other suitable identification, and has an emergency medical treatment kit, if recommended by the student's physician;
  - Ensuring that all physician-prescribed supports are available to the student at all times during the school day with current expiry dates;
  - Providing snacks and lunches that meet with any dietary concerns; and
  - Referring to **AP 314: Administering Prescription Medication to Students**, if medication is needed.
2. Principals are responsible for:
  - Advising the student's parents of all procedures related to this Administrative Procedure;
  - Ensuring parents and appropriate staff are involved in the planning and coordination of the development of the medical management plan;
  - Ensuring the transportation department is aware of the medical management plan;
  - Ensuring all appropriate staff members (which may include teachers, support staff, bus drivers, and substitute teachers) are aware of the student's medical concerns and medical management plan; and
  - Ensuring that appropriate staff receive the necessary training to carry out the medical management plan.
  - Consideration to advise the necessary groups within the school community, if appropriate, in accordance with the medical management plan;
    - See **Form 312-2 Communication Letter to Parents – Medical Danger** for those exceptional cases with life threatening allergic reactions where classroom notification is necessary.
  - Inform Educational Consultant of severe medical condition so special education coding designation can be applied if necessary.

### References:

- [Education Act, S.A. 2012, E. O.3](#) S. 18, 20, 45, 60, 61
- [Emergency Medical Aid Act, R.S.A. 2000, C. E-7](#)