



Board Policy 2

Role of the Board

The Board of Trustees is a corporate body, democratically elected to represent, lead and inspire the School Division by determining and expecting appropriate and excellent organizational performance. The Board of Trustees, through its governance role, holds in trust the education of all students in Golden Hills. The Board of Trustees will act in accordance with the relevant Province of Alberta statutes and regulations, as well as the Board's own policies and procedures. The Board of Trustees is responsible for the development of goals and policies to guide the provision of educational services to students served by the Division.

Specific Areas of Responsibility:

1. Accountability to the Provincial Government

The Board shall:

- 1.1. Act in accordance with all statutory requirements of the Government of Alberta to implement educational standards and policies
- 1.2. Perform Board functions required by governing legislation and Board policies

2. Accountability to the Community of Golden Hills

The Board shall:

- 2.1. Promote unity within the Division and model a culture of respect and integrity
- 2.2. Make governance decisions that reflect collective values and uphold the best interests of public education in the entire School Division.
- 2.3. Establish processes for dialogue and provide opportunities for input from stakeholders
- 2.4. Annually report results achieved
- 2.5. Develop procedures for hearing appeals as required by statute and/or Board policy

3. Advocacy on behalf of students, the Division and the community of Golden Hills

The Board shall:

- 3.1. Partner with the Ministers of Education and Infrastructure to inform their perspectives on public education in Golden Hills
- 3.2. Foster positive relationships with elected officials in provincial and municipal governments, and other education and public service authorities, to ensure a strong, appropriate legislative environment for public education within Golden Hills
- 3.3. Participate in provincial and/or national school board associations as deemed appropriate
- 3.4. Represent the interests of Golden Hills at various external organizations to which the Board holds membership



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3.5. Develop and periodically review a plan for advocacy that includes key messages, strategies, and evaluative criteria

4. Three-Year Planning and Reporting

The Board shall:

- 4.1. Define three-year priorities to drive district performance, review and/ or revise those priorities annually, to reflect current Division needs and to drive the resource allocations.
- 4.2. Approve the Three-Year Education Plan, the Three-Year Annual Education Results Report, and the annual operating and capital budgets for the Division

5. Policy Development

The Board shall:

- 5.1. Determine the goals and objectives of the Division
- 5.2. Produce, approve, review and monitor written governance policies which outline how the Board is to function and monitor its own performance, and which, at the broadest levels, address the desired organizational ends
- 5.3. Define the Superintendent's role, authority, responsibility and accountability; how authority and responsibility are delegated; and the process of monitoring those delegations

6. Board/ Superintendent (CEO) Relations

The Board shall:

- 6.1. Select the Superintendent and provide him/her with clear corporate direction
- 6.2. Delegate, in writing, administrative authority and responsibility subject to the provisions and restrictions defined by statutes and regulations of the Province of Alberta
- 6.3. Respect the privilege of the Superintendent to carry out executive action and support the Superintendent's actions which are exercised within the delegated discretionary powers of the position
- 6.4. Annually evaluate the Superintendent's performance in light of the role description and Board direction and annually review compensation

7. Fiscal Accountability

The Board shall:

- 7.1. Approve the annual budget and ensure resources are allocated to achieve the desired results
- 7.2. Approve annually the three-year capital plan and facilities master plan
- 7.3. Appoint the auditor, receive the Audit Report and ensure quality indicators are met
- 7.4. Monitor the fiscal management of the Division



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7.5. Approve compensation for employees and ratify memoranda of agreement with bargaining units

8. Board Development

The Board shall:

8.1. Annually evaluate the Board's effectiveness

8.2. Annually plan for Board development to increase understanding of the governance role, knowledge of educational issues, and awareness of processes for achieving desired ends

9. Selected responsibilities:

The Board shall:

9.1. Establish a comprehensive annual work plan with suggested timelines

9.2. Acquire and dispose of land and buildings

9.3. Name schools, portions of schools, rooms within schools, school grounds and other Division-owned facilities and programs

9.4. Approve, up to three years in advance, the school year calendar for the Division

9.5. Establish school attendance boundaries

9.6. Approve locally developed courses

9.7. Approve alternative programs

9.8. Approve field trips outside of Canada

9.9. Approve requests for the dissolution of a School Council

9.10. Approve religious instruction in any of the Division's schools or alternative programs

9.11. Approve the number and locations of schools to be established and maintained, in a manner that is open to community input as determined by the Board, while demonstrating responsible stewardship of all resources

9.12. Authorize a plebiscite to consider taxation requisitions from a municipality

9.13. Make rules governing the Board's internal procedures and its meetings

Legal Reference:

- School Act, R.S.A. 2000, C. S-3, S. 56, 60, 61, 62, 63, 187, 188

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